

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 23 JULY, 2018 AT 12:00 PM**

**PRESENT:**

Mayor	J. Parsons	D. Park, Director of Finance and
Deputy Mayor	B. Griffin	Administration
Councillors		D. Charters, Director Community Engineering
	T. Buckle	Development and Planning
	J. Carey	T. Flynn, Director of Protective Services
	L.	D. Burden, Director of Public Works, Water
	Chaisson	and Waste Water Services
	V. Granter	M. Redmond, City Clerk
	B. Staeben	J. Alexander, Seargent-at-Arms

**CALL MEETING TO ORDER: The Meeting was called to order at 12:00 noon**

**18-175 Approval of Agenda**

On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is RESOLVED to approve the agenda as circulated. **MOTION CARRIED.**

**18-176 Approval of Minutes (Public Council Meeting - June 25, 2018)**

On motion by Councillor B. Staeben, seconded by Deputy Mayor B. Griffin, it is RESOLVED to approve the Minutes of the Regular Council Meeting of 25 June, 2018 as presented. **MOTION CARRIED.**

**18-177 CITY MANAGER POSITION**

On motion by Deputy Mayor B. Griffin, seconded by Councillor T. Buckle, it is RESOLVED to ratify Minute CC18-021 - Approval of Agenda. **MOTION CARRIED.**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to ratify Minute CC18-022. **MOTION CARRIED.**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED to ratify Minute CC18-031. **MOTION CARRIED.**

On motion by Deputy Mayor B. Griffin, seconded by Councillor J. Carey, it is RESOLVED pursuant to Section 83 of the City of Act, RSNL 1990 c C-15 to terminate the employment of the City Manager, Melissa Wiklund, without cause, effective 23 July 2018. **(Councillor L. Chaisson voted against the motion).MOTION CARRIED.**

**18-178**     **Confirm minutes of council in committee meetings**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is RESOLVED to ratify Minute CC18-023. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by Deputy Mayor B. Griffin, it is RESOLVED to ratify Minute CC18-025. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is RESOLVED to ratify Minute CC18-026, Approval of Agenda. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by Councillor T. Buckle, it is RESOLVED to ratify Minute CC18-027 - Acting Manager Remuneration. **MOTION CARRIED.**

On motion by Councillor B. Staeben, seconded by Councillor L. Chaisson, it is RESOLVED to ratify Minute CC18-032 - Caribou Road Pressure Reducing Station Rehabilitation Contract 2018-06. **MOTION CARRIED.**

**18-179**     **Business Arising From Minutes**

No items were brought forward.

**18-180**     **FIREFIT/FIREFEST/- CORNER BROOK DAY**

Councillor T. Buckle advised that the Fire-fest 2018 is taking place on July 27th to 29th with the City of Corner Brook hosting the regional Fire-fit competition in conjunction with Corner Brook Day celebrations. For more information, please visit [www.cornerbrook.com](http://www.cornerbrook.com).

**18-181**     **Sort It Program**

Councillor J. Carey announced that the Sort It-Western Recycling and Waste Management Program was implemented on Monday, July 16th for communities served by the Wild Cove landfill site and he reminded residents of a few key tips to assist with the success of the program.

**18-182**     **Advisory - (Fire)**

Councillor B. Staeben advised that, during the past two (2) weeks the City has issued an Outdoor Fire "ADVISORY" urging residents to use extreme care when having outdoor fires in their backyard fire pits. While the ADVISORY has been lifted for now, it can be reinstated at any time if the risk of fire increases. The City's Emergency Management Team examines the risk and consults with provincial forestry officials when making their decision in relation to Fire "Advisories" and "Bans".

**18-183 TD Tree Days 2018 Funding**

Deputy Mayor B. Griffin announced that funding of \$2,550 has been allocated to the City of Corner Brook for the 2018 TD Tree Days initiative. This is a program of the TD Friends of the Environment Foundation which has been helping to green communities across the country since 1990. The anticipated date for the event this year is Sunday, September 16th from 9am to 12pm where over 100 trees will be planted around the Watson's Pond Industrial Park overpass.

**18-184 Grant Program**

Councillor B. Staeben announced details on changes to the City budgets for the provision of grants to a wide range of community and not for profit groups in the annual budget. A review has been conducted of the Grant process and some changes and improvement to the process have been made which will be effective for grants issued in 2019. Grants will now be awarded based on a pre-determined criteria that is established by the City with a focus on projects that tie into the City's key strategic priority areas. For grants to be issued in January 2019, the application deadline will be September 30, 2018.

**18-185 Business Improvement Program**

Councillor L. Chaisson advised that the City has a Business Improvement Program (BIP) that allows for a tax grant to qualifying businesses that improve the exterior appearance and landscaping of their properties. The City has received feedback from the business community, and in response to this feedback, effective immediately, the tax credit is eligible to be used in up to three (3) years (previously only one (1) year), and both business and property taxes are eligible to be used for the same property (previously only one or the other could be used).

**18-186 Supply of Equipment: One (1) New Sewer/Vacuum Truck**

On motion by Councillor T. Buckle, seconded by Councillor B. Staeben, it is RESOLVED to accept the bid of \$587,650.00 (taxes included) by Joe Johnson for the supply of one (1) new sewer/vacuum truck. **MOTION CARRIED.**

**18-187 Standard Form of Agreement for Combined Sewer Separation - Phase 1**

On motion by Councillor J. Carey, seconded by Deputy Mayor B. Griffin it is RESOLVED to approve the amended Standard Form of Agreement between (City of Corner Brook) and prime Consultant (Newfoundland Design Civil Limited) Combined Sewer Separation Phase 1 - 2016-32 to increase the Contract Administration Fees. **MOTION CARRIED.**

**18-188 Retaining Wall Upgrading - 10 McEacherans Avenue Contract # 2018-29**

On motion by Deputy Mayor G. Griffin, seconded by Councillor T. Buckle, it is RESOLVED to award the Contract #2018-29 for Retaining Wall Replacement

10 McEacheran's Avenue to Cangro Services at the Tender Price of \$27,206.70 (HST included). **MOTION CARRIED.**

- 18-189**     **Award of Contract 2018-19 -- Supply of Ice Resurfacing Machine**  
On motion by Councillor T. Buckle, seconded by Deputy Mayor B. Griffin, it is RESOLVED to award the Contract #2018-19 for Supply of Ice Resurfacing Machine to Saunders Equipment Limited at the Tender Price of \$133,517.30 (HST included). **MOTION CARRIED.**
- 18-190**     **Retaining Wall Replacement - 38 Gibbons Ave - Contract # 2018-30**  
On motion by Deputy Mayor B. Griffin seconded by Councillor L. Chaisson, it is RESOLVED to award the Contract #2018-30 for Retaining Wall Replacement at 38 Gibbons Avenue to Way's Haulage at the Tender Price of \$52,699.90 (HST included). **MOTION CARRIED.**
- 18-191**     **Council Travel**  
Councillor B. Staeben presented a summary of Council Travel expenses covering the period of January - June, 2018.
- 18-192**     **Cannabis Policy**  
On motion by Councillor J. Carey, seconded by Councillor T. Buckle, it is RESOLVED to approve the Policy for Cannabis, as presented. **MOTION CARRIED.**
- 18-193**     **Poll Tax Write-Off**  
On motion by Councillor B. Staeben, seconded by Councillor J. Carey, it is RESOLVED to approve the write off of \$228,693.19 poll tax invoices for the period 2010-2017, as presented. **MOTION CARRIED.**
- 18-194**     **Protective Services Report**  
Councillor T. Buckle presented the monthly statistics report from the Protective Services Division.
- 18-195**     **MP18-07 & DR18-07 - Land Use Designation Change & Zone Change - 18 Knights Rd**  
On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is RESOLVED to authorize staff to submit proposed amendments; Municipal Plan Amendment MP18-07 and Development Regulations Amendment DR18-07, to Municipal Affairs for registration as per section 24 of the Urban and Rural Planning Act in order to change the land use designation from Comprehensive Residential Development Area to Residential and to change the land use zoning from Comprehensive Residential Development Area to Residential Medium Density, for a portion of the lot at 18 Knights Road. **MOTION CARRIED.**

**18-196**     **MP18-06 & DR18-06 - Add Animal Use to Downtown Commercial & Smithville Zones**

On motion by Councillor L. Chaisson, seconded by Councillor J. Carey, it is RESOLVED to authorize staff to submit proposed Municipal Plan Amendment MP18-06 and Development Regulations Amendment DR18-06 to Municipal Affairs for registration as per section 24 of the *Urban and Rural Planning Act* in order to allow 'animal use' in the Downtown commercial designations, to add the 'animal' use as a discretionary use to the Downtown Commercial and Downtown Smithville Use Zone Tables, and to amend the 2012 Development regulations Schedule B - Group D.1(c) by deleting 'Pet Groomers (no boarding or kennels)' and adding 'Pet Groomers'. **MOTION CARRIED.**

**18-197**     **MP18-03 & DR18-03 - Residential to Light Industrial - 678 O'Connell Dr**

**Deputy Mayor B. Griffin declared a conflict of Interest and refrained from participating in voting and discussion on this agenda item.**

On motion by Councillor T. Buckle, seconded by Councillor J. Carey it is RESOLVED, pursuant to Section 15 of the *Urban and Rural Planning Act* (URPA), that the Council submit the amendment and information received from the public consultation to Municipal Affairs for review and approval to adopt MPA18-03 / DRA18-03 to change the land use designation and zoning from Residential to Light Industrial and Residential Medium Density to Light Industrial for the lot at 678 O'Connell Drive. **MOTION CARRIED.**

On motion by Councillor T. Buckle, seconded by Councillor J. Carey it is **FURTHER RESOLVED** to supply the affected neighbourhood with an official letter advising of the public hearing. **MOTION CARRIED.**

**18-198**     **Discretionary Use - Home for the Aged - 1 Hospital Hill**

On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is RESOLVED, pursuant to Section 11 of the *City of Corner Brook 2012 Development Regulations* that Council approve the application for the proposed "home for the aged" use at the property located at 1 Hospital Hill, Corner Brook, NL. **Councillor B. Staeben did not vote on this agenda item. MOTION CARRIED.**

Note: After the motion was introduced there was some discussion regarding the name of the applicant in regards to the application for the Home for the aged. No member of Council or staff was aware of the name of the applicant to this application; however the Council expressed concern that there could be a potential conflict of interest. Given the uncertainty of the applicant's name there was a motion taken on Conflict of Interest as previously Councillor Staeben's son-in-law was an interested applicant in regards to a similar application at this location.

On motion by Councillor J. Carey, seconded by Councillor L. Chaisson, it is RESOLVED to declare Councillor B. Staeben in a Conflict of Interest on this application. (**Mayor Parsons and Councillor Buckle voted against the motion**). **Councillor Staeben was declared in a Conflict of Interest and did not vote on this agenda item. MOTION CARRIED.**

**After the Conflict of Interest Vote Council voted on the main motion. Councillor Staeben did not participate in the vote. The motion was carried to approve the application.**

**18-199     Discretionary Use - Operate a Pet Supply / Dog Training Store - 24 Maple Valley Rd**

On motion by Councillor L. Chaisson, seconded by Deputy Mayor B. Griffin, it is RESOLVED, pursuant to Section 128 of the *City of Corner Brook 2012 Development Regulations* that Council approve the application for the proposed Pet Supply/Dog Training Store at 24 Maple Valley Road, Corner Brook, NL. **MOTION CARRIED.**

**18-200     Discretionary Use - Operate an Indoor Rock Climbing Facility - 71 Humber Rd**

On motion by Deputy Mayor B. Griffin, seconded by Councillor L. Chaisson, it is RESOLVED, pursuant to Section 128 of the *City of Corner Brook 2012 Development Regulations* that Council approve the application for a Rock Climbing Facility at 71 Humber Road, Corner Brook, NL. **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 1:20 p.m.



City Clerk

Mayor