



CITY OF CORNER BROOK

Policy Statement

Index	Procurement and Disposal	Section	Tenders		
Title	Tender Document Holders	Policy Number	07-01-02	Authority	Council
Approval Date	05 Jun 06	Effective Date	05 Jun 06	Revision Date	17 Mar 08

Purpose:

To provide employees with direction when requested to provide a listing of tender document holders prior to the public tender closing date.

Policy Statement:

The City of Corner Brook will release the name of companies that have taken out tender documents only if four or more different companies have taken out tender documents and only prior to 24 hours before the tender closes.

Reference:

OS06-020 - May 9/06

Regular Council Meeting 06-126, 5 June 2006

OS08-004 - February 28/08

Regular Council Meeting 08-46, March 17/08

IN WITNESS WHEREOF, this policy is sealed with the Common Seal of the City of Corner Brook.

[Redacted Signature]

MAYOR

[Redacted Signature]

CITY CLERK