

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 22 JANUARY, 2018 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	M. Wiklund, City Manager
Deputy Mayor	B. Griffin	D. Park, Director of Finance and Administration
Councillors:	T. Buckle	D. Charters, Director Community Engineering Development and Planning
	J. Carey	T. Flynn, Director of Protective Services
	L. Chaisson	D. Burden, Director of Public Works, Water and Waste Water Services
	V. Granter	M. Redmond, City Clerk
	B. Staeben	J. Baines, Seargent-At-Arms

CALL MEETING TO ORDER: The Meeting was called to order at 7:00 p.m.

**18-015     Approval of Agenda**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to approve the agenda as circulated **MOTION CARRIED.**

**18-016     Approval of Minutes - Regular Council Meeting 8 January 2018**

On motion by Councillor J. Carey, seconded by Councillor V. Granter, it is it is RESOLVED to approve the Minutes of the Regular Council Meeting of 8 January 2018 as presented. **MOTION CARRIED.**

**18-017     Confirmation of Minutes**

On motion by Councillor V. Granter, seconded by Councillor J. Carey, it is RESOLVED to ratify minute CC18-001 -Approval of Agenda with waiver of twenty-four hour time limit. **MOTION CARRIED.**

On motion by Councillor V. Granter, seconded by Councillor B. Staeben, it is RESOLVED to ratify minute CC18-002 - State of Emergency. **MOTION CARRIED.**

On motion by Councillor V. Granter, seconded by Councillor L. Chaisson, it is RESOLVED, to delegate authority to the Mayor to terminate the State of Emergency when required subject to consultation and direction from the City of Corner Brook Emergency Disaster Committee. **MOTION CARRIED.**

**18-018     Business Arising From Minutes**

No items were brought forward.

- 18-019     Proclamation of Family Literacy Day**  
Mayor Parsons proclaimed January 27 as Family Literacy Day in the City of Corner Brook.
- 18-020     City Hall Facility Systems Building Automation - Controls Service Agreement**  
On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to authorize execution of the agreement (Controls Service Agreement) with Johnson's Controls for City Hall (5 year term). **MOTION CARRIED.**
- 18-021     Host Agreement - FireFit**  
On motion by Councillor B. Staeben, seconded by Deputy Mayor B. Griffin , it is RESOLVED to host the regional FireFit competition for the fee of \$10,000.00 plus HST and that it be a main attraction in the Corner Brook summer festival. **MOTION CARRIED.**
- 18-022     Council Travel Report - July - December 2017**  
Councillor J. Carey presented a summary of travel expenses for the period of July to December 2017.
- 18-023     Municipal Plan Amendment MPA17-08 and DR17-08 - Station Rd**  
On motion by Deputy Mayor G. Griffin, seconded by Councillor B. Staeben, it is RESOLVED under Section 16 of the Urban and Rural Planning Act, that the Corner Brook City Council adopt MPA17-08 and DRA17-08 to change the land use designation and zoning of the subject lands, respectively, from Open Space to Residential and Open Space to Residential Medium Density. **MOTION CARRIED.**
- On motion by Deputy Mayor B. Griffin, seconded by Councillor B. Staeben it is RESOLVED pursuant to Section 19 of the Urban and Rural Planning Act, to authorize staff to appoint a Commissioner and if necessary an assistant to conduct a public hearing and complete a Commissioner's report regarding the representation given at the public hearing for MPA17-08 and DRA17-08. **MOTION CARRIED.**
- 18-024     Municipal Plan Amendment MPA18-01 & DR18-01 - Barry Pl**  
**Mayor Parsons declared a conflict of interest and abstained from voting and deliberations on this agenda item. Deputy Mayor Griffin chaired the meeting for this agenda item.**
- On motion by Councillor L. Chaisson, seconded by Councillor V. Granter , it is RESOLVED under Section 16 of the Urban and Rural Planning Act, that the Corner Brook City Council adopt MPA18-01 and DRA 18-01 to change the land

use designation and zoning of the subject lands, respectively, from Open Space to Residential and Open Space to Residential Medium Density.

On motion by Deputy Mayor L. Chaisson, seconded by Councillor J. Carey, it is RESOLVED pursuant to Section 19 of the Urban and Rural Planning Act, to authorize staff to appoint a Commissioner and if necessary an assistant to conduct a public hearing and complete a Commissioner's report regarding the representation given at the public hearing for MPA17-08 and DRA17-08. **MOTION CARRIED.**

**18-025 Crown Land- Confederation Dr**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to approve the application to acquire the Crown Land on Confederation Drive located adjacent to the existing Nissan Dealership at 42 Confederation Drive, Corner Brook, NL and consolidate it with two (2) parcels of privately owned land for the purpose of a Vehicle Dealership. **MOTION CARRIED.**

**18-026 Crown Land Application - White Lakes Rd**

On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is RESOLVED to approve the application to occupy crown land located off White Lakes Road for the purpose of using the land as a parking area subject to the following conditions:

- a 15.24 m (50ft.) wide right of way being maintained for White Lakes Road,
- an up to date legal survey being submitted to the City of Corner Brook upon completion of the transaction, and
- the property being screened from the Trans-Canada Highway.

**MOTION CARRIED.**

**18-027 Discretionary Use (Extension) - 168 Country Rd**

On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is RESOLVED pursuant to Section 128 of the City of Corner Brook 2012 Development Regulations that Council in its authority approve the application for the proposed extension to the Country Road Gospel Hall at 168 Country Road, Corner Brook NL. **MOTION CARRIED.**

**18-028 2014-2017 Multi Year Capital Works Program (MYCW) - Extension**

On motion by Councillor J. Carey, seconded by Councillor B. Staeben, it is RESOLVED to approve execution of Amendment #2 between the Department of Municipal Affairs and Environment and the City of Corner Brook for the 2014-2017 MYCW Program. **MOTION CARRIED.**

**18-029 Newfoundland Labrador Winter Games**

On motion by Councillor B. Staeben, seconded by Councillor L. Chaisson, it is RESOLVED to approve a contribution of \$500.00 to the Town of Deer Lake for the 2018 Newfoundland and Labrador Winter Games.

On motion by Councillor T. Buckle, seconded by Councillor J. Carey, it is RESOLVED to amend the motion to increase the contribution to the Newfoundland Games to \$1,000. **MOTION CARRIED.**

**Council voted on the motion as amended:**

RESOLVED to approve a contribution of \$1000.00 to the Town of Deer Lake for the 2018 Newfoundland and Labrador Winter Games. **MOTION CARRIED.**

**18-030 Rent Relief - Corner Brook Curling Club**

On motion by Councillor J. Carey, seconded by Councillor V. Granter, it is RESOLVED to approve rental relief for the Corner Brook Curling Club in the amount of \$5,431.79 representing three months' rent. **MOTION CARRIED.**

**18-031 Watershed Committee**

On motion by Councillor T. Buckle, seconded by Councillor J. Carey, it is RESOLVED to appoint Mayor Jim Parsons to the Watershed Committee. **MOTION CARRIED.**

**18-032 Urban Municipalities**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is RESOLVED to approve the appointment of Mayor Jim Parsons as the City of Corner Brook's representative on the Urban Municipalities Committee of Municipalities Newfoundland and Labrador. **MOTION CARRIED.**

**18-033 Advisory Committees - Terms of Reference and Appointments**

On motion by Councillor V. Granter, seconded by Councillor B. Staeben, it is RESOLVED to approve the Terms of Reference of the Better Business Committee as attached. It is FURTHER RESOLVED to approve the following appointments to the Better Business Committee:

- Mayor
- City Manager
- Deputy Mayor B. Griffin
- Councillor B. Staeben
- Director of Community Engineering, Development and Planning
- Manager of Development and Planning
- Manager Community Services (as required)
- Manager of Engineering (as required)

- Business Facilitator (as required)
- Information Officer (as required)
- Development and Planning staff (as required) **MOTION CARRIED.**

On motion by Councillor V. Granter, Seconded by Councillor J. Carey it is **RESOLVED** to approve the Terms of Reference of the Economic Development Strategy Committee as attached.

On motion by Councillor V. Granter, seconded by Councillor J. Carey it is **FURTHER RESOLVED** to approve the following appointments to the Economic Development Strategy Committee:

- Mayor
- John Davis
- Dr. Wade Bowers
- Dennis Bruce
- **MOTION CARRIED.**

On motion by Councillor V. Granter, seconded by Councillor J. Carey it is **RESOLVED** to approve the Terms of Reference of the Community Services Committee as attached.

On motion by Councillor V. Granter, seconded by Councillor J. Carey it is **FURTHER RESOLVED** to approve the following appointments to the Community Services Committee:

- Mayor
- City Manager
- Councillor J. Carey
- Director of Community Engineering, Development and Planning (as required)
- Manager of Community Services (as required)
- Jade Kearley
- Paula Sheppard Thibeau
- Victoria Jones
- Heather Davis
- Chris Randell
- Jessica Hackett
- Dr. Tim Griffin
- Other Community Stakeholders (as required)
- **MOTION CARRIED.**

On motion by Councillor V. Granter, seconded by Councillor B. Staeben it **RESOLVED** to approve the Terms of Reference of the Accessibility and Inclusive Community Committee as attached.

On motion by Councillor V. Granter, seconded by Councillor J. Carey it is FURTHER RESOLVED to approve the following appointments to the Accessibility and Inclusive Community Committee:

- Mayor
- City Manager
- Councillor L. Chaisson
- Councillor V. Granter
- Director of Community Engineering, Development and Planning (as required)
- Manager of Development and Planning (as required)
- Dianne Taylor
- John Dooley
- Megan Penney
- Terry Gardiner
- Other Community Stakeholders (as required)

**MOTION CARRIED.**

ADJOURNMENT

There being no further business the meeting adjourned at 8:20 p.m.



City Clerk

Mayor