

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 20 AUGUST, 2018 AT 12:00 PM**

**PRESENT:**

Mayor	J. Parsons	D. Park, Acting City Manager, Director of
Deputy Mayor	B. Griffin	Finance and Administration
Councillors:	T. Buckle	D. Charters, Director Community Engineering
	J. Carey	Development and Planning
	V. Granter	T. Flynn, Director of Protective Services
	B. Staeben	D. Burden, Director of Public Works, Water and Waste Water Services
		J. Sheppard Acting City Clerk
Regrets:	L. Chaisson	B. Tibbo, Seargent-At-Arms

**CALL MEETING TO ORDER**

Mayor J. Parsons called the meeting to order at 12:00 p.m. and expressed condolences to Mayor O'Brien, City of Fredericton, NB regarding the shooting of two (2) Police Officers and two (2) civilians, which happened in his City on August 10, 2018.

**APPROVALS**

**18-201 Approval of Agenda**

On motion by Councillor T. Buckle, seconded by Councillor B. Staeben, it is RESOLVED to approve the agenda with an amendment to delete Item No. 9.2 Municipalities Newfoundland and Labrador Conference - Gander.

**MOTION CARRIED.**

**18-202 Approval of Minutes (Public Council Meeting - July 23, 2018)**

On motion by Councillor T. Buckle, seconded by Deputy Mayor B. Griffin, it is RESOLVED to approve the Minutes of the Regular Council Meeting of July 23, 2018 as circulated. **MOTION CARRIED.**

**BUSINESS ARISING FROM MINUTES**

**18-203 Business Arising From Minutes**

No items were brought forward.

**CORRESPONDENCE/PROCLAMATIONS/PETITIONS/**

**18-204 Petition - Residents of Lower Elswick Road**

Mayor Parsons advised that the Residents of Lower Elswick Road, have submitted a petition requesting to explore the opportunity of installing a speed bump on the newly constructed street, due to high traffic volumes. Two delegations, Mr. Verbon Hewlin and Ms. Donna Butt were present and made a presentation to Council.

- 18-205** **Proclamation - National Polycystic Kidney Disease Awareness Day, September 4, 2018**  
Deputy Mayor B. Griffin advised that he had the privilege to proclaim September 4, 2018 as National Polycystic Kidney Disease (PKD) Awareness Day in the City of Corner Brook and he presented the proclamation.
- 18-206** **Housing Issues: A Solutions-Based Dialogue**  
Councillor J. Carey advised that a Solutions-Based Dialogue regarding Housing Issues will be hosted by CBSWC and CMHI on Wednesday, October 24, 2018, 8:30 a.m. - 2:30 p.m. at Club 64 (28 Broadway, Corner Brook).

#### TENDERS

- 18-207** **Old Humber Road Intersection Improvements Contract 2018-33 PCA Amendment No. 2**  
On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Anderson Engineering Consultants Ltd) for Contract No. 2018-33 Old Humber Road Intersection Improvements, to increase the Contract Administration Fees in the amount of \$230.00 (Including HST). **MOTION CARRIED.**
- 18-208** **St. Mary' s Brook Culvert Rehabilitation Contract No. 2018-32 PCA Amendment No. 3**  
On motion by Councillor T. Buckle, seconded by Councillor J. Carey, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Anderson Engineering Consultants Ltd.) for Contract No. 2018-32 St. Mary's Brook Culvert Rehabilitation, to increase the Contract Administration Fees in the amount of \$115.00 (including HST). **MOTION CARRIED.**
- 18-209** **Combined Sewer Separation Phase 2 & 3 PCA Amendment No. 3**  
On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Newfoundland Design Civil Limited) Combine Separation Phase 2 & 3 (Amendment #3) for additional costs in the amount of \$10,340.00 (including HST), required for additional concrete works and decorative lighting. **MOTION CARRIED.**
- 18-210** **Combined Sewer Separation Phase 2 & 3 PCA Amendment No. 4**  
On motion by Councillor T. Buckle, seconded by Councillor B. Staeben, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Newfoundland Design Civil Limited) Combined Sewer Separation Phase 2 &

3 (Amendment #4) for additional costs in the amount of \$5,750.00 (including HST), required for materials testing services. **MOTION CARRIED.**

**18-212 Combined Sewer Separation Phase 1 Contract No. 2016-32 PCA Amendment No. 10**

On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Newfoundland Design Civil Limited) Combined Sewer Separation Phase 1 2016-32 (Amendment #10) for additional costs in the amount of \$5,750.00 (including HST), required for materials testing services. **MOTION CARRIED.**

**18-213 Combined Sewer Separation Phase 1 Contract No. 2016-32 PCA Amendment No. 11**

On motion by Councillor T. Buckle, seconded by Councillor J. Carey, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Newfoundland Design Civil Limited) Combined Sewer Separation Phase 1 2016-32 (Amendment #11) to increase the Contract Administration Fees in the amount of \$12,686.80. **MOTION CARRIED.**

**18-214 Re-Tender St. Mary's Brook Culvert Contract No. 2018-32**

On motion by Councillor V. Granter, seconded by Councillor T. Buckle, it is RESOLVED to not award the Contract for the St. Mary's Brook Culvert Contract #2018-32 due to the tender prices are in excess of the project budget. **MOTION CARRIED.**

**18-215 Old Humber Road Intersection Improvements Contract No. 2018-33**

On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is RESOLVED to Award the Contract for the Old Humber Road Intersection Improvements - Contract #2018-33 to West Coast Excavating & Equipment Co. Ltd. at the Tender price of \$525,571.85 (including HST). **MOTION CARRIED.**

**18-216 Small Community Fund funding re scoping 17-SCF-00024**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is RESOLVED to reallocate the unutilized funding under the Small Community Fund 17-SCF-00024 from Street Resurfacing and Riverside Drive to Traffic Light Improvements. **MOTION CARRIED.**

**18-217 Asphalt Paving Program 2018-18 Contract Change Order #1**

On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is RESOLVED that the City of Corner Brook Council approve the Contract Change Order No. 1 for the Asphalt Paving Program 2018-18 in the amount of \$532,737.50 (including HST). **MOTION CARRIED.**

**18-218 Main Street Bridge 2017-21 PCA Amendment No. 2**

On motion by Deputy Mayor B. Griffin, seconded by Councillor B. Staeben, it is RESOLVED that Corner Brook City Council approve the amended Standard Form of Agreement between (City of Corner Brook) and Prime Consultant (Harbourside Transportation Consultants) for Contract 2017-21 (Amendment #2) Replacement of Main Street Bridge, to increase the fees in the amount of \$29,900.00 (including HST), for resident services during construction. **MOTION CARRIED.**

REPORTS

**18-219 Protective Services**

Councillor T. Buckle presented the monthly statistics report from the Protective Services Division for July 2018.

MUNICIPAL PLAN AND DEVELOPMENT REGULATION AMENDMENT

**18-220 Public Hearing Request MP18-03 & DR18-03 -- 678 O`Connell Dr. Bud`s Auto Body**

**Deputy Mayor B. Griffin declared a Conflict of Interest and refrained from participating in voting and discussion on this agenda item.**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is RESOLVED under Section 17-19 of the *Urban and Rural Planning Act, 2000* (URPA), that the Corner Brook City Council adopt proposed amendment(s) MP18-03 and DR1-03, retain a commissioner, and schedule / advertise a public hearing in the Western Star to receive public representations regarding MP18-03 and DR18-03 to change the land use designation from Residential to Light Industrial and zoning from Residential Medium Density to Light Industrial, for the lot at 678 O'Connell Drive. **MOTION CARRIED.**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is FURTHER RESOLVED that if no representations are received within the stipulated timing as advertised, the public hearing will be cancelled as per s.20 URPA. **MOTION CARRIED.**

PLANNING AND DEVELOPMENT

**18-221 Discretionary Use - Apartment Building 515 Curling St**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED, pursuant to Section 128 of the *City of Corner Brook 2012 Development Regulations*, that Council in its authority, approve the application for the proposed apartment building at 515 Curling Street, Corner Brook, NL. **MOTION CARRIED.**

**18-222 Discretionary Use - Home Based Child Care -17 Walsh St**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is RESOLVED, upon consideration of the matters as set out in accordance with *Regulation 11, Discretionary Powers of Authority*, Council in its discretion and as a result of the matters set out in this regulation, approve the application to operate a home-based Child Care Business from the property located at 17 Walsh Street. **MOTION CARRIED.**

**FINANCE & ADMINISTRATION**

**18-223 Delegation of Authority**

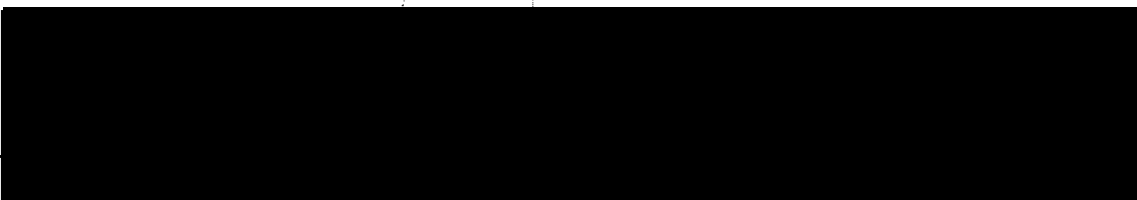
On motion by Councillor B. Staeben, seconded by Deputy Mayor B. Griffin, it is RESOLVED to delegate authority to the City Manager or Acting City Manager for the entering into of applications, contracts or agreements of the City of Corner Brook subject to:

- The application, contract or agreement is funded in the current year's operating or capital budget;
- The application contract or agreement is for a term of five years or less;
- The application, contract or agreement is for activities that are ordinary to the business of the City;
- The application, contract or agreement has been reviewed by the Director for which the application, contract or agreement is related, and the Director is recommending the signing;
- The City Manager providing a summary to Council on a not less than monthly basis of applications, contracts or agreements signed;
- The Delegation of Authority Policy remain in place until revoked by Council, or the creation of an overarching Delegation of Authority Policy.

**MOTION CARRIED.**

**ADJOURNMENT**

The meeting adjourned at 1:25 p.m.



City Clerk

Mayor

