

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 13 FEBRUARY, 2023 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	R. Cumby, City Manager
Deputy Mayor	L. Chaisson	D. Charters, Director of Community Engineering Development and Planning
Councillors:	P. Gill	T. Flynn, Director of Protective Services
	V. Granter	S. Maistry, Director of Finance and Administration
	B. Griffin	D. Burden, Director of Public Works Water and Wastewater
	P. Keeping	<i>J. Smith, Acting City Clerk</i>
	C. Pender	<i>Jamie Alexander, Sergeant-At-Arms</i>

Absent with regrets: K. Patten, Director of Recreation Services and M. Redmond, City Clerk.

**23-06      Approval of Agenda**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

**23-07      Approval of Minutes [Committee of the Whole January 23, 2023]**

On motion by Councillor V. Granter, seconded by Councillor P. Keeping, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Council Meeting of January 23, 2023. **MOTION CARRIED.**

**23-08      Correction to Minutes of Regular Council Meeting of 19 December, 2022**

On motion by Councillor V. Granter, seconded by Councillor P. Gill, it is **RESOLVED** to amend the minutes of the Regular Council Meeting on December 19, 2022 that were previously adopted as presented. **MOTION CARRIED.**

**23-09      Business Arising From Minutes**

Councillor V. Granter requested an update on snow clearing operations for the month of February to date. The Director of Public Works, Water and Wastewater advised that staff have been plowing all but 2 days this month and are currently working on widening roads and blowing sidewalks.

Deputy Mayor L. Chaisson requested an update on the Ladder 49 Truck. The Director of Protective Services advised that Western Steel is currently doing repairs and inspection work on the truck, staff are working on a tender and have reached out to the province for funding options.

**23-10**      **Proclamations and Events**

The Mayor announced that the following proclamations were recognized:

- January 25th was Bell Let's Talk Day
- February 1-7 was declared Eating Disorder Awareness Week
- February 11 was declared National 211 Day

**23-11**      **Code of Conduct Policy**

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to rescind the current Code of Conduct Policy and replace it with the attached Code of Conduct Policy in accordance with the Municipal Conduct Act.

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to postpone the motion of the Code of Conduct Policy until the next Public Meeting. [Deputy Mayor L. Chaisson, Councillor V. Granter and Councillor C. Pender voted against]. **MOTION CARRIED.**

**23-12**      **Great Trail Enhancement - Phase 1**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to approve the lowest bid of \$1,375,816.30 (HST included) from West Coast Excavating and Equipment Co. Ltd. for the Great Trail Enhancement - Phase 1 Contract No. 2022-24. **MOTION CARRIED.**

**23-13**      **Active Transportation Fund (ATF) - ATF-1278-Great Trail Enhancement - Phase 2**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to accept funding as outlined in the Government of Canada project approval, to complete the project under the PERMANENT PUBLIC TRANSIT PROGRAM - ACTIVE TRANSPORTATION FUND. The Corner Brook City Council authorizes the Mayor and City Manager to sign the Government of Canada agreement and infrastructure on behalf of the City of Corner Brook. **MOTION CARRIED.**

**23-14**      **Bells Brook Culvert - Phase 1 - Change Order No. 3**

On motion by Councillor P. Keeping, seconded by Councillor P. Gill, it is **RESOLVED** to approve Change Order No. 3 for Bell's Brook Culvert Phase 1 in the amount of \$77,944.13 (HST Included) for Marine Contractors Inc. **MOTION CARRIED.**

**23-15**      **Consulting Services for 2 Billion Trees Project**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to award the 2 Billion Trees Project Ground Truthing contract to Thistle Consulting Services for a cost of \$27,600 (HST Included). **MOTION CARRIED.**

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**23-16**      **Discretionary Use - 11 Olympic Place - Home Based Business Office**  
On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** to approve the application to operate a home based business office from the dwelling located at 11 Olympic Place in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**23-17**      **Confirmation of Order - 2023-01**  
**Councillor V. Granter declared a conflict of interest and abstained from discussion and voting on this item.**

On motion by Deputy Mayor L. Chaisson, seconded by Councillor C. Pender, it is **RESOLVED** that in accordance with Section 109(4) of the Urban and Rural Planning Act the following Stop Work Order is hereby confirmed by Council, Order #2023-01. **MOTION CARRIED.**

**23-18**      **Corner Brook Municipal Plan Amendment No. 22-01 and Development Regulations Amendment No. 22-01**  
On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the Council of the City of Corner Brook:

(1) Adopt proposed map amendment No. 22-01 to the City of Corner Brook's Integrated Municipal Sustainability Plan 2012;

(2) Adopt proposed map and text amendment No. 22-01 to the City of Corner Brook's 2012 Development Regulations;

(3) Set Thursday, March 9th, 2023, 7:00 p.m. in the Hutchings Room at City Hall for the tentative Public Hearing;

(4) Authorize staff to give statutory notice of adoption of the proposed amendments;

(5) Authorize staff to cancel the Public Hearing in the event that no objections are received, or no member of the public expresses intent to attend the Public Hearing, 48 hours prior to the tentative Public Hearing; and

(6) Appoint Mark Mills to preside over the scheduled Public Hearing.  
**MOTION CARRIED.**

**23-19**      **Implementation of Overhead Charge Limits**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to approve the revision of the Overhead Charges methodology to limit overhead charges at CAD \$2100, with an annual limit revision adjusted by inflation. **MOTION CARRIED.**

**ADJOURNMENT**

The meeting adjourned at 8:20 p.m.

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City Clerk

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Mayor