

**MINUTES OF A COMMITTEE OF THE WHOLE OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 23 JANUARY, 2023 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Charters, Director Community Engineering Development and Planning
Councillors:	V. Granter	T. Flynn, Director of Protective Services
	B. Griffin	D. Burden, Director of Public Works, Water and Waste Water Services
		S. Maistry, Director of Finance and Administration
		K. Patten, Director of Recreation Services
		J. Smith, Acting City Clerk
		Jarvis Baines, Sergeant-At-Arms

Absent with regrets: Councillors P. Gill, P.Keeping, C. Pender, M. Redmond, City Clerk.

COW23-01 Approval of Agenda

On motion by Councillor V. Granter, seconded by Councillor B. Griffin, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

COW23-02 Approval of Minutes- Regular Meeting January 9, 2023

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** to approve the Minutes of the Regular Council Meeting of January 9, 2023. **MOTION CARRIED.**

COW23-03 Business Arising From Minutes

There was no items brought forward.

COW23-04 Protective Services Statistics for month of December 2022

Councillor V. Granter provided an update regarding the Protective Services Statistics for the month of December, 2022 as follows:

- 80 MEO calls for various services; such as, untidy property, rodents, illegal dumping, parking and snow related concerns;
- 4 taxi driver permits and 2 taxi vehicle permits were issued;
- 10 roaming animal and 3 injured/dead animal calls were received
- 77 parking related violations were issued;
- the fire department received 42 calls that included 1 structure fire, fuel spills & various alarms;
- the Fire Prevention Inspector conducted 46 various inspections;
- 3272 PSAP calls were transferred to various agencies (police, ambulance, fire, coast guard etc.), while 3323 non-transferred calls were taken;

COW23-05 CBFD Aerial – Ladder 9

Councillor V. Granter provided the an update on the Ladder 9 from the Fire Department. The truck requires substantial repairs and will need to be replaced. Replacement is estimated at \$1-1.5 million dollars. The truck is currently undergoing some repairs and will then undertake a subsequent inspection. The wait for a new truck is approximately 12-24 months, so staff are looking to begin the procurement process will soon.

COW23-06 Replacement of CBFD Engine 4 with quick response truck.

Councillor V. Granter provided an update regarding the replacement of Engine 4 with a quick response truck - \$150,000 has been budgeted and staff has now located a secure source for this vehicle. The quick response vehicle is a smaller size vehicle with a downsized pump that is designed for responding to smaller scale emergencies.

COW23-07 Council Briefing on Rodent Control

The Director of Protective Services provided a briefing on Rodent Control. It included the health and property damage risks, statistics which showed a sharp increase in rat complaints over the past 2 years, and some measures we could take to help control the population such as revised bylaws, and the supplying of standardized trash bins.

COW23-08 Snow Clearing Historical Budget Report

Deputy Mayor L. Chaisson presented a snow clearing historical budget report. The data shows that the cost of snow clearing is not directly related to the amount of snowfall in a year. The timing of snowfall, such as a weekend, has a greater impact on the snow clearing budget as well as the rising cost of fuel. The Director of Public Works, Water and Wastewater provided a breakdown of the snow clearing process. Streets are done in a priority manor focusing on school and hospital routes.

COW23-09 Public Works, Water, and Wastewater Work Order System

Deputy Mayor L. Chaisson provided an update in regards to a work order system called Worktech that the Public Works department has been looking to implement in order to more effectively and efficiently schedule work. The item will be brought forward once estimated costs have been finalized.

COW23-010 Capital Project and Engineering Committee Updates

The Director of Community, Engineering, Development and Planning provided an update regarding the various Capital and Engineering projects being undertaken in the City as follows:

- **Mount Bernard Avenue reconstruction** - 14% of contract has been completed to date
- **Corner Brook Regional Recreation Centre** - Estimated completion early 2024

- **Citadel Drive PRV Upgrades** - 60% completed to date
- **Intersection Improvements** - Traffic signal hardware is delayed from the manufacturer. Sidewalk/concrete islands to be installed in the spring 2023.
- **Bells Brook Culvert Phase 2** - Project is 35% complete. Hoping to complete in the middle of February.
- **Elizabeth Street Pump House Upgrade** - project is 90% complete.
- **Great Trail Enhancement Phase 1** - Contract to be awarded on January 23rd.
- The following projects are completed: Retaining Wall Replacement, Johnson's Avenue Store Sewer Improvements, Pittman's Lane Storm Sewer Improvements, Sidewalk Replacement 2022, Roundabout Tower Protection Wall, Asphalt Program 2022, Bell's Brook Culvert Phase 1, & Blackwood's Hill Culvert Replacement.
- The following are Future Capital Projects: Deep Gulch Brook Storm Sewer Replacement (RFP for Engineering Consultant Spring of 2023), Great Trail Enhancement Phase 2 (funding approved and waiting for agreement).
- Staff are pursuing a funding application for a Water System Audit.
- RFP for engineering consultants to do a Transportation Study to be released in winter 2023.

COW23-011 Development, Planning and Community Services

Councillor B. Griffin provided an update from Development, Planning, and Community Services as follows:

Development and Planning

There are a variety of development and planning projects ongoing in the city with permits issued and at various stages of construction. For 2022 the total value of construction in the city, excluding the Acute Care Hospital, was \$25,208,203.

Business Development

- **Downtown Urban Development Plan (DUDAP II)** - staff working on draft proposal with ACOA.
- **YOLO Nomads Project (Remote Working)** - project has commenced and staff are working with consultants on development and implementation.
- **Façade Appeal Comprehensive Enhancement (FACE) Program** - 80% of the money was disbursed in 2022 and staff have received on application so far for 2023
- **Downtown Business Association (DBA)** - staff are prioritizing the re-establishment of the DBA and are consulting with other downtown associations and businesses.
- **New Program with Newfoundland & Labrador Organization of Women Entrepreneurs (NLOWE)** - Staff are working on a new program with NLOWE. Further information to be brought forward.

Sustainable Development

- **Local Food Infrastructure Fund Community Greenhouse** - new Geodesic Dome Greenhouse project that should start construction in June. Partnered with WEC and other community partner groups and have received over \$100,000 in total funding.
- **Trans Canada Trail – The Great Canadian Trail** - working with Qalipu to ensure proper indigenous engagement. Will include signage to educate on the cultural, geologic and economic histories of the area.
- **STAR Trail updates** - work is being done to the Man in the Mountain Trail as well as the Cape Blow me Down (Coppermine) to be multi-use trails. Construction to begin in 2023.
- **2 Billion Trees** - working on the data collection phase. The project plan is to plant 10,000 trees in the next 2 years within the municipal zoning area.
- **City Studio** - the program in collaboration with Grenfell has added 4 additional courses this year.
- **Partners for Climate Protection (PCP)** - analyzing changes made within the organization and finalizing the implementation of the IMSP.
- **Community Gardens in Association with WEC** - The city has received funding through MMSB for 4 additional JoraCan Composters.

COW23-012 Recreation Services Report

The Director of Recreation Services provided an update on Recreation and Tourism events as follows:

Civic Centre

- there is a full return of our regular user groups and the gradual return of larger events and tournaments;
- the year ended with the Holiday Boney M Concert and was well attended;
- the seniors Christmas party saw 250 attendees. Staff are working on more program offerings for seniors;
- Senior hockey returned with a capacity crowd for the Royals home opener. The next game is January 27th playing the Deer Lake Red Wings;
- The Centre hosted U7 and U9 Jamborees and AAA Female Hockey U13 competitions and tournaments;
- ANC cricket program to be beginning in February

Tourism

- **Business Focus magazine:** The City was featured in a recent edition of Business in Focus magazine;

- **Jigs and Wheels:** The Jigs and Wheels festival will be returning in 2023 from July 28th – August 6th and events to be announced in the coming weeks and months;
- **Call for Musicians/ Children Entertainers:** Musicians and groups/bands are invited to apply to perform during the 2023 season, including cruise ship calls, festivals and family events (children/family performances);
- **STAR (Strategic Tourism for Areas and Regions):** A funding application for Branding, Marketing and Wayfinding has been submitted to ACOA and the provincial department of Tourism Culture Arts and Recreation for approximately \$350,000.
- **Winter Carnival:** Corner Brook Winter Carnival is celebrating their 50th anniversary and will be held from February 17th – February 26th, 2023. Details of events are currently posted on the Winter Carnival website www.cornerbrookwintercarnival.ca.

COW23-013 Finance & Administration Update

The Director of Finance & Administration provided an update regarding the City's preliminary financial results for the 2022 fiscal year end. The report indicates that the City has managed the finances responsibly within budget. This is in line with prudent financial management principles. There are no significant year-end adjustments expected that will negatively impact the financial performance.

COW23-014 Corner Brook Regional Recreation Centre - Change Order

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** to approve the change order for the construction of the masonry section of the exterior wall for the cost of \$145,583.51 (HST Inc.). **MOTION CARRIED.**

COW23-015 RESCIND ORDER 2022-02

On motion by Deputy Mayor L. Chaisson, seconded by Councillor B. Griffin, it is **RESOLVED** that pursuant to Section 102(3) of the Urban and Rural Planning Act, the following Order is hereby revoked by Council: Order #2022-02. **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 7:19 p.m.

City Clerk

Mayor