



CITY OF CORNER BROOK

Dear Sir\Madam:

I have been directed by His Worship the Mayor to summon you to a Committee of the Whole Meeting of the Corner Brook City Council, to be held on **October 30** at **7 p.m. City Hall Council Chambers.**

CITY CLERK

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Land Acknowledgement

We respectfully acknowledge the City of Corner Brook as the ancestral homeland of different populations of Indigenous people. We also acknowledge with respect, the rich histories and cultures of the Beothuk, Mi'kmaq, Innu and Inuit of the Province of Newfoundland and Labrador

**MINUTES OF A REGULAR MEETING OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 16 OCTOBER, 2023 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	D. Charters, Director of Community Engineering
Deputy Mayor	L. Chaisson	Development and Planning
		T. Flynn, Director of Protective Services
Councillors:	P. Gill	S. Maistry, Director of Finance and Administration
	V. Granter	J. Smith, City Clerk
	B. Griffin	Director of Recreation Services - vacant
	P. Keeping	<i>Jamie Alexander , Sergeant-At-Arms</i>
	C. Pender	

Absent with regrets: R. Cumby and D. Burden, Director of Public Works Water and Wastewater

23-131 Land Acknowledgement

The Deputy Mayor L. Chaisson read the land acknowledgement.

23-132 Approval of Agenda

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated with the following additions:

- 3.1 Cat Hoarding
- 3.2 Humber Park Parking

MOTION CARRIED.

23-133 Approval of Minutes- Committee of the Whole September 25, 2023

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Meeting of September 25, 2023. **MOTION CARRIED.**

23-134 Business Arising From Minutes

The following items were brought forward from the minutes:

- Fall Leaf Collection - Deputy Mayor L. Chaisson requested an update on the fall leaf collection for the year. Councillor Pender advised that the Fall Leaf Collection was to occur November 6-10;
- Pavement/Curb Cut Work - Deputy Mayor L. Chaisson requested an update as to when this work will be finished up for the season;
- Great Trail Enhancement - Councillor Pender advised that people are crossing the barrier of the construction site. Staff advised that this is an active construction zone and it is very unsafe to enter that area. Councillor Pender also inquired as to whether there will be any

recognition related to Crow Gulch and the Train Crash that occurred back in the 1950's. Staff advised that the plan is to recognize Crow Gulch and the train crash.

- Mount Bernard Reconstruction - Councillor Gill inquired as to whether Mount Bernard Avenue will be fully open over the winter once this phase of construction is complete. Staff advised that it will be fully open during the winter seasons, with construction on the next phase set to resume next spring.

23-135 Cat Hoarding

The Mayor made a statement regarding the recent cat hoarding situation. He stated that the cats were safe and that the City was working with the SPCA to assist with another housing facility for the cats.

23-136 Humber Park Parking

Councillor V. Granter stated that he had received complaints from a resident on Humber Park regarding the parking signage that was recently placed on the street being too restrictive. Staff advised that the signs were placed after an assessment following complaints due to safety issues in that area. Councillor Granter requested for staff to re-assess the area to determine if there are other possible solutions to the parking and traffic issues in the area.

23-137 Proclamations and Events

The Mayor stated the following proclamations were made:

- October was declared as Rett Syndrome Awareness Month;
- October 2 was declared Wrongful Conviction Day;
- October 7 was declared as International Trigeminal Neuralgia Awareness Day;
- October 8-14 was declared Fire Prevention Day;
- October 6 was declared as Green Sports Day;
- October 1-7 was declared as National Breast Feeding Week; and
- October 15-21 was declared as Small Business Week.

23-138 Mount Bernard Avenue Reconstruction - Change Order No. 8

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** to approve Change Order No. 8 in the amount of \$156,639.72 (HST included) for Marine Contractors Inc. for the Mount Bernard Avenue Reconstruction. **MOTION CARRIED.**

23-139 Order Confirmation - 2023-04

On motion by Deputy Mayor L. Chaisson, seconded by Councillor P. Gill, it is **RESOLVED** in accordance with section 109(4) of the Urban and Rural Planning Act the following Order is hereby confirmed by Council, Order #2023-04. **MOTION CARRIED.**

23-140 Discretionary Use - Home Based Business - 209 Curling Street

On motion by Councillor B. Griffin, seconded by Councillor C. Pender, it is **RESOLVED** to approve the application to operate a home based business from the dwelling located at 209 Curling Street in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

23-141 Election of Deputy Mayor

An election was conducted for the Deputy Mayor. Linda Chaisson was declared Deputy Mayor by acclamation.

23-142 Affordable Housing

Councillor C. Pender identified that he is employed by Qalipu First Nation Band, who is a named organization in regards to this item.

On motion by Deputy Mayor L. Chaisson, seconded by Councillor V. Granter, it is RESOLVED that Councillor C. Pender is in a Conflict of Interest with regards to item 7.2 Affordable Housing. MOTION CARRIED.

Councillor C. Pender exited his seat and entered into the gallery.

On motion by Councillor P. Gill, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the Corner Brook City Council support and encourage CMHI, the Corner Brook Status of Women Council, Qalipu First Nation Band and the Salvation Army in their joint efforts to address the housing crisis in Corner Brook and to meet with these and any other groups as necessary to help them in their work to establish additional affordable housing in the City. **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 7:34 p.m.

 City Clerk

 Mayor



Information Report (IR)

Subject: Proclamations and Events

To: Jessica Smith
Meeting: Committee of the Whole - 30 Oct 2023
Department: City Manager
Staff Contact: Gloria Manning, Legislative Assistant
Topic Overview: The City of Corner Brook routinely receives requests from various organizations to recognize significant days, weeks, and months.
Attachments: [National Child Abuse Prevention Month 2023](#)
[World OT Day](#)
[Remembrance Period](#)

BACKGROUND INFORMATION:

The City of Corner Brook would like to recognize the following proclamations and events in the City of Corner Brook:

- **October was declared National Child Abuse Prevention Month** - All children deserve to have a safe, stable, nurturing home and community to foster their healthy growth and development.
- **October was Occupational Therapy Month and October 27th was declared World Occupational Therapy Day** - The health and well-being of many Canadians is dependent on access to occupational therapy services in community, hospitals, long-term care facilities, rehabilitation centers, clinics, schools, social agencies, industry, and private practices.
- **November 1-11 was declared Remembrance Period**- it is a time for each one of us to reflect and recall to mind the sacrifices made by our Veterans to ensure the peace we now enjoy.

Legislative Assistant
 Administrative Assistant

Approved - 26 Oct 2023
 Approved - 26 Oct 2023

City Manager



Whereas: Children are the foundation for a prosperous and innovative society, and the foundation for a child's growth and development is established when the community takes responsibility for creating healthy environments where our children can thrive;

Whereas: All children deserve to have a safe, stable, nurturing home and community to foster their healthy growth and development;

Whereas: Child abuse and neglect is an important societal concern that may affect the long-term health and well being of not only children, but also the adults they become;

Whereas: Child abuse and neglect impacts our entire society and our society's future;

Whereas: Child abuse prevention is a shared responsibility and finding solutions requires the involvement and collaboration of citizens, organizations and government entities;

Whereas: this month, we emphasize the importance of understanding the devastating problem of child abuse and neglect, and commit to learn more about the behavioural and physical signs of possible abuse.

Therefore: I _____ do hereby proclaim the month of October 2023 to be National Child Abuse Prevention Month in _____ and urge all citizens to work together to help reduce child abuse and neglect significantly in years to come.

PROCLAMATION

World Occupational Therapy Day

October 27, 2023

WHEREAS Occupational Therapy is a regulated, licensed health profession concerned with enabling people of all ages and abilities to participate in activities which give meaning and purpose to their lives by working to overcome obstacles that prevent involvement in life's occupations;

WHEREAS The health and well-being of many Canadians is dependent on access to occupational therapy services in community, hospitals, long-term care facilities, rehabilitation centers, clinics, schools, social agencies, industry, and private practices;

WHEREAS Newfoundland and Labrador Association of Occupational Therapists (NLAOT) in conjunction with World Federation of Occupational Therapy(WFOT) and the Canadian Association of Occupational Therapists(CAOT) would like to recognize Occupational Therapy's integral role in health care delivery by recognizing World OT Day on October 27, 2023. This year's theme "Unity through Community" promotes OT's role in working together with others to facilitate participation and community interaction.

THEREFORE I, Jim Parsons, Mayor of the City of Corner Brook, proclaim the 27th of October, 2023 to be World Occupational Therapy Day.

X

Mayor Jim Parsons



The Royal Canadian Legion Poppy/Remembrance Proclamation



Whereas

the purposes and objects of the Legion, as contained in the "ACT TO INCORPORATE", the Royal Canadian Legion, Chapter 84 of the Statutes of Canada 1948, as amended by Chapter 86 of the Statutes of Canada 1951; Chapter 72 of the Statutes of Canada 1959; Chapter 83 of the Statutes of Canada 1961; Chapter 112 of the Statutes of Canada 1975; Chapter 47 of the Statutes of Canada 1977 - 1978 and by the Statutes of Canada 1980 - 1981, include:

- e) perpetuate the memory and deeds of the fallen and those who die in the future;
- f) to promote and care for memorials to their valour and sacrifice... to keep an annual Memorial Day, to preserve the records and memorials of their service and to see that such service shall not be forgotten by the nation;
- g) to educate public opinion regarding national duties to the dead;
- h) to foster loyalty among the public and educations in the principles of patriotism, duty and unstinted public service; AND

Whereas

every person who has been initiated into membership in the Royal Canadian Legion has sworn to uphold and advance the aims and objectives of the Legion; AND

Whereas

the Provincial Poppy/Remembrance Committee has recommended that the observance of a "REMEMBRANCE PERIOD" immediately prior to November 11th would do a great deal to encourage greater interests on the part of the public; AND

Whereas

by decree of caucus, the Government of Newfoundland & Labrador fully support the Legion's efforts to promote Remembrance by flying the Legion's "Flag of Remembrance" from November 1st to the 11th November each year;

Know Ye

that we, by and with the approval of the Provincial Command of The Royal Canadian Legion do designate the eleven days commencing November 1st and ending November 11th as:

"Remembrance Period"

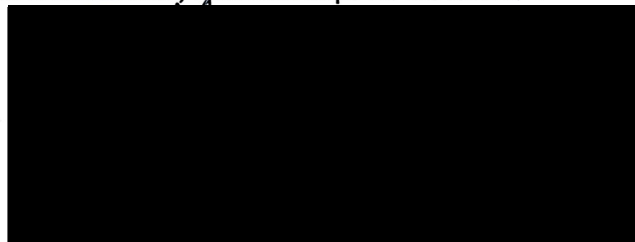
And we do recommend to all loyal members of The Royal Canadian Legion and to all other citizens of the Province of Newfoundland Labrador:

1. Remembrance Period is a time for each one of us to reflect and recall to mind the sacrifices made by our Veterans to ensure the peace we now enjoy.
2. The Poppy is the symbol of Remembrance, Peace and Hope for the future.

Dated at Corner Brook

This 27th day of October

Two thousand twenty-three





Information Report (IR)

Subject: Public Works Summary

To: Rodney Cumby

Meeting: Committee of the Whole - 30 Oct 2023

Department: Public Works

Staff Contact: Rodney Cumby, City Manager

Topic Overview: The following is an update from September 20th - October 24th, 2023 from Public Works

BACKGROUND INFORMATION:

- **Tree Maintenance:** Contractor is in the process of finalizing the tree trimming list that was generated.
- **Patching:** Contractor is expected to complete patching list over the next two weeks. City crews have been completing asphalt infills around repaired manholes and newly installed curb and gutter.
- **Storm Sewer flushing:** Storm sewer flushing program is underway for the past month and will continue into late November.
- **Curb & Sidewalks:** Curb work is scheduled to end November 3
- **Ditching:** Crews have been rechanneling existing open ditches. Locations include: Robertson's Road, Canada Games Place, Lundrigan Drive, Confederation Drive, Griffen Drive and O'Connell Drive.
- **Leaf Clean up:** Crews have begun the clean up of leaves in the downtown area. As the season progresses and the leaves drop, extra staff will be assigned to expedite the clean up.

- **Street Sweeper:** Sweeper continued its rounds of sweeping the street and keeping the gutter free of litter and debris/leaves. Street sweeper will run until late November.
- **Athletic Fields:** All sports fields are closed for the winter. Nets have been removed and are in storage.
- **Snowclearing Preparation:** City sanders and leased loaders are in the shop receiving pre winter maintenance. This work will be on going throughout the fall. To date 5 loaders and three sanders are ready to be used as required.
- **Rain Event:** October 20th to 22nd the city received 56mm of rain. Only minor wash outs were reported. No storm sewer issues identified.

Service Requests from September 20th to October 24th:

- **74 calls received.**
- **Top three categories of requests:**
 - **Road Maintenance: 19**
 - **Wash Outs: 10**
 - **Potholes: 9**

Legislative Assistant
Administrative Assistant

Approved - 26 Oct 2023
Approved - 26 Oct 2023

City Manager



Information Report (IR)

Subject: Water & Wastewater Work Summary

To: Rodney Cumby

Meeting: Committee of the Whole - 30 Oct 2023

Department: Water and Sewer

Staff Contact: Keith Costello,

Topic Overview: The following is a water and wastewater summary from September 19th to October 24, 2023.

BACKGROUND INFORMATION:

Water & Wastewater Complaints	
Curb Stop Repair	3
Locate Curb Stop	7
No Water	5
Noise on Line	1
Request for Water Shut Off and/or On	12
Sewer Backup	5
Resident Inquiries	5
Trace Waterlines	2
Water Leaks	3
Total	43

Water & Wastewater Media Releases	
Emergency Water Outage	4
Lane Closure	1
Precautionary Boil Water Advisory	2
Road Closure	18

Water Outage	4
Water Outage and Road Closure	2
Total	31

Water & Wastewater Recoverable Works	
New Service – 18 Lundrigan Drive	1
Purchase of Magnafloc from Water Treatment Plant (Town of Ramea)	1
Request to Turn Water Off	1
Request to Turn Water Off and On	10
Total	13
Total Cost	\$ 23,901.66

Water & Wastewater Repairs	
Curb Stop Repairs	2
Hydrant Repair	1
Main Line Valve Repair	10
Sewer Lateral	2
Water Main Leaks	1
Total	16

1. **Additional Maintenance**

Annual Maintenance Programs

- Hydrant Maintenance – completed 2nd & 3rd round on both City owned and private hydrants. Currently working on deficiencies on City owned hydrants.
- Winterized Splash Pad.
- Chlorination Stations – Completed annual service at Trout Pond Chlorination Station. 3 Stations remaining.

Maintenance/Repairs

- Completed brush clearing at Elizabeth St. and Sunnyslope Reservoir, Lewin Parkway, Windsor St. and Bayview Height's Pumphouse.

Capital Works

- Provided support for Capital Works Projects (Mt. Bernard Ave. reconstruction & Citadel Drive PRV Station upgrade).

2. **Upcoming Maintenance**

- Repair 5 watermain valves.
- Service remaining sanitary sewer lift stations.
- Complete annual Chlorination Station service. 3 stations remaining.
- Winterize Tourist Chalet Dumping Station, water supply to Jubilee ball field and Wellington St. Complex (Dog Park, Softball Field & Beach Volleyball).
- Clean intake screens at Second Pond water supply.

Water Treatment Plant Maintenance Summary

Overview

- The City's water demand decreased in September (Average daily usage 20.8 ML/day). We typically see a reduction in demand each fall.
- Raw water quality slowly improved throughout September. Rain event on the 19th & 20th caused some degradation, but improved again over the following week. Overall organic and mineral loading to the plant has decreased allowing us to reduce the coagulant and soda ash dosage.

1. **Maintenance**

- Completed annual maintenance on UV #1. All 3 UV units are now serviced for 2023.
- DAF (Dissolved Air Flootation) #2 – drained, cleaned and inspected chamber and equipment. Everything checked out fine.

2. Upcoming Maintenance

- Completed upgrades to Scada System programming (Contractor).
- Completed annual service and load test on back-up generator. No issues found.
- Drain clean and inspect DAF (Dissolved Air Flootation) #1.
- Filter #1 cleaning (hypochlorite shock treatment).
- Polymer tank cleaning.
- Soda Ash tank cleaning and flushing.

Legislative Assistant
Administrative Assistant

Approved - 26 Oct 2023
Approved - 26 Oct 2023

City Manager



Information Report (IR)

Subject: Protective Services Statistics for month of September 2023

To: Rodney Cumby

Meeting: Committee of the Whole - 30 Oct 2023

Department: Protective Services

Staff Contact: Todd Flynn, Director of Protective Services

Topic Overview: To inform the residents of Corner Brook of the work that is being done by the Protective Services Department.

BACKGROUND INFORMATION:

On a monthly basis Protective Services compiles its statistics to report them out to council and residents.

1. MUNICIPAL ENFORCEMENT

Our Municipal Enforcement Officers received 80 calls for services including as follows:

- ○ **By-law Enforcement:**
 - 1 Development Without a Permit
 - 7 Untidy Property
 - 5 Illegal Parking
 - 5 Uncovered Garbage
 - 7 Assistance (Assisting Residents with issues where no Regulations exist but we can assist in some way)
 - 1 Rats Complaints
 - 2 Noise Complaints
 - 7 Mobile Vending Permit
 - 1 Illegal Dumping
 - 1 littering
 - Various other routine complaints
- **Taxi Regulation:**
 - 4 - Taxi Driver Permits
 - 5 - Taxi Vehicle Permits

- **Animal Control:**

Received 31 calls for Service were received that included:

- 20 - Roaming Animals
- 6 - Injured/Dead Animals

- 1 – Barking Dogs Noise Complaint
- 4 - Assistance

Parking Enforcement:

24 Parking related violations were issued.

- 15 - Expired Parking Meters
- 1 – Impaired Mobility zone
- 1 - Parked Driveway or Loading Zone
- 7 – other parking violations (No Parking, No Stopping, etc)

1. CORNER BROOK FIRE DEPARTMENT

The CBFDD received 26 calls for service that included:

# of Incidents	Type
4	Residential Alarm
1	Commercial Alarm – Smoke Visible
7	Commercial Alarms
2	Vehicle Fire
5	MVC – Injury/Entrapment
4	MVC – No injury/no entrapment/but fuel spill
2	Non-emergency – lift assist
1	Bonfire
26	

Fire Prevention and Inspection conducted:

- 8 Commercial business inspections
- 1 apartment building inspections
- 2 school inspections
- Fire Drills at Grenfell Campus for all 8 cottages, residence building and 4 other campus buildings
- Coordinated 90 installations for the Smoke Alarm project.
- Attended 2 community outreach events (Ceremony for World Suicide Prevention Day and CB Nuit)

2. PUBLIC SAFETY ANSWERING POINT (PSAP)

The total volume of calls received by the Corner Brook PSAP for September was **6057**. The calls are broken out as follows:

Primary Agency	Number of Transferred Calls
Police	1234
Ambulance	1813
Fire	183
Crisis	7
RoCP	9
Northern 911	1
Parks Canada	1
MRSC	9
JRCC	1

Primary Agency	Number of Transferred Calls
Poison Control	1
TBD	4
Total	3263

Volume of Non-Transferred 911 Calls: **2794**

Director of Protective Services	Approved - 24 Oct 2023
Administrative Assistant	Approved - 25 Oct 2023

City Manager



Information Report (IR)

Subject: Capital Project and Engineering Committee Updates

To: Rodney Cumby

Meeting: Committee of the Whole - 30 Oct 2023

Department: Engineering

Staff Contact: Darren Charters, Director of Community, Engineering, Development & Planning

Topic Overview: This report is intended to serve as an update to Council and the public regarding the various Capital and Engineering projects being undertaken in the City. The current project updates are as follows:

BACKGROUND INFORMATION:

Current Projects

Corner Brook Recreation Centre

- Approximately 85% complete
- All pool concrete completed.
- Natari curb (pool system) is in place; will be grouted in place next week when pool equipment installer returns.
- All drywall installed with the exception of small areas
- Paint and plaster is well underway.
- Interior masonry nearing completion; still some small areas still need to be finished
- Some wall tiles installed in locker rooms and washrooms.
- Contractor is prepping for siding alongside the maintenance laneway.
- Electrical and mechanical work ongoing
- Nearly all fencing installed for the daycare playground.
- Landscaping about 80% complete. Hydroseeding done in most areas; plantings installed in front of the building.



Mt Bernard Avenue Reconstruction

- Work includes new underground infrastructure, curb/gutter, side walk (1 side) and asphalt
- Approximately 80% of underground piping complete.
- Work Zone 2 opened to traffic September 6th (up to Wellington St).
- Reinstatement occurring in Work Zone 4 and 5
- Currently working in Work Zone 5
- Asphalt being installed for work zones 3, 4 October 26th
- Work will likely stop at Randolph Street for 2023 and commence again in Spring 2024 to finish project (approximately 200 meters)



Great Trail Enhancement Phase 1

- Work commenced May 23rd, 2023
- Miscellaneous items such as fence, gates being completed
- Anticipated completion date for the project, end of October 2023



O'Connell Drive Pedestrian Crossing

- All underground and reinstatement work complete, waiting on new poles, existing signals will be removed when new is completed
- New pedestrian signals will meet current standards
- Anticipated completion date for the project, end of October 2023



New Projects

Deep Gulch Brook Culvert Replacement

- RV Anderson is Consultant for the project
- Preliminary Design Stage underway
- Winter 2024 Tender Call

Curling Street Retaining Wall Replacement

- Anderson Engineering is Consultant for the project
- ICIP funding, 1/3 funding ratio
- Preliminary Design Stage
- Winter 2024 Tender Call

Great Trail Enhancement Phase 2

- Finalizing Consultant for the project
- Active Transportation Fund (ATF) of the Permanent Public Transit Program, 60/40 funding ratio
- Winter 2024 Tender Call

Multi Year capital (MYCW) 2023-2026

- Funding agreement approved and submitted for signature

City Manager



Information Report (IR)

Subject: Finance & Administration Update

To: Rodney Cumby
Meeting: Committee of the Whole - 30 Oct 2023
Department: Finance and Administration
Staff Contact: Sievendra Maistry, Director of Finance and Administration

Topic Overview:

Attachments: [Income Report - September 30, 2023](#)
[Expense Report - September 30, 2023](#)
[Total Accounts Receivable - September 30, 2023](#)
[Accounts with Balances over \\$5,000 - September 30, 2023](#)
[Business Taxes owing - September 30, 2023](#)
[Accounts over 365 days - September 30, 2023](#)

BACKGROUND INFORMATION:

Financial Reports as at 30th September 2023

REVENUES:

Total revenues for the financial period ended 30th September 2023 amounted to \$35,8m tracking a full year budget of \$37,4m. The breakdown of these revenues are as follows:

General taxation, which comprises municipal and business taxes amounted to \$29,9m. Full year budget is set at \$30,2m.

Other revenue, which includes but not limited to Utility Grants, Contributions & Grants, Civic Centre, and Facility Rentals, amounted to \$5,9m compared to a full year budget of \$7,2m.

	<u>ACTUAL YTD SEPT</u>	<u>ANNUAL BUDGET</u>
GENERAL TAXATION	\$ 29,928,000	\$ 30,208,400
MUNICIPAL TAX / WATER METER	\$ 24,468,700	\$ 24,810,500
BUSINESS TAX	5,459,300	5,397,900
 OTHER REVENUE	 \$ 5,856,400	 \$ 7,206,500

LICENSES AND PERMITS	166,400	288,700
911 PSAB	453,500	897,400
INTEREST & TAX PENALTIES	1,010,700	490,000
UTILITY GRANTS	1,206,600	1,239,400
CONTRIBUTIONS & GRANTS	1,668,300	2,628,700
RECREATION REVENUE	28,400	44,200
FACILITY RENTALS	179,800	231,600
LAND & OTHER REVENUE	144,500	122,200
CIVIC CENTRE	998,200	1,264,300

TOTAL REVENUE	\$ 35,784,400	\$ 37,414,900
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EXPENSES:

Total expenses up to 30th September 2023 amounted to \$24.7m. The breakdown of these expenses are as follows:

<u>Expense Category</u>	<u>Amount</u>
General Government	\$6.4m
Community Engineering, Planning & Development	\$1.3m
Parks and recreation	\$3.0m
Protective Services	\$4.0m
Public Works	\$5.7m
Water and Waste Water	\$4.3m
TOTAL	\$24.7m

The following are large expenses incurred for the year to date, excluding payroll related costs:

Debt repayments	-	\$2,240,760
Maintenance supplies	-	\$1,430,598
Hired Contractors	-	\$1,399,515
Electrical costs	-	\$1,252,510
Chemical costs	-	\$ 842,694
Garbage Tipping Fees	-	\$ 527,684

A number of City facilities have deteriorated due to wear and tear, with some reaching or nearing end of life usage. Significant costs are being incurred to repair, as well as for the general upkeep of these facilities. Replacement of some of them is warranted in the near future. During the summer and fall months, the City incurred a fair amount of costs for the beautification, cleanup and general upkeep of

the City. As we head towards winter, snow clearing activities will resume which will in most likelihood exhaust this component of the expense budget. Overall, upward pressures are being experienced on the expense budget due to the impact of inflation on the price of goods and services across the cost base of the City.

ACCOUNTS RECEIVABLE:

Total taxes outstanding as at 30th September amounted to \$4.1m on 1,554 accounts. Residents with pre-authorized payment plans are urged to contact the City Collector to assess whether their payment plan is adequate to cover current outstanding taxes. Taxpayers with outstanding taxes can contact the City Collector to arrange a payment plan.

Director of Finance and Administration	Approved - 25 Oct 2023
Administrative Assistant	Approved - 25 Oct 2023

City Manager

Income Statement Detail - Revenues 2023

City of Corner Brook

1 of 3
2023-10-23
9:47 AM

	September 2023 BUDGET	September 2023 ACTUAL	MTD VARIANCE	September 2023 YTD BUDGET	September 2023 YTD ACTUAL	YTD VARIANCE	ANNUAL BUDGET	REMAINING BUDGET
Tax revenues, Municipal tax residential	\$0	(\$22,919)	(\$22,919)	\$14,127,795	\$14,233,212	\$105,417	\$14,270,500	(\$37,288)
Tax revenues, Unit charge residential	0	2,257	2,257	4,639,686	4,690,316	50,630	4,686,550	3,766
Tax revenues, Water levy residential	0	0	0	0	0	0	0	0
Tax revenues, Sewer levy residential	0	0	0	922,878	932,000	9,122	932,200	-200
Gross Residential Tax	0	-20,662	-20,662	19,690,359	19,855,528	165,168	19,889,250	-33,723
Tax revenues, Municipal tax commercial	0	-2,012	-2,012	3,786,750	3,830,134	43,384	3,825,000	5,134
Tax revenues, Unit charge commercial	0	0	0	594,282	602,690	8,408	600,285	2,405
Tax revenues, Water levy commercial	0	0	0	0	0	0	0	0
Tax revenues, Sewer levy commercial	0	0	0	97,515	98,000	485	98,500	-500
Gross Commerical Tax	0	-2,012	-2,012	4,478,547	4,530,824	52,277	4,523,785	7,039
Gross Property Tax	0	-22,674	-22,674	24,168,906	24,386,352	217,445	24,413,035	-26,684
Tax revenues, Seniors discount	0	-2,135	-2,135	-160,000	-164,124	-4,124	-160,000	-4,124
Tax revenues, Municipal tax discount	0	0	0	-190,000	-193,332	-3,332	-190,000	-3,332
Tax revenues, New Home Incentives Discount	0	0	0	0	0	0	0	0
Total Property Tax Discounts	0	-2,135	-2,135	-350,000	-357,456	-7,456	-350,000	-7,456
Net Property Tax	0	-24,809	-24,808	23,818,906	24,028,896	209,989	24,063,035	-34,140
Tax revenues, Business tax levy	0	35,763	35,763	5,405,301	5,501,248	95,947	5,459,900	41,348
Tax revenues, Business tax discount	0	0	0	-32,000	-33,444	-1,444	-32,000	-1,444
Tax revenues, Business credit - COVID	0	0	0	0	0	0	0	0
Tax revenues, Business Restoration credit	-6,000	0	6,000	-24,000	-8,521	15,479	-30,000	21,479
Tax revenues, Business tax surcharge	0	0	0	0	0	0	0	0
Business Tax	-6,000	35,763	41,763	5,349,301	5,459,283	109,982	5,397,900	61,383
Tax revenues, Poll tax	0	0	0	0	0	0	0	0
Tax revenues, School water levy	0	0	0	0	0	0	0	0
Tax revenues, Meter supply levy	7,474	141,299	133,825	560,550	439,751	-120,799	747,400	-307,649
Other Taxes	7,474	141,299	133,825	560,550	439,751	-120,799	747,400	-307,649
Utility tax, NF Power	0	0	0	887,400	886,421	-979	887,400	-979
Utility tax, Matrix	0	0	0	0	0	0	0	0
Utility tax, Aliant	0	0	0	239,700	210,007	-29,693	239,700	-29,693
Utility tax, Rogers	0	0	0	86,700	86,649	-51	86,700	-51
Utility tax, Telus	0	0	0	21,500	20,316	-1,185	21,500	-1,185
Utility tax, Other	0	0	0	4,100	3,266	-834	4,100	-834
Utility Taxes	0	0	0	1,239,400	1,206,659	-32,742	1,239,400	-32,742
Contributions, Federal Govt	0	0	0	154,100	109,611	-44,489	154,100	-44,489
Contributions, Prov of NL	0	0	0	83,050	83,026	-24	166,100	-83,074
Contributions, Prov of NL- Debt	0	0	0	0	0	0	0	0
Contributions, CBC	0	0	0	5,000	5,224	224	5,000	224
Contributions, CBP&P Water	0	0	0	90,000	90,000	0	90,000	0
Contributions, CBP&P Grant	215,400	218,288	2,888	646,200	654,864	8,664	1,077,000	-422,136
Contributions, Contributions - Memorial Uni	0	0	0	239,900	239,861	-39	239,900	-39
Contributions, Secondary Fire	0	0	0	0	0	0	0	0
Contributions, Western Health	0	0	0	0	0	0	0	0

Income Statement Detail - Revenues 2023

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	September 2023	September 2023	MTD	September 2023	September 2023	YTD	ANNUAL	REMAINING
	BUDGET	ACTUAL	VARIANCE	YTD BUDGET	YTD ACTUAL	VARIANCE	BUDGET	BUDGET
Contributions, Federal Gas Tax Program	0	0	0	448,300	485,675	37,375	896,600	-410,925
Contributions	215,400	218,288	2,888	1,666,550	1,668,261	1,710	2,628,700	-960,440
Permits and licenses, Mobile vending	220	138	-83	1,540	689	-852	2,200	-1,512
Permits and licenses, Dog Licenses	150	140	-10	1,350	1,171	-179	1,800	-629
Permits and licenses, Bldg Permits	10,000	25,889	15,889	89,500	70,494	-19,006	117,500	-47,006
Permits and licenses, Parking Meter Collections	3,960	208	-3,752	27,720	14,206	-13,514	39,600	-25,394
Permits and licenses, Impounding charges	350	145	-205	1,050	690	-360	1,400	-710
Permits and licenses, Taxi Licenses	0	425	425	6,500	5,375	-1,125	6,500	-1,125
Permits and licenses, Develop application	470	2,375	1,905	3,290	11,725	8,435	4,700	7,025
Permits and licenses, Compliance Letters	4,116	2,600	-1,516	28,812	21,400	-7,412	34,300	-12,900
Permits and licenses, Occupancy Permits	0	0	0	0	0	0	0	0
Permits & Licenses	19,266	31,920	12,654	159,762	125,750	-34,013	208,000	-82,251
Fines/Tickets, Parking tickets	1,250	25	-1,225	11,250	2,405	-8,845	15,000	-12,595
Fines/Tickets, Parking tickets - Courts	2,917	3,277	360	26,253	15,490	-10,763	35,000	-19,510
Fines/Tickets, Municipal ticketing	250	0	-250	750	275	-475	1,000	-725
Fines & Tickets	4,417	3,302	-1,115	38,253	18,170	-20,083	51,000	-32,830
Interest, Tax Interest	22,200	27,188	4,988	303,400	386,938	83,538	370,000	16,938
Interest, Bank Interest	7,200	49,676	42,476	98,400	623,833	525,433	120,000	503,833
Interest	29,400	76,864	47,464	401,800	1,010,771	608,971	490,000	520,771
Facility Rentals, Curling Club Rental	0	0	0	12,800	12,000	-800	12,800	-800
Facility Rentals, Curling Club Electricity	0	0	0	9,399	17,293	7,894	18,800	-1,507
Facility Rentals, City Hall Rental	16,667	16,472	-195	150,003	148,252	-1,751	200,000	-51,748
Facility Rental, Rotary Arts	0	0	0	0	2,175	2,175	0	2,175
Facility Rentals	16,667	16,472	-195	172,202	179,720	7,518	231,600	-51,880
Facility Agreement - 911 PSAP	224,350	227,018	2,668	673,050	453,518	-219,532	897,400	-443,882
Civic Centre, Ice Rental	38,710	50,944	12,234	353,920	445,441	91,521	553,000	-107,559
Civic Centre, Room Rental Civic Centre	4,000	3,133	-868	28,000	18,971	-9,029	40,000	-21,029
Civic Centre, Annex Rental	1,083	0	-1,083	9,747	8,803	-944	13,000	-4,197
Civic Centre, Skybox	5,300	0	-5,300	5,300	7,000	1,700	5,300	1,700
Civic Centre, Studio Rec. Usage	5,417	7,645	2,228	48,753	66,604	17,851	65,000	1,604
Civic Centre, Catering	21,857	5,779	-16,078	87,428	41,294	-46,134	153,000	-111,706
Civic Centre, Concessions	833	7,500	6,667	7,497	15,996	8,499	10,000	5,996
Civic Centre, Holding Seats	3,500	0	-3,500	3,500	1,135	-2,365	7,000	-5,865
Civic Centre, Indoor Advertising	12,000	17,450	5,450	24,000	32,595	8,595	60,000	-27,405
Civic Centre, Outdoor Advertising	3,500	609	-2,891	10,500	6,870	-3,630	14,000	-7,130
Civic Centre, Leases Civic Centre	10,250	9,856	-394	92,250	89,458	-2,792	123,000	-33,542
Civic Centre, Security	292	140	-152	2,628	870	-1,758	3,500	-2,630
Civic Centre, Electricity	333	250	-83	2,997	1,935	-1,062	4,000	-2,065
Civic Centre, Building Maintenance	0	0	0	0	0	0	0	0
Civic Centre, Special Events	21,429	0	-21,429	85,716	82,750	-2,966	150,000	-67,250
Civic Centre, Home Show	0	0	0	0	0	0	0	0
Civic Centre, Royals Hockey Games	0	0	0	13,500	149,817	136,317	27,000	122,817
Civic Centre, Royals Settlement	0	0	0	0	0	0	0	0

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	September 2023	September 2023	MTD	September 2023	September 2023	YTD	ANNUAL	REMAINING
	BUDGET	ACTUAL	VARIANCE	YTD BUDGET	YTD ACTUAL	VARIANCE	BUDGET	BUDGET
Civic Centre, General Skating	0	0	0	7,500	11,543	4,043	15,000	-3,457
Civic Centre, Silver Blades	0	0	0	8,500	14,254	5,754	8,500	5,754
Civic Centre, Sponsorship - Hospitality NL	0	0	0	0	0	0	0	0
Civic Centre, Misc Revenue	1,083	0	-1,083	9,747	2,820	-6,927	13,000	-10,180
Civic Centre	129,587	103,306	-26,282	801,483	998,156	196,674	1,264,300	-266,143
Land Revenues, Sales - Land	8,750	0	-8,750	26,250	8,800	-17,450	35,000	-26,200
Land Revenues, Land Leases	2,325	372	-1,953	20,925	5,954	-14,971	27,900	-21,946
Land Reserves	11,075	372	-10,703	47,175	14,754	-32,421	62,900	-48,146
Revenue from Reserves, Cap Rev fr reserves	0	0	0	0	0	0	0	0
Revenue from Reserves, Oper Rev fr reserves	0	0	0	0	0	0	0	0
Revenue from Reserves	0	0	0	0	0	0	0	0
Fees, Tax Certificates	2,292	3,100	808	20,628	22,300	1,672	27,500	-5,200
Fees, Tender documents	0	0	0	0	0	0	0	0
Fees, Appeal fees	183	0	-183	1,647	-175	-1,822	2,200	-2,375
Fees, Insurance User Groups	0	313	313	0	313	313	0	313
Fees	2,475	3,413	938	22,275	22,438	163	29,700	-7,262
Park revenue, Summer Program	0	0	0	0	0	0	0	0
Park revenue, Corner Brook Day Revenue	0	0	0	0	0	0	0	0
Park revenue, Field Rentals	4,050	2,100	-1,950	16,200	14,150	-2,050	16,200	-2,050
Park revenue, Ball Field Lighting	2,667	2,564	-103	13,335	14,163	828	16,000	-1,837
Park revenue, Canada Day Revenue	0	0	0	12,000	0	-12,000	12,000	-12,000
Park revenue, Misc Revenue	0	0	0	0	0	0	0	0
Park & Recreation Revenue	6,717	4,664	-2,053	41,535	28,313	-13,222	44,200	-15,887
Misc revenue, Garbage tags	250	56	-194	750	652	-98	1,000	-348
Misc revenue, Tipping fees	0	0	0	0	0	0	0	0
Misc revenue, Bus Passes	0	3,881	3,881	0	20,233	20,233	0	20,233
Misc revenue, Bus Shelter Advertising	1,250	0	-1,250	11,250	5,670	-5,580	15,000	-9,330
Misc revenue, Recycling metal	0	0	0	0	0	0	0	0
Misc revenue, Train revenue	10,500	6,236	-4,264	42,000	44,615	2,615	42,000	2,615
Misc revenue, Rounding	0	0	0	0	0	0	0	0
Misc revenue, Misc Revenue	325	-18,303	-18,628	1,300	58,503	57,203	1,300	57,203
Misc revenue, Vendor Discounts	0	0	0	0	0	0	0	0
Misc revenue, Vendor Tables- City Hall	0	713	713	0	1,731	1,731	0	1,731
Misc Revenue	12,325	-7,417	-19,742	55,300	131,404	76,105	59,300	72,105
Total Revenues	673,153	830,455	157,301	35,047,542	35,785,844	738,299	37,414,835	-1,628,994

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Council, Salary		\$16,108	\$16,310	(\$202)	\$144,975	\$146,790	(\$1,815)	\$193,300	\$46,510
Council, Group Insurance		958	1,430	-472	8,625	12,920	-4,295	11,500	-1,420
Council, CPP/EI/WCB/HAPSET		1,350	1,491	-141	12,150	13,422	-1,272	16,200	2,778
Council, Business Travel		1,000	0	1,000	9,000	7,730	1,270	12,000	4,270
Council, Meeting expenses		833	0	833	7,500	1,066	6,434	10,000	8,934
Council, Public Receptions		417	0	417	3,750	831	2,919	5,000	4,169
Council, Office supplies		167	0	167	1,500	0	1,500	2,000	2,000
Council, Other supplies		83	0	83	750	0	750	1,000	1,000
Council, Promo materials		333	0	333	3,000	4,354	-1,354	4,000	-354
Council, Subscriptions		50	0	50	450	0	450	600	600
Council, Advertising		917	0	917	8,250	3,015	5,235	11,000	7,985
Council, Donations		292	1,500	-1,208	2,625	3,252	-627	3,500	248
Council, Registration fees		250	0	250	2,250	5,422	-3,172	3,000	-2,422
Council, Telephone		42	0	42	375	667	-292	500	-167
Council, Cell phone		42	0	42	375	308	67	500	192
Council, Municipal Associations		1,667	0	1,667	15,000	4,832	10,168	20,000	15,168
Council, Staff recognition		83	0	83	750	1,375	-625	1,000	-375
Council, Membership fees		42	0	42	375	0	375	500	500
Council, Conference fees		50	0	50	450	1,422	-972	600	-822
Council, Municipal Awareness Day		208	0	208	1,875	2,492	-617	2,500	8
Council, Local appeal board		208	0	208	1,875	0	1,875	2,500	2,500
Total Council		25,100	20,731	4,369	225,900	209,898	16,003	301,200	91,303
Early Retirees, Salary		2,000	0	2,000	18,000	60,000	-42,000	24,000	-36,000
Early Retirees, Group Insurance		158	0	158	1,422	340	1,082	1,900	1,560
Early Retirees, CPP/EI/WCB/HAPSET		142	0	142	1,278	4,887	-3,609	1,700	-3,187
Total Early Retirees		2,300	0	2,300	20,700	65,227	-44,527	27,600	-37,627
CM Admin, Salary		33,617	43,455	-9,838	302,550	247,675	54,875	403,400	155,725
CM Admin, Overtime		0	0	0	0	683	-683	0	-683
CM Admin, Vacation		2,992	5,303	-2,311	26,925	61,274	-34,349	35,900	-25,374
CM Admin, Sick		750	0	750	6,750	52,489	-45,739	9,000	-43,489
CM Admin, Group Insurance		1,475	1,087	388	13,275	9,749	3,526	17,700	7,951
CM Admin, Pension		2,400	2,202	198	21,600	24,484	-2,884	28,800	4,316
CM Admin, CPP/EI/WCB/HAPSET		3,200	2,951	249	28,800	33,659	-4,859	38,400	4,741
CM Admin, Business Travel		100	0	100	900	5,463	-4,563	1,200	-4,263
CM Admin, Furniture and Equip		42	0	42	375	0	375	500	500
CM Admin, Maint supplies		0	0	0	0	267	-267	0	-267
CM Admin, Meeting expenses		42	0	42	375	314	61	500	186
CM Admin, Office supplies		208	2,075	-1,867	1,875	4,081	-2,206	2,500	-1,581
CM Admin, Other supplies		83	0	83	750	104	646	1,000	896
CM Admin, Document Mgmt		1,000	0	1,000	9,000	13,105	-4,105	12,000	-1,105
CM Admin, Photocopier expenses		333	209	125	3,000	2,115	885	4,000	1,885
CM Admin, Subscriptions		0	0	0	0	801	-801	0	-801
CM Admin, Advertising		0	0	0	0	466	-466	0	-466
CM Admin, Registration fees		125	0	125	1,125	1,370	-245	1,500	130
CM Admin, Cell phone		167	0	167	1,500	2,174	-674	2,000	-174
CM Admin, Postage/Courier		500	500	0	4,500	4,500	0	6,000	1,500
CM Admin, Special Projects		4,167	0	4,167	37,500	12,058	25,443	50,000	37,943
CM Admin, Membership fees		125	0	125	1,125	906	219	1,500	594
CM Admin, Conference fees		167	0	167	1,500	2,056	-556	2,000	-56
CM Admin, Training		167	0	167	1,500	0	1,500	2,000	2,000

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
CM Admin, Consulting fees		3,750	0	3,750	33,750	0	33,750	45,000	45,000
Total City Manager Admin		55,410	57,782	-2,373	498,675	479,793	18,883	664,900	185,108
Total City Manager		55,410	57,782	-2,373	498,675	479,793	18,883	664,900	185,108
F&A Admin, Salary		13,350	13,196	154	120,150	120,882	-732	160,200	39,318
F&A Admin, Vacation		1,192	508	685	10,728	5,902	4,826	14,300	8,398
F&A Admin, Sick		300	0	300	2,700	3,194	-494	3,600	406
F&A Admin, Other leave		0	0	0	0	203	-203	0	-203
F&A Admin, Group Insurance		575	351	224	5,175	3,350	1,825	6,900	3,550
F&A Admin, Pension		1,100	822	278	9,900	7,811	2,089	13,200	5,389
F&A Admin, CPP/EI/WCB/HAPSET		1,275	683	592	11,475	13,002	-1,527	15,300	2,298
F&A Admin, Business Travel		1,083	0	1,083	9,747	0	9,747	13,000	13,000
F&A Admin, Office supplies		1,917	958	959	17,253	17,478	-225	23,000	5,522
F&A Admin, Other supplies		0	270	-270	0	965	-965	0	-965
F&A Admin, Photocopier expenses		192	1,005	-813	1,728	7,515	-5,787	2,300	-5,215
F&A Admin, Subscriptions		433	0	433	3,997	3,933	-36	5,200	1,267
F&A Admin, Telephone		2,627	2,998	-371	23,643	22,785	858	31,520	8,735
F&A Admin, Cell phone		283	0	283	2,547	1,356	1,191	3,400	2,044
F&A Admin, Postage/Courier		933	751	182	8,397	2,874	5,523	11,200	8,326
F&A Admin, Membership fees		875	0	875	7,875	5,670	2,206	10,500	4,831
F&A Admin, Training		333	0	333	2,997	3,467	-470	4,000	533
F&A Admin, Insurance Claims Deductible		1,667	0	1,667	15,003	24,391	-9,388	20,000	-4,391
F&A Admin, Assessment fees		0	0	0	181,575	181,545	30	242,100	60,555
F&A Admin, Audit fees		0	0	0	45,000	48,317	-3,317	45,000	-3,317
F&A Admin, Consulting fees		3,500	1,864	1,636	31,500	14,593	16,907	42,000	27,407
F&A Admin, Insurance		22,500	25,721	-3,221	202,500	213,131	-10,631	270,000	56,869
F&A Admin, Legal fees		575	0	575	5,175	16,208	-11,033	6,900	-9,308
F&A Admin, Local appeal board		292	0	292	2,628	4,916	-2,288	3,500	-1,416
Total Finance & Admin		55,002	49,127	5,876	721,593	723,488	-1,894	947,120	223,633
F&A HR, Salary		26,558	21,410	5,148	239,025	204,935	34,090	318,700	113,765
F&A HR, Overtime		192	274	-82	1,725	1,166	559	2,300	1,134
F&A HR, Vacation		2,375	3,910	-1,535	21,375	31,290	-9,915	28,500	-2,790
F&A HR, Sick		592	1,850	-1,259	5,325	21,267	-15,942	7,100	-14,167
F&A HR, Other leave		0	0	0	0	726	-726	0	-726
F&A HR, Group Insurance		1,225	1,188	37	11,025	11,377	-352	14,700	3,323
F&A HR, Pension		1,783	1,637	146	16,050	15,553	497	21,400	5,847
F&A HR, Severance		4,167	0	4,167	37,500	0	37,500	50,000	50,000
F&A HR, CPP/EI/WCB/HAPSET		3,100	2,956	144	27,900	30,679	-2,779	37,200	6,521
F&A HR, Safety Program		208	0	208	1,875	0	1,875	2,500	2,500
F&A HR, City Equip		525	0	525	4,725	3,378	1,347	6,300	2,922
F&A HR, HR Program		1,100	2,916	-1,816	9,900	12,147	-2,247	13,200	1,053
F&A HR, Staff Social Events		0	0	0	0	-279	279	5,000	5,279
F&A HR, Recruitment		833	28,800	-27,967	7,497	40,446	-32,949	10,000	-30,446
F&A HR, Staff Recognition		200	0	200	1,800	5,347	-3,547	2,400	-2,947
F&A HR, Training		1,367	0	1,367	12,303	8,469	3,834	16,400	7,931
F&A HR, Medicals		83	0	83	747	545	202	1,000	455
Total F&A HR		44,308	64,941	-20,634	398,772	387,046	11,727	536,700	149,655

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
F&A Treasury, Salary		22,625	18,711	3,914	203,625	169,211	34,414	271,500	102,289
F&A Treasury, Overtime		167	61	106	1,503	1,700	-197	2,000	300
F&A Treasury, Vacation		2,025	3,181	-1,156	18,225	30,852	-12,627	24,300	-6,552
F&A Treasury, Sick		508	826	-318	4,572	11,147	-6,575	6,100	-5,047
F&A Treasury, Group Insurance		1,100	788	312	9,900	8,330	1,570	13,200	4,870
F&A Treasury, Pension		1,517	1,197	320	13,653	11,855	1,798	18,200	6,345
F&A Treasury, CPP/EI/WCB/HAPSET		2,842	2,392	450	25,578	24,933	645	34,100	9,167
Total F&A Treasury		30,784	27,156	3,627	277,056	258,028	19,028	369,400	111,372
F&A IT, Salary		14,433	12,827	1,606	129,900	122,114	7,786	173,200	51,086
F&A IT, Overtime		217	0	217	1,950	2,551	-601	2,600	49
F&A IT, Vacation		1,300	1,695	-395	11,700	15,780	-4,080	15,600	-180
F&A IT, Sick		325	299	26	2,925	2,415	510	3,900	1,485
F&A IT, Group Insurance		467	365	102	4,200	3,491	709	5,600	2,109
F&A IT, Pension		967	889	77	8,700	8,446	254	11,600	3,154
F&A IT, CPP/EI/WCB/HAPSET		1,825	1,770	55	16,425	16,925	-500	21,900	4,975
F&A IT, Comp software maint		17,267	10,130	7,137	155,400	164,719	-9,319	207,200	42,481
F&A IT, Comp network costs		1,367	0	1,367	12,300	10,966	1,334	16,400	5,434
Total F&A IT		38,168	27,975	10,191	343,500	347,407	-3,905	458,000	110,595
F&A CSR, Salary		7,700	4,874	2,826	69,300	52,763	16,537	92,400	39,637
F&A CSR, Overtime		417	318	99	3,753	2,114	1,639	5,000	2,886
F&A CSR, Vacation		725	0	725	6,525	8,543	-2,018	8,700	157
F&A CSR, Sick		183	3,073	-2,890	1,647	12,272	-10,625	2,200	-10,072
F&A CSR, Group Insurance		225	165	60	2,025	1,575	450	2,700	1,125
F&A CSR, Pension		517	477	40	4,653	4,476	177	6,200	1,724
F&A CSR, CPP/EI/WCB/HAPSET		1,083	943	140	9,747	9,019	728	13,000	3,981
Total F&A CSR		10,850	9,850	1,000	97,650	90,762	6,888	130,200	39,438
F&A Land, Salary		5,742	5,887	-145	51,675	48,042	3,633	68,900	20,858
F&A Land, Vacation		508	0	508	4,575	7,506	-2,931	6,100	-1,406
F&A Land, Sick		125	0	125	1,125	378	747	1,500	1,122
F&A Land, Group Insurance		117	163	-46	1,050	1,558	-508	1,400	-158
F&A Land, Pension		383	353	30	3,450	3,356	94	4,600	1,244
F&A Land, CPP/EI/WCB/HAPSET		642	706	-64	5,775	6,696	-921	7,700	1,004
F&A Land, Professional fees		1,250	351	899	11,250	2,279	8,971	15,000	12,721
Total F&A Land		8,767	7,460	1,307	78,900	69,815	9,085	105,200	35,385
F&A Legal, Salary		6,933	6,040	893	62,397	58,799	3,598	83,200	24,401
F&A Legal, Vacation		617	1,066	-449	5,553	6,750	-1,197	7,400	650
F&A Legal, Sick		150	0	150	1,350	1,954	-604	1,800	-154
F&A Legal, Group Insurance		142	88	54	1,278	839	439	1,700	861
F&A Legal, Pension		458	426	32	4,122	4,050	72	5,500	1,450
F&A Legal, CPP/EI/WCB/HAPSET		667	568	99	6,003	7,828	-1,825	8,000	172
Total F&A Legal		8,967	8,188	779	80,703	80,220	482	107,600	27,379

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Total Finance & Administration		196,846	194,697	2,148	1,998,174	1,956,766	41,411	2,654,220	697,457
CEDP Admin, Salary		16,542	15,304	1,237	148,875	137,616	11,259	198,500	60,884
CEDP Admin, Overtime		83	0	83	750	1,251	-501	1,000	-251
CEDP Admin, Vacation		1,475	1,666	-191	13,275	16,699	-3,424	17,700	1,001
CEDP Admin, Sick		367	0	367	3,300	5,947	-2,647	4,400	-1,547
CEDP Admin, Group Insurance		700	641	59	6,300	6,149	151	8,400	2,251
CEDP Admin, Pension		1,100	1,018	82	9,900	9,725	175	13,200	3,475
CEDP Admin, CPP/EI/WCB/HAPSET		1,675	1,016	659	15,075	16,160	-1,085	20,100	3,940
CEDP Admin, Business Travel		2,083	0	2,083	18,750	12,740	6,010	25,000	12,260
CEDP Admin, Maint supplies		0	198	-198	0	1,514	-1,514	0	-1,514
CEDP Admin, Meeting expenses		0	0	0	0	93	-93	0	-93
CEDP Admin, Office supplies		1,250	4,333	-3,083	11,250	13,958	-2,708	15,000	1,042
CEDP Admin, Photocopier expenses		333	440	-107	3,000	3,366	-366	4,000	634
CEDP Admin, Subscriptions		292	918	-626	2,625	2,930	-305	3,500	570
CEDP Admin, Advertising		0	162	-162	0	162	-162	0	-162
CEDP Admin, Cell phone		500	0	500	4,500	3,456	1,044	6,000	2,544
CEDP Admin, Postage/Courier		0	54	-54	0	285	-285	0	-285
CEDP Admin, Membership fees		0	0	0	0	664	-664	0	-664
CEDP Admin, Conference fees		0	0	0	0	1,011	-1,011	0	-1,011
CEDP Admin, Training		333	0	333	3,000	2,466	534	4,000	1,534
CEDP Admin, Consulting fees		2,083	0	2,083	18,750	19,362	-612	25,000	5,638
CPD Admin, Comp software maint		1,667	588	1,079	15,000	588	14,412	20,000	19,412
Total CEDP Admin		30,483	26,338	4,144	274,350	256,142	18,205	365,800	109,655
CEDP Planning, Salary		9,958	4,026	5,933	89,625	57,278	32,347	119,500	62,222
CEDP Planning, Overtime		125	0	125	1,125	98	1,027	1,500	1,402
CEDP Planning, Vacation		900	196	704	8,100	5,024	3,076	10,800	5,776
CEDP Planning, Sick		225	360	-135	2,025	4,042	-2,017	2,700	-1,342
CEDP Planning, Group Insurance		217	236	-19	1,950	2,553	-603	2,600	47
CEDP Planning, Pension		667	275	392	6,000	3,987	2,013	8,000	4,013
CEDP Planning, CPP/EI/WCB/HAPSET		1,250	546	704	11,250	7,905	3,345	15,000	7,095
CEDP Planning, Advertising		83	0	83	750	0	750	1,000	1,000
CEDP Planning, Special Projects		8,333	0	8,333	75,000	4,596	70,404	100,000	95,404
CEDP Planning, Professional fees		417	0	417	3,750	400	3,350	5,000	4,600
Total CEDP Planning		22,175	5,639	16,536	199,575	85,883	113,692	266,100	180,217
CEDP Bldg Inspect, Salary		25,417	23,833	1,584	228,750	182,948	45,802	305,000	122,052
CEDP Bldg Inspect, Overtime		417	1,247	-830	3,750	5,900	-2,150	5,000	-900
CEDP Bldg Inspect, Vacation		2,300	1,466	834	20,700	28,857	-8,157	27,600	-1,257
CEDP Bldg Inspect, Sick		575	355	220	5,175	1,787	3,388	6,900	5,113
CEDP Bldg Inspect, Group Insurance		808	627	181	7,275	6,004	1,271	9,700	3,696
CEDP Bldg Inspect, Pension		1,700	1,292	408	15,300	12,272	3,028	20,400	8,128
CEDP Bldg Inspect, CPP/EI/WCB/HAPSET		3,125	2,925	200	28,125	25,939	2,186	37,500	11,561
CEDP Bldg Inspect, City Equip		1,000	0	1,000	9,000	10,939	-1,939	12,000	1,061
Total Building Inspection		35,342	31,745	3,596	318,075	274,646	43,430	424,100	149,455
CEDP Business, Salary		6,558	5,914	644	59,025	55,580	3,444	78,700	23,120
CEDP Business, Vacation		583	0	583	5,250	4,327	923	7,000	2,673
CEDP Business, Sick		150	817	-667	1,350	4,039	-2,689	1,800	-2,239

Account	Account #	MTD Budget September 2023	MTD Actual September 2023	MTD Variance	YTD Budget September 2023	YTD Actual September 2023	YTD Variance	Annual Budget	Remaining Budget
CEDP Business, Group Insurance		283	264	19	2,550	2,527	22	3,400	873
CEDP Business, Pension		442	404	38	3,975	3,837	138	5,300	1,463
CEDP Business, CPP/EI/WCB/HAPSET		658	756	-98	5,925	7,626	-1,701	7,900	274
CEDP Business, Business Travel		250	0	250	2,250	1,975	275	3,000	1,025
CEDP Business, Promo materials		167	0	167	1,500	0	1,500	2,000	2,000
CEDP Business, Advertising		167	0	167	1,500	0	1,500	2,000	2,000
CEDP Business, Cell phone		63	130	-68	563	423	140	750	327
CEDP Business, Special Projects		167	617	-450	1,500	826	674	2,000	1,174
CEDP Business, Membership fees		250	310	-60	2,250	2,561	-311	3,000	439
CEDP Business, Conference fees		208	0	208	1,875	0	1,875	2,500	2,500
CEDP Business, Business Facilitating		417	0	417	3,750	2,469	1,281	5,000	2,531
Total Business Resource Centre		10,363	9,212	1,149	93,263	86,190	7,071	124,350	38,159
CEDP - Sust Develop, Salary		3,875	3,576	299	34,875	27,935	6,940	46,500	18,565
CEDP - Sust Develop, Overtime		0	0	0	0	199	-199	0	-199
CEDP - Sust Develop, Vacation		342	0	342	3,078	1,664	1,414	4,100	2,436
CEDP - Sust Develop, Sick		83	0	83	747	199	548	1,000	801
CEDP - Sust Develop, Group Insurance		142	224	-82	1,278	1,096	182	1,700	604
CEDP - Sust Develop, Pension		258	215	43	2,322	1,800	522	3,100	1,300
CEDP - Sust Develop, CPP/EI/WCB/HAPSET		542	423	119	4,878	3,548	1,330	6,500	2,952
CEDP - Sust Develop, Compost Bins		0	0	0	0	-955	955	0	955
CEDP - Sust Develop, Special Projects		2,083	17	2,066	18,747	-7,983	26,730	25,000	32,983
CEDP - Sust Develop, Recycling bins		417	0	417	3,753	0	3,753	5,000	5,000
CEDP - Sust Develop, Fall Leaf		167	0	167	1,503	0	1,503	2,000	2,000
CEDP - Sust Develop, Water conservation		250	0	250	2,250	0	2,250	3,000	3,000
CEDP - Sust Develop, Community Education		1,167	263	904	10,503	14,318	-3,815	14,000	-318
CEDP - Sust Develop, Green Team		333	0	333	2,997	4,000	-1,003	4,000	0
CEDP - Sust Develop, Clean up Corner Brook		417	0	417	3,753	6,693	-2,940	5,000	-1,693
Total Sustainable Development		10,076	4,718	5,359	90,684	52,514	38,171	120,900	68,387
CEDP - Eng, Salary		48,758	39,443	9,315	438,825	362,054	76,771	585,100	223,046
CEDP - Eng, Overtime		0	746	-746	0	10,059	-10,059	0	-10,059
CEDP - Eng, Vacation		4,333	3,406	927	39,000	37,169	1,831	52,000	14,831
CEDP - Eng, Sick		1,083	1,774	-690	9,750	15,744	-5,994	13,000	-2,744
CEDP - Eng, Other leave		0	0	0	0	830	-830	0	-830
CEDP - Eng, Group Insurance		2,175	1,915	260	19,575	15,070	4,505	26,100	11,030
CEDP - Eng, Pension		3,250	2,643	607	29,250	22,389	6,861	39,000	16,611
CEDP - Eng, CPP/EI/WCB/HAPSET		5,950	5,495	455	53,550	50,388	3,162	71,400	21,012
CEDP - Eng, City Equip		2,125	0	2,125	19,125	16,202	2,923	25,500	9,298
Total Engineering		67,674	55,422	12,252	609,075	529,905	79,170	812,100	282,195
CEDP - GIS, Salary		4,950	5,080	-130	44,550	44,275	275	59,400	15,125
CEDP - GIS, Vacation		442	0	442	3,978	2,969	1,009	5,300	2,331
CEDP - GIS, Sick		108	0	108	972	1,016	-44	1,300	284
CEDP - GIS, Group Insurance		258	242	16	2,322	2,322	0	3,100	778
CEDP - GIS, Pension		333	305	28	2,997	2,896	101	4,000	1,104
CEDP - GIS, CPP/EI/WCB/HAPSET		617	607	10	5,553	5,760	-207	7,400	1,640
CEDP - GIS, Professional fees		2,083	0	2,083	18,747	1,955	16,792	25,000	23,045

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Total GIS		8,791	6,234	2,557	79,119	61,193	17,926	105,500	44,307
Total Community, Engineering, Development & Planning		184,904	139,308	45,594	1,664,141	1,346,473	317,666	2,218,850	872,375
PS MEO, Salary		17,792	12,220	5,572	160,125	134,758	25,367	213,500	78,742
PS MEO, Overtime		333	492	-159	3,000	6,713	-3,713	4,000	-2,713
PS MEO, Vacation		1,583	2,409	-826	14,250	21,717	-7,467	19,000	-2,717
PS MEO, Sick		392	405	-13	3,525	14,071	-10,546	4,700	-9,371
PS MEO, Other leave		0	1,066	-1,066	0	1,492	-1,492	0	-1,492
PS MEO, Group Insurance		742	363	379	6,675	4,473	2,202	8,900	4,427
PS MEO, Pension		1,158	574	585	10,425	7,097	3,328	13,900	6,803
PS MEO, CPP/EI/WCB/HAPSET		2,267	1,884	383	20,400	20,664	-264	27,200	6,536
PS MEO, Clothing/uniforms		292	0	292	2,625	5,075	-2,450	3,500	-1,575
PS MEO, City Equip		1,917	751	1,166	17,250	8,384	8,866	23,000	14,616
PS MEO, Maint supplies		417	120	297	3,750	1,266	2,484	5,000	3,734
PS MEO, Office supplies		375	0	375	3,375	765	2,610	4,500	3,735
PS MEO, Inventory		208	0	208	1,875	0	1,875	2,500	2,500
PS MEO, Hired contractor		625	1,446	-821	5,625	7,559	-1,934	7,500	-59
PS MEO, Cell phone		167	0	167	1,500	3,055	-1,555	2,000	-1,055
PS MEO, Electrical		583	0	583	5,250	0	5,250	7,000	7,000
PS MEO, Membership fees		42	0	42	375	244	131	500	256
PS MEO, Training		333	0	333	3,000	1,427	1,573	4,000	2,573
PS MEO, Professional fees		292	0	292	2,625	828	1,797	3,500	2,672
Total Municipal Enforcement		29,518	21,730	7,787	265,650	239,588	26,062	354,200	114,612
PSAnimal, Electrical		0	39	-39	0	4,900	-4,900	0	-4,900
Total Animal Control		0	39	-39	0	4,900	-4,900	0	-4,900
Fire Admin, Salary		19,842	13,350	6,491	178,575	146,075	32,500	238,100	92,025
Fire Admin, Overtime		0	1,739	-1,739	0	4,740	-4,740	0	-4,740
Fire Admin, Vacation		1,733	0	1,733	15,600	13,317	2,283	20,800	7,484
Fire Admin, Sick		433	3,926	-3,493	3,900	32,932	-29,032	5,200	-27,732
Fire Admin, Other leave		0	0	0	0	795	-795	0	-795
Fire Admin, Group Insurance		858	481	378	7,725	5,696	2,029	10,300	4,604
Fire Admin, Pension		1,300	1,006	294	11,700	11,220	480	15,600	4,380
Fire Admin, CPP/EI/WCB/HAPSET		1,983	1,512	472	17,850	22,603	-4,753	23,800	1,197
Fire Admin, Business Travel		833	723	110	7,500	5,679	1,821	10,000	4,321
Fire Admin, Staff Social Events		42	0	42	375	154	221	500	346
Fire Admin, Fire Prevention and Education		1,250	0	1,250	11,250	713	10,537	15,000	14,287
Fire Admin, Clothing/uniforms		208	196	12	1,875	489	1,386	2,500	2,011
Fire Admin, Furniture and Equip		208	0	208	1,875	0	1,875	2,500	2,500
Fire Admin, Maint supplies		42	0	42	375	498	-123	500	2
Fire Admin, Meeting expenses		83	0	83	750	77	673	1,000	923
Fire Admin, Office supplies		167	0	167	1,500	772	728	2,000	1,228
Fire Admin, Other supplies		125	0	125	1,125	161	964	1,500	1,339
Fire Admin, Photocopier expenses		333	532	-199	3,000	3,781	-781	4,000	219

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Fire Admin, Subscriptions		108	0	108	975	279	696	1,300	1,021
Fire Admin, Registration fees		250	0	250	2,250	559	1,691	3,000	2,441
Fire Admin, Telephone		167	0	167	1,500	1,989	-489	2,000	11
Fire Admin, Cell phone		292	0	292	2,625	1,278	1,348	3,500	2,223
Fire Admin, Postage/Courier		25	53	-28	225	401	-176	300	-101
Fire Admin, Recruitment		833	0	833	7,500	2,313	5,187	10,000	7,687
Fire Admin, Special Projects		1,333	2,920	-1,587	12,000	31,359	-19,359	16,000	-15,359
Fire Admin, Membership fees		125	0	125	1,125	974	151	1,500	526
PS Fire Admin, EMO Exercise		208	0	208	1,875	1,320	555	2,500	1,180
Total Fire Department Admin		32,781	26,438	6,345	295,050	290,174	4,876	393,400	103,226
Fire Operations, Salary		222,392	206,308	16,083	2,001,525	1,970,269	31,256	2,668,700	698,431
Fire Operations, Overtime		6,250	4,806	1,444	56,250	81,046	-24,796	75,000	-6,046
Fire Operations, Vacation		4,167	134	4,032	37,500	571	36,929	50,000	49,429
Fire Operations, Sick		4,167	0	4,167	37,500	0	37,500	50,000	50,000
Fire Operations, Group Insurance		8,000	7,237	763	72,000	68,833	3,167	96,000	27,167
Fire Operations, Pension		12,517	11,442	1,075	112,650	108,239	4,411	150,200	41,961
Fire Operations, CPP/EI/WCB/HAPSET		23,533	25,343	-1,810	211,800	237,325	-25,525	282,400	45,075
Fire Operations, Clothing/uniforms		833	0	833	7,500	29,374	-21,874	10,000	-19,374
Fire Operations, Furniture and Equip		417	0	417	3,750	7,793	-4,043	5,000	-2,793
Fire Operations, Maint supplies		5,000	0	5,000	45,000	26,956	18,044	60,000	33,044
Fire Operations, Inventory		417	249	168	3,750	10,461	-6,711	5,000	-5,461
Fire Operations, Hired contractor		833	0	833	7,500	1,682	5,818	10,000	8,318
Fire Operations, Meal Vouchers		417	1,058	-641	3,750	6,778	-3,028	5,000	-1,778
Fire Operations, Training		4,167	0	4,167	37,500	45,048	-7,548	50,000	4,952
Fire Operations, Lease		3,183	0	3,183	28,650	38,167	-9,517	38,200	33
Fire Operations, Medicals		1,667	0	1,667	15,000	8,449	6,551	20,000	11,551
Total Fire Department Operations		297,960	256,577	41,381	2,681,625	2,640,991	40,635	3,575,500	934,509
Fire Bldg Maint, Salary		0	0	0	0	452	-452	0	-452
Fire Bldg Maint, Group Insurance		0	0	0	0	9	-9	0	-9
Fire Bldg Maint, Pension		0	0	0	0	13	-13	0	-13
Fire Bldg Maint, CPP/EI/WCB/HAPSET		0	0	0	0	53	-53	0	-53
Fire Bldg Maint, City Equip		0	0	0	0	233	-233	0	-233
Fire Bldg Maint, Maint supplies		1,667	0	1,667	15,000	12,605	2,395	20,000	7,395
Fire Bldg Maint, Cleaning services		1,250	1,217	33	11,250	10,612	638	15,000	4,388
Fire Bldg Maint, Hired contractor		1,667	0	1,667	15,000	7,858	7,142	20,000	12,142
Fire Bldg Maint, Electrical		3,333	1,585	1,748	30,000	33,048	-3,048	40,000	6,952
Total Fire Department Building Maintenance		7,917	2,802	5,115	71,250	64,883	6,368	95,000	30,118
Fire Dept Equipment, Salary		1,000	789	211	9,000	11,672	-2,672	12,000	328
Fire Dept Equipment, Overtime		333	0	333	2,997	164	2,833	4,000	3,836
Fire Dept Equipment, Group Insurance		83	68	15	747	446	301	1,000	554
Fire Dept Equipment, Pension		83	111	-28	747	765	-18	1,000	235
Fire Dept Equipment, CPP/EI/WCB/HAPSET		167	212	-45	1,503	1,581	-78	2,000	419
Fire Dept Equipment, Maint supplies		2,500	2,053	447	22,500	25,530	-3,030	30,000	4,470
Total Fire Department Equipment Cost		4,166	3,233	933	37,494	40,158	-2,664	50,000	9,842

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Total Fire Department Expense		342,824	289,050	53,775	3,085,419	3,036,206	49,214	4,113,900	1,077,695
911 Operations, Salary		49,742	52,145	-2,403	447,675	434,394	13,281	596,900	162,506
911 Operations, Overtime		2,200	3,439	-1,239	19,800	22,380	-2,580	26,400	4,020
911 Operations, Vacation		4,425	1,336	3,089	39,825	39,923	-98	53,100	13,177
911 Operations, Sick		1,108	4,910	-3,802	9,975	25,420	-15,445	13,300	-12,120
911 Operations, Other leave		0	0	0	0	2,946	-2,946	0	-2,946
911 Operations, Group Insurance		2,083	1,771	312	18,750	16,395	2,355	25,000	8,605
911 Operations, Pension		3,133	2,812	321	28,200	25,335	2,865	37,600	12,265
911 Operations, CPP/EI/WCB/HAPSET		6,100	5,985	115	54,900	57,703	-2,803	73,200	15,497
911 Operations, Computer Supplies		5,000	900	4,100	45,000	48,309	-3,309	60,000	11,691
911 Operations, Meeting expenses		83	15	69	750	170	580	1,000	830
911 Operations, Office supplies		333	76	257	3,000	2,577	423	4,000	1,423
911 Operations, Computer Supplies		125	0	125	1,125	3,531	-2,406	1,500	-2,031
PS 911 Operations, Promo materials		0	0	0	0	1,416	-1,416	0	-1,416
911 Operations, Comp software maint		500	0	500	4,500	0	4,500	6,000	6,000
911 Operations, Cleaning services		192	115	76	1,725	1,039	686	2,300	1,261
911 Operations, Telephone		1,000	0	1,000	9,000	8,814	186	12,000	3,186
911 Operations, Training		500	0	500	4,500	1,549	2,951	6,000	4,451
Total 911 Operations		76,524	73,504	3,019	688,725	691,901	-3,175	918,300	226,400
Total Protective Services		448,866	384,323	64,542	4,039,794	3,972,595	67,201	5,386,400	1,413,807
CEDP Recreation , Salary		18,675	9,276	9,399	168,075	74,509	93,566	224,100	149,591
CEDP Recreation , Overtime		417	0	417	3,753	3,288	465	5,000	1,712
CEDP Recreation , Vacation		1,658	0	1,658	14,922	2,586	12,336	19,900	17,314
CEDP Recreation , Sick		417	249	168	3,753	683	3,070	5,000	4,317
CEDP Recreation , Group Insurance		1,208	26	1,182	10,872	26	10,846	14,500	14,474
CEDP Recreation , Pension		1,475	75	1,400	13,275	75	13,200	17,700	17,625
CEDP Recreation , CPP/EI/WCB/HAPSET		1,958	1,164	794	17,622	9,462	8,160	23,500	14,038
CEDP Recreation , Activity Guide		0	0	0	5,000	0	5,000	5,000	5,000
CEDP Recreation , Summer Concert Series		0	600	-600	20,000	11,479	8,521	20,000	8,521
CEDP Recreation , Recreation improvements		18,000	9,982	8,018	175,000	88,802	86,198	180,000	91,198
CEDP Recreation , Canada Day		0	0	0	20,000	18,427	1,573	20,000	1,573
CEDP Recreation , Corner Brook Day		0	0	0	17,000	19,277	-2,277	17,000	-2,277
CEDP Recreation , Margaret Bowater Park		5,000	9,500	-4,500	26,000	18,806	7,194	26,000	7,194
CEDP Recreation , Special Events Grants		1,667	-10	1,677	15,000	-11,528	26,528	20,000	31,528
CEDP MBP, Salary		12,000	240	11,760	55,000	26,027	28,973	55,000	28,973
CEDP MBP, Overtime		0	0	0	0	2,077	-2,077	0	-2,077
CEDP MBP, Vacation		0	10	-10	0	1,124	-1,124	0	-1,124
CEDP MBP, CPP/EI/WCB/HAPSET		0	19	-19	0	2,813	-2,813	0	-2,813
CPD MBP, Maint supplies		1,000	164	836	5,000	4,334	666	5,000	666
CEDP MBP, Security		0	288	-288	24,000	20,348	3,652	24,000	3,652
CEDP Activity Staffing, Salary		2,917	1,541	1,375	26,250	7,445	18,806	35,000	27,556
CEDP Activity Staffing, Overtime		0	0	0	0	101	-101	0	-101
CEDP Activity Staffing, Vacation		0	62	-62	0	606	-606	0	-606
CEDP Activity Staffing, CPP/EI/WCB/HAPSET		0	140	-140	0	1,600	-1,600	0	-1,600
Total Recreation & Leisure		66,392	33,326	33,067	620,522	302,367	318,154	716,700	414,332

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Tourism, Salary		8,400	11,256	-2,856	75,600	101,426	-25,826	100,800	-626
Tourism, Overtime		0	2,584	-2,584	0	9,603	-9,603	0	-9,603
Tourism, Vacation		750	2,364	-1,614	6,750	9,562	-2,812	9,000	-562
Tourism, Sick		183	0	183	1,647	3,115	-1,468	2,200	-915
Tourism, Group Insurance		392	275	117	3,528	2,283	1,245	4,700	2,417
Tourism, Pension		558	571	-13	5,022	4,952	70	6,700	1,748
Tourism, CPP/EI/WCB/HAPSET		1,100	1,668	-568	9,900	13,375	-3,475	13,200	-175
Tourism, Office supplies		0	0	0	0	668	-668	0	-668
Tourism, Promo materials		667	0	667	6,003	9,225	-3,222	8,000	-1,225
Tourism, Advertising		667	0	667	6,003	1,854	4,149	8,000	6,146
Tourism, Special Projects		6,667	4,777	1,890	60,003	6,500	53,503	80,000	73,500
Tourism, Jigs and Wheels		0	2,483	-2,483	0	48,476	-48,476	0	-48,476
Train, Salary		0	0	0	7,200	3,276	3,924	7,200	3,924
Train, Group Insurance		0	0	0	0	108	-108	0	-108
Train, Pension		0	0	0	0	194	-194	0	-194
Train, CPP/EI/WCB/HAPSET		0	0	0	0	408	-408	0	-408
Train, Gas/Oil		0	0	0	0	917	-917	0	-917
Train, Maint supplies		0	31	-31	0	3,538	-3,538	0	-3,538
Train, Special Projects		0	7	-7	0	1,372	-1,372	0	-1,372
Total Tourism		19,384	26,016	-6,635	181,656	220,852	-39,197	239,800	18,947
Civic Centre Admin, Salary		26,425	27,637	-1,212	237,825	263,129	-25,304	317,100	53,971
Civic Centre Admin, Overtime		833	0	833	7,497	9,224	-1,727	10,000	776
Civic Centre Admin, Vacation		2,350	3,557	-1,207	21,150	30,701	-9,551	28,200	-2,501
Civic Centre Admin, Sick		583	1,150	-567	5,247	8,277	-3,030	7,000	-1,277
Civic Centre Admin, Other leave		0	0	0	0	3,571	-3,571	0	-3,571
Civic Centre Admin, Group Insurance		1,100	1,172	-72	9,900	10,447	-547	13,200	2,753
Civic Centre Admin, Pension		1,692	1,851	-159	15,228	17,503	-2,275	20,300	2,797
Civic Centre Admin, CPP/EI/WCB/HAPSET		3,267	2,764	503	29,403	34,461	-5,058	39,200	4,739
Civic Centre Admin, Office supplies		542	264	278	4,878	4,288	590	6,500	2,212
Civic Centre Admin, Photocopier expenses		225	234	-9	2,025	2,860	-835	2,700	-160
Civic Centre Admin, Promo materials		2,083	1,154	929	18,747	13,278	5,469	25,000	11,722
Civic Centre Admin, Subscriptions		175	0	175	1,575	1,708	-133	2,100	392
Civic Centre Admin, Comp network costs		2,192	0	2,192	19,728	3,840	15,888	26,300	22,460
Civic Centre Admin, Telephone		350	0	350	3,150	3,723	-573	4,200	477
Civic Centre Admin, Cell phone		283	0	283	2,547	1,371	1,176	3,400	2,029
Civic Centre Admin, Postage/Courier		0	0	0	0	97	-97	0	-97
Civic Centre Admin, Membership fees		0	0	0	0	336	-336	0	-336
Civic Centre Admin, Training		833	0	833	7,497	3,970	3,527	10,000	6,030
Civic Centre Admin, Bank Charges		1,083	2,685	-1,602	9,747	18,952	-9,205	13,000	-5,952
Civic Centre Operations, Salary		54,625	54,034	591	491,625	482,492	9,133	655,500	173,008
Civic Centre Operations, Overtime		4,167	5,033	-866	37,503	27,490	10,013	50,000	22,510
Civic Centre Operations, Vacation		417	0	417	3,753	29	3,724	5,000	4,971
Civic Centre Operations, Sick		125	0	125	1,125	419	706	1,500	1,081
Civic Centre Operations, Group Insurance		2,200	1,882	318	19,800	17,912	1,888	26,400	8,488
Civic Centre Operations, Pension		2,833	2,701	132	25,497	24,457	1,040	34,000	9,543
Civic Centre Operations, CPP/EI/WCB/HAPSET		6,150	7,202	-1,052	55,350	61,224	-5,874	73,800	12,576
Civic Centre Operations, Cleaning Supplies		2,083	1,140	943	18,747	20,927	-2,180	25,000	4,073
Civic Centre Operations, Clothing/uniforms		583	0	583	5,247	4,978	269	7,000	2,022
Civic Centre Operations, City Equip		1,450	0	1,450	13,050	9,703	3,347	17,400	7,697
Civic Centre Operations, Catering		10,583	5,162	5,421	95,250	39,962	55,288	127,000	87,038
Civic Centre Operations, Fire Alarm		417	903	-486	3,753	3,473	280	5,000	1,527
Civic Centre Operations, Propane/Nitrogen		1,458	1,485	-27	13,122	13,659	-537	17,500	3,841
Civic Centre Operations, Heating Oil		4,167	0	4,167	37,503	26,387	11,116	50,000	23,613

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Civic Centre Operations, Maint supplies		6,250	5,028	1,222	56,250	45,482	10,768	75,000	29,518
Civic Centre Operations, Elevator Maintenance		1,083	269	814	9,747	8,290	1,457	13,000	4,710
Civic Centre Operations, Repairs Recreation Equip		833	0	833	7,497	6,727	770	10,000	3,273
Civic Centre Operations, Inventory		0	0	0	0	10	-10	0	-10
Civic Centre Operations, Snowclearing		5,833	0	5,833	52,497	45,007	7,490	70,000	24,993
Civic Centre Operations, Hired equipment		667	0	667	6,003	12,554	-6,551	8,000	-4,554
Civic Centre Operations, Hired contractor		6,667	2,177	4,490	60,003	35,102	24,901	80,000	44,898
Civic Centre Operations, Hired Electrician		2,083	0	2,083	18,747	2,943	15,804	25,000	22,057
Civic Centre Operations, Senior Hockey expenses		2,083	0	2,083	18,747	105,606	-86,859	25,000	-80,606
Civic Centre Operations, Electrical		29,092	26,450	2,642	261,828	261,802	26	349,100	87,298
Civic Centre Operations, Security		3,750	126	3,624	33,750	33,962	-212	45,000	11,038
Civic Centre Operations, Special Events		0	0	0	0	11,682	-11,682	0	-11,682
Civic Centre Building Maint, Maint supplies		8,333	41,480	-33,147	74,997	46,261	28,736	100,000	53,739
Civic Centre Special Events, Home Show CC		3,333	0	3,333	29,997	0	29,997	40,000	40,000
Civic Centre Buidling Maintena, Salary		0	0	0	0	226	-226	0	-226
Civic Centre Buidling Maintena, Overtime		0	0	0	0	41	-41	0	-41
Civic Centre Buidling Maintena, Group Insurance		0	0	0	0	15	-15	0	-15
Civic Centre Buidling Maintena, Pension		0	0	0	0	16	-16	0	-16
Civic Centre Buidling Maintena, CPP/EI/WCB/HAPSET		0	0	0	0	38	-38	0	-38
Total Civic Centre		205,281	197,540	7,741	1,847,532	1,780,612	66,918	2,463,400	682,786
Total Recreation Services		291,057	256,882	34,173	2,649,710	2,303,831	345,875	3,419,900	1,116,065
PWWW - Admin, Salary		9,408	0	9,408	84,675	43,356	41,319	112,900	69,544
PWWW - Admin, Vacation		833	0	833	7,500	10,115	-2,615	10,000	-115
PWWW - Admin, Sick		208	0	208	1,875	254	1,621	2,500	2,246
PWWW - Admin, Group Insurance		200	0	200	1,800	1,080	720	2,400	1,320
PWWW - Admin, Pension		625	0	625	5,625	3,319	2,306	7,500	4,181
PWWW - Admin, CPP/EI/WCB/HAPSET		725	0	725	6,525	6,679	-154	8,700	2,021
PWWW - Admin, Business Travel		1,000	242	758	9,000	5,618	3,382	12,000	6,382
PWWW - Admin, Safety Program		208	138	70	1,875	2,277	-402	2,500	223
PWWW - Admin, City Equip		10,417	0	10,417	93,750	85,121	8,629	125,000	39,879
PWWW - Admin, Maint supplies		167	173	-6	1,500	591	909	2,000	1,409
PWWW - Admin, Office supplies		625	622	3	5,625	4,907	718	7,500	2,593
PWWW - Admin, Photocopier expenses		83	0	83	750	1,588	-838	1,000	-588
PWWW - Admin, Subscriptions		417	0	417	3,750	80	3,670	5,000	4,920
PWWW - Admin, Inventory		0	0	0	0	31	-31	0	-31
PWWW - Admin, Tools and minor equip		333	1,514	-1,181	3,000	3,365	-365	4,000	635
PWWW - Admin, Telephone		417	0	417	3,750	4,318	-568	5,000	682
PWWW - Admin, Cell phone		583	0	583	5,250	5,044	206	7,000	1,956
PWWW - Admin, Membership fees		175	1,001	-826	1,575	3,241	-1,666	2,100	-1,141
PWWW - Admin, Conference fees		46	0	46	412	1,555	-1,142	550	-1,005
PWWW - Admin, Training		1,500	62	1,438	13,500	3,371	10,129	18,000	14,629
PWWW - Training		1,000	0	1,000	9,000	2,194	6,806	12,000	9,806
Total PWWWW Admin		28,970	3,752	25,219	260,737	188,104	72,632	347,650	159,545
PWWW - P/W Admin, Salary		49,192	34,959	14,232	442,725	408,112	34,613	590,300	182,188
PWWW - P/W Admin, Overtime		3,258	1,844	1,415	29,325	22,448	6,877	39,100	16,652
PWWW - P/W Admin, Vacation		4,375	8,214	-3,839	39,375	52,506	-13,131	52,500	-6
PWWW - P/W Admin, Sick		1,092	6,176	-5,084	9,825	36,457	-26,632	13,100	-23,357

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - P/W Admin, Other leave		0	0	0	0	1,447	-1,447	0	-1,447
PWWW - P/W Admin, Group Insurance		2,092	1,897	194	18,825	19,303	-478	25,100	5,797
PWWW - P/W Admin, Pension		3,375	2,856	519	30,375	28,987	1,388	40,500	11,513
PWWW - P/W Admin, CPP/EI/WCB/HAPSET		6,033	5,246	787	54,300	60,652	-6,352	72,400	11,748
PWWW - P/W Admin, Office supplies		667	58	608	6,000	3,186	2,814	8,000	4,814
PWWW - P/W Admin, Photocopier expenses		275	427	-152	2,475	2,216	259	3,300	1,084
PWWW - P/W Admin, Special Events Grants		150	0	150	1,350	0	1,350	1,800	1,800
Total Public Works Payroll		70,509	61,677	8,830	634,575	635,314	-738	846,100	210,787
Special Events, Salary		833	0	833	7,500	645	6,855	10,000	9,355
Special Events, Overtime		417	0	417	3,750	3,364	386	5,000	1,636
Special Events, Vacation		42	0	42	375	0	375	500	500
Special Events, Group Insurance		33	0	33	300	110	190	400	290
Special Events, Pension		42	0	42	375	39	336	500	461
Special Events, CPP/EI/WCB/HAPSET		167	0	167	1,500	452	1,048	2,000	1,548
Special Events, City Equip		250	0	250	2,250	0	2,250	3,000	3,000
Special Events, Maint supplies		0	0	0	0	11	-11	0	-11
Special Events, Inventory		8	0	8	75	111	-36	100	-11
Total Special Events Salary		1,792	0	1,792	16,125	4,732	11,394	21,500	16,769
PWWW - W/S Admin, Salary		24,358	18,542	5,816	219,225	210,067	9,158	292,300	82,233
PWWW - W/S Admin, Overtime		750	429	321	6,750	7,334	-584	9,000	1,666
PWWW - W/S Admin, Vacation		2,167	980	1,186	19,500	26,747	-7,247	26,000	-747
PWWW - W/S Admin, Sick		542	2,701	-2,159	4,875	9,966	-5,091	6,500	-3,466
PWWW - W/S Admin, Other leave		0	0	0	0	280	-280	0	-280
PWWW - W/S Admin, Group Insurance		917	1,035	-118	8,250	11,326	-3,076	11,000	-326
PWWW - W/S Admin, Pension		1,625	1,382	243	14,625	15,188	-563	19,500	4,312
PWWW - W/S Admin, CPP/EI/WCB/HAPSET		2,833	2,191	642	25,500	29,859	-4,359	34,000	4,141
PWWW - W/S Admin, Office supplies		8	0	8	75	0	75	100	100
Total Water & Sewer Salary		33,200	27,260	5,940	298,800	310,767	-11,968	398,400	87,632
Clothing allowance, Inventory		1,667	2,016	-349	15,000	15,404	-404	20,000	4,596
Total Clothing Allowance		1,667	2,016	-349	15,000	15,404	-404	20,000	4,596
IPW - Other payroll, AP Severance									
PWWW - Other payroll, Salary		11,450	21,711	-10,261	103,050	132,186	-29,136	137,400	5,214
PWWW - Other payroll, Overtime		500	183	317	4,500	9,336	-4,836	6,000	-3,336
PWWW - Other payroll, Vacation		15,175	22,705	-7,530	136,575	168,924	-32,349	182,100	13,176
PWWW - Other payroll, Sick		15,417	20,511	-5,094	138,753	133,067	5,686	185,000	51,933
PWWW - Other payroll, Other leave		442	614	-172	3,978	5,274	-1,296	5,300	26
PWWW - Other payroll, Group Insurance		1,425	2,005	-580	12,825	14,341	-1,516	17,100	2,759
PWWW - Other payroll, Pension		1,683	2,491	-808	15,147	16,513	-1,366	20,200	3,687
PWWW - Other payroll, CPP/EI/WCB/HAPSET		3,683	5,852	-2,169	33,147	38,093	-4,946	44,200	6,107
PWWW - Other payroll, PPE		342	712	-370	3,078	3,067	11	4,100	1,033
PWWW - Other payroll, Inventory		133	196	-63	1,197	1,591	-394	1,600	9
PWWW - Other payroll, Medicals		83	80	3	747	140	607	1,000	860
TotalPWWW Other Payroll		50,333	77,060	-26,727	452,997	522,532	-69,533	604,000	81,470

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Total PWWW Admin		186,471	171,765	14,703	1,678,234	1,676,853	1,383	2,237,650	560,799
PWWW - Brook Street Building, Maint supplies		125	0	125	1,125	11	1,114	1,500	1,489
PWWW - Brook Street Building, Electrical		1,000	143	857	9,000	4,756	4,244	12,000	7,244
PWWW - Bldg - Charles St, Salary		833	0	833	7,497	7,149	348	10,000	2,851
PWWW - Bldg - Charles St, City Equip		0	0	0	0	162	-162	0	-162
PWWW - Bldg - Charles St, Heating Oil		833	596	237	7,497	8,862	-1,365	10,000	1,138
PWWW - Bldg - Charles St, Maint supplies		2,917	7,806	-4,889	26,253	88,517	-62,264	35,000	-53,517
PWWW - Bldg - Charles St, Inventory		167	26	141	1,503	727	776	2,000	1,273
PWWW - Bldg - Charles St, Cleaning services		2,500	0	2,500	22,500	11,022	11,478	30,000	18,978
PWWW - Bldg - Charles St, Electrical		6,250	2,109	4,141	56,250	44,890	11,360	75,000	30,110
PWWW - Bldg - Charles St, Security		0	0	0	0	494	-494	0	-494
PWWW - Bldg - City Hall, Salary		0	0	0	0	-158	158	0	158
PWWW - Bldg - City Hall, Maint supplies		10,417	1,923	8,494	93,753	69,227	24,526	125,000	55,773
PWWW - Bldg - City Hall, Inventory		0	0	0	0	147	-147	0	-147
PWWW - Bldg - City Hall, Cleaning services		11,500	10,403	1,097	103,500	92,093	11,407	138,000	45,907
PWWW - Bldg - City Hall, Snowclearing		708	0	708	6,372	14,813	-8,441	8,500	-6,313
PWWW - Bldg - City Hall, Electrical		15,417	12,249	3,168	138,753	138,951	-198	185,000	46,049
PWWW - Other Bldgs, Salary		208	207	1	1,872	1,683	189	2,500	817
PWWW - Other Bldgs, City Equip		83	0	83	747	203	544	1,000	797
PWWW - Other Bldgs, Maint supplies		600	464	136	5,400	2,840	2,560	7,200	4,360
PWWW - 2 Allens Rd, Maint supplies		0	0	0	0	1,966	-1,966	0	-1,966
PWWW - 2 Allens Rd, Electrical		417	150	267	3,753	7,042	-3,289	5,000	-2,042
PWWW - 77 Premier Dr, Electrical		708	303	405	6,372	6,992	-620	8,500	1,508
PWWW - Connors Rd, Salary		208	0	208	1,872	0	1,872	2,500	2,500
PWWW - Connors Rd, City Equip		208	0	208	1,872	0	1,872	2,500	2,500
PWWW - Connors Rd, Maint supplies		83	0	83	747	0	747	1,000	1,000
PWWW - Connors Rd, Electrical		667	135	532	6,003	1,515	4,488	8,000	6,485
PWWW - Curling Club, Maint supplies		0	138	-138	0	1,088	-1,088	0	-1,088
PWWW - Curling Club, Electrical		2,917	375	2,542	26,253	19,281	6,972	35,000	15,719
PWWW - Wellington Street Compl, Salary		583	0	583	5,247	2,429	2,818	7,000	4,571
PWWW - Lions Club, City Equip		0	0	0	0	686	-686	0	-686
PWWW - Wellington Street Compl, Maint supplies		417	0	417	3,753	5,801	-2,048	5,000	-801
PWWW - Wellington Street Compl, Electrical		1,125	377	748	10,125	11,680	-1,555	13,500	1,820
PWWW - Bldg MBP, Maint supplies		167	369	-202	1,503	3,909	-2,406	2,000	-1,909
PWWW - Bldg MBP, Electrical		1,250	1,378	-128	11,250	8,702	2,548	15,000	6,298
PWWW - Bldg MBP, Security		0	0	0	0	1,089	-1,089	0	-1,089
PWWW - Museum, Salary		0	0	0	0	8,577	-8,577	0	-8,577
PWWW - Museum, City Equip		0	0	0	0	814	-814	0	-814
PWWW - Museum, Maint supplies		417	10,204	-9,787	3,753	14,098	-10,345	5,000	-9,098
PWWW - Bldg Bartlett's Pt, Maint supplies		417	900	-483	3,753	5,150	-1,397	5,000	-150
PWWW - Bldg Bartlett's Pt, Electrical		150	103	47	1,350	1,038	312	1,800	762
PWWW - New Salt Shed, Maint supplies		83	0	83	747	156	591	1,000	844
PWWW - New Salt Shed, Electrical		292	206	86	2,628	2,774	-146	3,500	726
Total Building Maintenance		63,667	50,564	13,102	573,003	591,176	-18,174	764,000	172,823
PWWW - Street Lights, Electrical		53,333	49,852	3,481	480,000	440,126	39,874	640,000	199,874
PWWW - Heritage lights, Maint supplies		417	0	417	3,750	5,164	-1,414	5,000	-164
PWWW - Heritage lights, Hired contractor		2,500	0	2,500	22,500	-5,802	28,302	30,000	35,802
PWWW - Heritage lights, Electrical		1,000	915	85	9,000	9,087	-87	12,000	2,913
Total Street Lighting		57,250	50,767	6,483	515,250	448,575	66,675	687,000	238,425

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW- Street Maint, Salary		0	0	0	0	289	-289	0	-289
PWWW - Gravel St Main, Salary		0	0	0	1,000	908	92	1,000	92
PWWW - Gravel St Main, City Equip		0	0	0	0	78	-78	0	-78
PWWW - Gravel St Main, Maint supplies		0	895	-895	10,000	2,090	7,910	10,000	7,910
PWWW - Gravel St Main, Hired equipment		0	488	-488	10,000	4,090	5,910	10,000	5,910
PWWW - Streets Maint, Salary		25,000	21,591	3,409	155,000	174,697	-19,697	200,000	25,303
PWWW - Streets Maint, City Equip		5,000	0	5,000	45,000	25,699	19,301	60,000	34,301
PWWW - Streets Maint, Maint supplies		8,333	21,204	-12,871	74,997	78,693	-3,696	100,000	21,307
PWWW - Streets Maint, Inventory		417	475	-58	3,753	3,016	737	5,000	1,984
PWWW - Streets Maint, Hired equipment		833	1,880	-1,047	7,497	21,744	-14,247	10,000	-11,744
PWWW - W/S Pave Cuts, Salary		2,500	370	2,130	42,500	11,868	30,632	50,000	38,132
PWWW - W/S Pave Cuts, City Equip		1,000	0	1,000	19,000	7,340	11,660	20,000	12,660
PWWW - W/S Pave Cuts, Maint supplies		500	597	-97	9,500	10,079	-579	10,000	-79
PWWW - W/S Pave Cuts, Hired equipment		500	0	500	3,500	2,705	795	4,000	1,295
PWWW - W/S Pave Cuts, Hired contractor		20,000	13,303	6,697	340,000	173,376	166,624	400,000	226,624
PWWW - Sod repair, Salary		0	0	0	1,500	1,485	15	1,500	15
PWWW - Sod repair, Maint supplies		0	9,386	-9,386	1,500	27,353	-25,853	1,500	-25,853
PWWW - Sod repair, Hired equipment		0	0	0	500	0	500	500	500
PWWW - Sod repair, Hired contractor		0	192	-192	50,000	19,247	30,753	50,000	30,753
PWWW - Curb and sidewalk main, Salary		0	19,355	-19,355	100,000	76,807	23,193	100,000	23,193
PWWW - Curb and sidewalk main, City Equip		0	0	0	10,000	0	10,000	10,000	10,000
PWWW - Curb and sidewalk main, Maint supplies		0	14,078	-14,078	45,000	41,659	3,341	45,000	3,341
PWWW - Curb and sidewalk main, Inventory		0	0	0	0	147	-147	0	-147
PWWW - Curb and sidewalk main, Hired equipment		0	1,033	-1,033	10,000	5,581	4,419	10,000	4,419
Oper - Curb and sidewalk main, Hired contractor		5,000	799	4,201	29,000	799	28,201	35,000	34,201
PWWW - Maint Manhole/catch bas, Salary		5,000	9,035	-4,035	41,000	37,314	3,686	50,000	12,686
PWWW - Maint Manhole/catch bas, City Equip		1,200	0	1,200	8,000	76	7,924	10,000	9,924
PWWW - Maint Manhole/catch bas, Maint supplies		2,500	-3,944	6,444	20,000	35,012	-15,012	25,000	-10,012
PWWW - Maint Manhole/catch bas, Inventory		600	9	591	3,200	318	2,882	4,000	3,682
PWWW - Maint Manhole/catch bas, Hired equipment		167	1,085	-918	1,500	2,372	-872	2,000	-372
PWWW - Maint of Guardrails, Salary		4,500	548	3,952	18,000	14,400	3,600	18,000	3,600
PWWW - Maint of Guardrails, City Equip		2,500	0	2,500	10,000	0	10,000	10,000	10,000
PWWW - Maint of Guardrails, Maint supplies		4,500	0	4,500	18,000	5,274	12,726	18,000	12,726
PWWW - Maint of Guardrails, Hired equipment		875	0	875	3,500	3,978	-478	3,500	-478
PWWW - Maint of steps/walkways, Salary		0	0	0	500	0	500	500	500
PWWW - Maint of steps/walkways, City Equip		0	0	0	200	0	200	200	200
PWWW - Maint of steps/walkways, Maint supplies		0	0	0	300	0	300	300	300
Total Street Maintenance		90,925	112,379	-21,455	1,093,447	788,494	304,953	1,275,000	486,506
PWWW - Streets-Snow, Salary		0	0	0	288,750	257,707	31,043	385,000	127,293
PWWW - Streets-Snow, City Equip		0	0	0	214,000	316,595	-102,595	290,000	-26,595
PWWW - Streets-Snow, Maint supplies		0	0	0	37,500	6,840	30,660	50,000	43,160
PWWW - Streets-Snow, Inventory		0	0	0	0	7	-7	0	-7
PWWW - Streets-Snow, Hired equipment		0	0	0	15,000	70,092	-55,092	20,000	-50,092
PWWW - Streets-Snow, Meal Vouchers		0	0	0	2,625	2,212	414	3,500	1,289
PWWW - Streets-Snow, Damage claims		0	0	0	5,625	4,576	1,049	7,500	2,924
PWWW - Streets-Snow, Lease		0	0	0	270,000	286,332	-16,332	360,000	73,668
PWWW - Sanding, Salary		0	0	0	82,500	94,651	-12,151	110,000	15,349
PWWW - Sanding, City Equip		0	0	0	56,250	61,837	-5,587	75,000	13,163
PWWW - Sanding, Maint supplies		0	0	0	1,500	624	876	2,000	1,376
PWWW - Sanding, Inventory		0	0	0	26,250	57,412	-31,162	35,000	-22,412
PWWW - Salting, Salary		0	0	0	108,750	121,545	-12,795	145,000	23,455
PWWW - Salting, City Equip		0	0	0	45,000	53,786	-8,786	60,000	6,214

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - Salting, Maint supplies		0	0	0	750	660	90	1,000	340
PWWW - Salting, Inventory		0	0	0	198,750	201,650	-2,900	265,000	63,350
PWWW - Snow/Business Area, Salary		0	0	0	7,500	5,692	1,808	10,000	4,308
PWWW - Snow/Business Area, City Equip		0	0	0	11,250	8,504	2,746	15,000	6,496
PWWW - Ice cutting/remove, Salary		0	0	0	9,000	480	8,520	12,000	11,520
PWWW - Ice cutting/remove, City Equip		0	0	0	11,250	320	10,930	15,000	14,680
PWWW - Snow Remove City Parking, Salary		0	0	0	1,500	0	1,500	2,000	2,000
PWWW - Snow Remove City Parking, City Equip		0	0	0	0	51	-51	0	-51
PWWW - Snow Remove City Parking, Inventory		0	0	0	0	156	-156	0	-156
PWWW - Snow Remove City Parking, Hired equipment		0	0	0	750	0	750	1,000	1,000
PWWW - Snow clearingn Contracts, Hired equipment		0	0	0	45,000	0	45,000	60,000	60,000
PWWW - Damage Claims, Maint supplies		0	0	0	6,375	100	6,275	8,500	8,400
PWWW - Damage Claims, Hired equipment		0	0	0	0	418	-418	0	-418
PWWW - Steps/walkways, Salary		0	0	0	3,750	10,592	-6,842	5,000	-5,592
PWWW - Steps/walkways, City Equip		0	0	0	750	1,065	-315	1,000	-65
PWWW - Anti icing, City Equip		0	0	0	0	63	-63	0	-63
Ice Rinks - Maint/Construction, Salary		0	0	0	0	7,722	-7,722	0	-7,722
Ice Rinks - Maint/Construction, City Equip		0	0	0	1,125	780	345	1,500	720
Ice Rinks - Maint/Construction, Maint supplies		0	0	0	1,875	32	1,843	2,500	2,468
Total Snow Clearing		0	0	0	1,453,375	1,572,501	-119,126	1,942,500	369,999
PWWW - Traffic lights, Maint supplies		0	0	0	0	1,339	-1,339	0	-1,339
PWWW - Traffic lights, Hired contractor		2,500	6,013	-3,513	22,500	24,175	-1,675	30,000	5,825
PWWW - Traffic lights, Electrical		833	997	-164	7,497	9,063	-1,566	10,000	937
PWWW -Street Sign Maint, Salary		4,167	4,904	-738	37,500	41,471	-3,971	50,000	8,529
PWWW -Street Sign Maint, City Equip		833	0	833	7,500	5,990	1,510	10,000	4,010
PWWW -Street Sign Maint, Maint supplies		83	0	83	750	250	500	1,000	750
PWWW -Street Sign Maint, Inventory		42	0	42	375	0	375	500	500
PWWW -Street markings, Salary		0	0	0	3,000	4,540	-1,540	3,000	-1,540
PWWW -Street markings, City Equip		0	0	0	500	144	356	500	356
PWWW -Street markings, Maint supplies		0	0	0	1,500	9,594	-8,094	1,500	-8,094
PWWW -Street markings, Hired contractor		0	0	0	135,800	135,232	568	135,800	568
PWWW - Traffic flaggers, Salary		0	11,203	-11,203	90,000	56,202	33,798	90,000	33,798
PWWW - Traffic flaggers, City Equip		833	0	833	7,500	6,124	1,376	10,000	3,876
Total Traffic Control		9,291	23,117	-13,826	314,422	294,124	20,297	342,300	48,175
PWWW - Maint open ditches, Salary		833	1,561	-728	7,500	3,099	4,401	10,000	6,901
PWWW - Maint open ditches, City Equip		83	0	83	750	227	523	1,000	773
PWWW - Maint open ditches, Maint supplies		167	118	48	1,500	118	1,382	2,000	1,882
PWWW - Maint open ditches, Hired equipment		833	488	346	7,500	808	6,692	10,000	9,192
PWWW - Flood control, Salary		3,888	10,600	-6,713	34,988	53,898	-18,911	46,650	-7,248
PWWW - Flood control, City Equip		625	0	625	5,625	8,315	-2,690	7,500	-815
PWWW - Flood control, Maint supplies		417	150	267	3,750	543	3,207	5,000	4,457
PWWW - Flood control, Inventory		83	426	-343	750	812	-62	1,000	188
PWWW - Flood control, Hired equipment		833	1,147	-313	7,500	6,923	577	10,000	3,077
Oper - Flood control, Meal Vouchers		0	0	0	0	76	-76	0	-76
West Coast 2018 Flood General, Hired equipment		0	0	0	0	533	-533	0	-533
Total Drainage		7,762	14,490	-6,728	69,863	75,352	-5,491	93,150	17,797
PWWW - Dust control, Salary		0	0	0	700	0	700	700	700
PWWW - Dust control, City Equip		0	0	0	500	0	500	500	500
PWWW - Dust control, Maint supplies		0	0	0	0	7,259	-7,259	0	-7,259

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - Street cleaning, Salary		0	7,236	-7,236	60,000	26,652	33,348	60,000	33,348
PWWW - Street cleaning, City Equip		0	0	0	30,000	1,913	28,087	30,000	28,087
PWWW - Street cleaning, Maint supplies		0	0	0	500	494	6	500	6
PWWW - Street cleaning, Fall Leaf		0	0	0	0	0	0	10,000	10,000
PWWW - Spring clean up, Salary		0	0	0	85,000	89,793	-4,793	85,000	-4,793
PWWW - Spring clean up, City Equip		0	0	0	40,000	49,459	-9,459	40,000	-9,459
PWWW - Storm sewer repair, Salary	2,542	4,556	-2,014	22,875	21,952	923	30,500	8,548	
PWWW - Storm sewer repair, City Equip	500	0	500	4,500	1,302	3,198	6,000	4,698	
PWWW - Storm sewer repair, Maint supplies	2,125	2,586	-461	19,125	11,228	7,897	25,500	14,272	
PWWW - Storm sewer repair, Inventory	42	3	39	378	3	375	500	497	
PWWW - Storm sewer repair, Hired equipment	1,250	3,993	-2,743	11,250	20,387	-9,137	15,000	-5,387	
PWWW - Storm sewer cleaning, Salary	2,917	16,216	-13,299	26,250	16,990	9,260	35,000	18,010	
PWWW - Storm sewer cleaning, City Equip	3,333	0	3,333	30,000	0	30,000	40,000	40,000	
PWWW - Storm sewer cleaning, Maint supplies	0	196	-196	0	233	-233	0	-233	
PWWW - Storm sewer cleaning, Hired equipment	0	876	-876	0	876	-876	0	-876	
Total Storm Sewer Cleaning		12,709	35,662	-22,954	331,078	248,541	82,539	379,200	130,661
Total Public Works		177,937	236,415	-58,479	3,777,435	3,427,587	349,847	4,719,150	1,291,563
Garbage collect, Tipping fees		58,333	52,906	5,427	525,000	527,684	-2,684	700,000	172,317
Garbage collect, Hired contractor		56,250	55,847	403	506,250	566,578	-60,328	675,000	108,422
Total Garbage Collect & Disposal		114,583	108,753	5,831	1,031,250	1,094,262	-63,012	1,375,000	280,738
Water treat plant, Salary		18,492	15,001	3,490	166,425	165,257	1,169	221,900	56,643
Water treat plant, Overtime		1,250	1,156	94	11,250	14,896	-3,646	15,000	105
Water treat plant, Vacation		1,567	1,742	-175	14,100	9,682	4,418	18,800	9,118
Water treat plant, Sick		392	690	-298	3,525	9,857	-6,332	4,700	-5,157
Water treat plant, Group Insurance		592	806	-215	5,325	6,714	-1,389	7,100	386
Water treat plant, Pension		1,175	988	187	10,575	9,100	1,475	14,100	5,000
Water treat plant, CPP/EI/WCB/HAPSET		1,958	1,466	492	17,625	21,262	-3,637	23,500	2,238
Water treat plant, Computer Supplies		3,333	5,751	-2,418	30,000	29,821	179	40,000	10,179
Water treat plant, Other chemicals		92,500	78,258	14,242	832,500	842,694	-10,194	1,110,000	267,306
Water treat plant, City Equip		625	0	625	5,625	4,002	1,623	7,500	3,498
Water treat plant, Maint supplies		18,333	21,318	-2,984	165,000	172,422	-7,422	220,000	47,578
Water treat plant, Inventory		1,667	629	1,038	15,000	12,412	2,588	20,000	7,588
Water treat plant, Telephone		167	0	167	1,500	4,088	-2,588	2,000	-2,088
Water treat plant, Electrical		17,083	13,759	3,324	153,750	152,403	1,347	205,000	52,597
Total Water Treatment Plant		159,134	141,564	17,569	1,432,200	1,454,610	-22,409	1,909,600	454,991
PWWW - Chlorine/Feeders, Salary		5,000	3,706	1,294	45,000	65,155	-20,155	60,000	-5,155
PWWW - Chlorine/Feeders, Chlorine		500	0	500	4,500	0	4,500	6,000	6,000
PWWW - Chlorine/Feeders, City Equip		833	0	833	7,497	8,183	-686	10,000	1,817
PWWW - Chlorine/Feeders, Maint supplies		2,667	5,694	-3,027	24,003	13,620	10,383	32,000	18,380
PWWW - Chlorine/Feeders, Inventory		0	0	0	0	254	-254	0	-254
PWWW - Chlorine/Feeders, Hired equipment		0	0	0	0	872	-872	0	-872
PWWW - Chlorine/Feeders, Electrical		1,667	532	1,135	15,003	13,303	1,700	20,000	6,697
Total Purification Treatment		10,667	9,932	735	96,003	101,387	-5,383	128,000	26,614

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - Maint Hydrants/valves, Salary		5,833	13,532	-7,699	52,500	50,246	2,254	70,000	19,754
PWWW - Maint Hydrants/valves, City Equip		1,667	0	1,667	15,000	1,024	13,976	20,000	18,976
PWWW - Maint Hydrants/valves, Maint supplies		4,583	7,548	-2,965	41,250	21,667	19,583	55,000	33,333
PWWW - Maint Hydrants/valves, Inventory		0	0	0	0	1,227	-1,227	0	-1,227
PWWW - Maint Hydrants/valves, Hired equipment		0	0	0	0	1,313	-1,313	0	-1,313
PWWW - Main Line Repairs, Salary		7,500	11,782	-4,282	67,500	71,017	-3,517	90,000	18,983
PWWW - Main Line Repairs, City Equip		1,667	0	1,667	15,000	20,628	-5,628	20,000	-628
PWWW - Main Line Repairs, Maint supplies		2,917	9,934	-7,017	26,250	21,138	5,112	35,000	13,862
PWWW - Main Line Repairs, Inventory		667	5,736	-5,069	6,000	12,266	-6,266	8,000	-4,266
PWWW - Main Line Repairs, Hired equipment		5,417	3,155	2,262	48,750	53,221	-4,471	65,000	11,779
PWWW - Main Line Repairs, Media annouce		167	0	167	1,500	0	1,500	2,000	2,000
PWWW - Maint Feeder, Salary		4,583	6,621	-2,038	41,250	11,145	30,105	55,000	43,855
PWWW - Maint Feeder, City Equip		1,667	0	1,667	15,000	424	14,576	20,000	19,576
PWWW - Maint Feeder, Maint supplies		2,083	3,833	-1,750	18,750	14,329	4,421	25,000	10,671
PWWW - Maint Feeder, Inventory		833	1,381	-547	7,500	1,540	5,960	10,000	8,460
PWWW - Maint Feeder, Hired equipment		1,250	1,067	183	11,250	4,771	6,479	15,000	10,229
PWWW - Maint Feeder, Media annouce		167	0	167	1,500	0	1,500	2,000	2,000
PWWW - Water Lateral Repairs, Salary		20,833	22,049	-1,215	187,500	188,753	-1,253	250,000	61,247
PWWW - Water Lateral Repairs, City Equip		4,583	0	4,583	41,250	20,773	20,477	55,000	34,227
PWWW - Water Lateral Repairs, Maint supplies		5,000	16,195	-11,195	45,000	32,626	12,374	60,000	27,374
PWWW - Water Lateral Repairs, Inventory		2,083	4,389	-2,306	18,750	10,888	7,862	25,000	14,112
PWWW - Water Lateral Repairs, Hired equipment		6,667	2,196	4,471	60,000	42,601	17,399	80,000	37,399
PWWW - Water Lateral Repairs, Media annouce		167	0	167	1,500	0	1,500	2,000	2,000
PWWW - Water Lateral Repairs, Damage claims		417	0	417	3,750	2,769	981	5,000	2,231
PWWW - Hydrant Snowclearing, Salary		6,250	0	6,250	56,250	23,698	32,552	75,000	51,302
PWWW - Hydrant Snowclearing, City Equip		0	0	0	0	4,611	-4,611	0	-4,611
PWWW - Hydrant Snowclearing, Maint supplies		0	0	0	0	263	-263	0	-263
PWWW - Hydrant Snowclearing, Hired equipment		0	0	0	0	22,802	-22,802	0	-22,802
PWWW - Thaw Water Lines, Salary		417	0	417	3,750	1,159	2,591	5,000	3,841
PWWW - Thaw Water Lines, City Equip		167	0	167	1,500	64	1,436	2,000	1,936
PWWW - Thaw Water Lines, Maint supplies		292	0	292	2,625	138	2,487	3,500	3,362
PWWW - Thaw Water Lines, Hired equipment		375	0	375	3,375	0	3,375	4,500	4,500
PWWW - Clean Water Lines, Salary		5,417	7,044	-1,628	48,750	51,534	-2,784	65,000	13,466
PWWW - Clean Water Lines, City Equip		1,250	0	1,250	11,250	1,238	10,012	15,000	13,762
PWWW - Clean Water Lines, Maint supplies		833	0	833	7,500	33	7,467	10,000	9,967
PWWW - Clean Water Lines, Media annouce		167	0	167	1,500	0	1,500	2,000	2,000
PWWW - Flow Testing Program, Salary		2,083	1,340	743	18,750	26,745	-7,995	25,000	-1,745
PWWW - Flow Testing Program, City Equip		417	0	417	3,750	4,036	-286	5,000	964
PWWW - Flow Testing Program, Maint supplies		333	391	-58	3,000	1,272	1,728	4,000	2,728
PWWW - Flow Testing Program, Hired equipment		0	292	-292	0	738	-738	0	-738
PWWW - Water Traffic flaggers, Salary		5,417	8,299	-2,882	48,750	79,600	-30,850	65,000	-14,600
PWWW - Water Traffic flaggers, City Equip		833	0	833	7,500	5,104	2,396	10,000	4,896
Total Water Mains & Hydrants		105,002	126,784	-21,784	945,000	807,401	137,600	1,260,000	452,600
PWWW - Maint Sewer Mains, Salary		6,250	3,924	2,326	56,250	50,844	5,406	75,000	24,156
PWWW - Maint Sewer Mains, Overtime		0	98	-98	0	2,078	-2,078	0	-2,078
PWWW - Maint Sewer Mains, Vacation		0	94	-94	0	853	-853	0	-853
PWWW - Maint Sewer Mains, Group Insurance		0	120	-120	0	2,099	-2,099	0	-2,099
PWWW - Maint Sewer Mains, Pension		0	133	-133	0	2,550	-2,550	0	-2,550
PWWW - Maint Sewer Mains, CPP/EI/WCB/HAPSET		0	507	-507	0	6,880	-6,880	0	-6,880
PWWW - Maint Sewer Mains, City Equip		4,167	0	4,167	37,503	10,987	26,516	50,000	39,013
PWWW - Maint Sewer Mains, Maint supplies		2,083	0	2,083	18,747	6,342	12,405	25,000	18,658
PWWW - Maint Sewer Mains, Hired equipment		833	0	833	7,497	7,071	426	10,000	2,929
PWWW - Maint Sewer Laterals, Salary		2,500	2,207	293	22,500	8,685	13,815	30,000	21,315

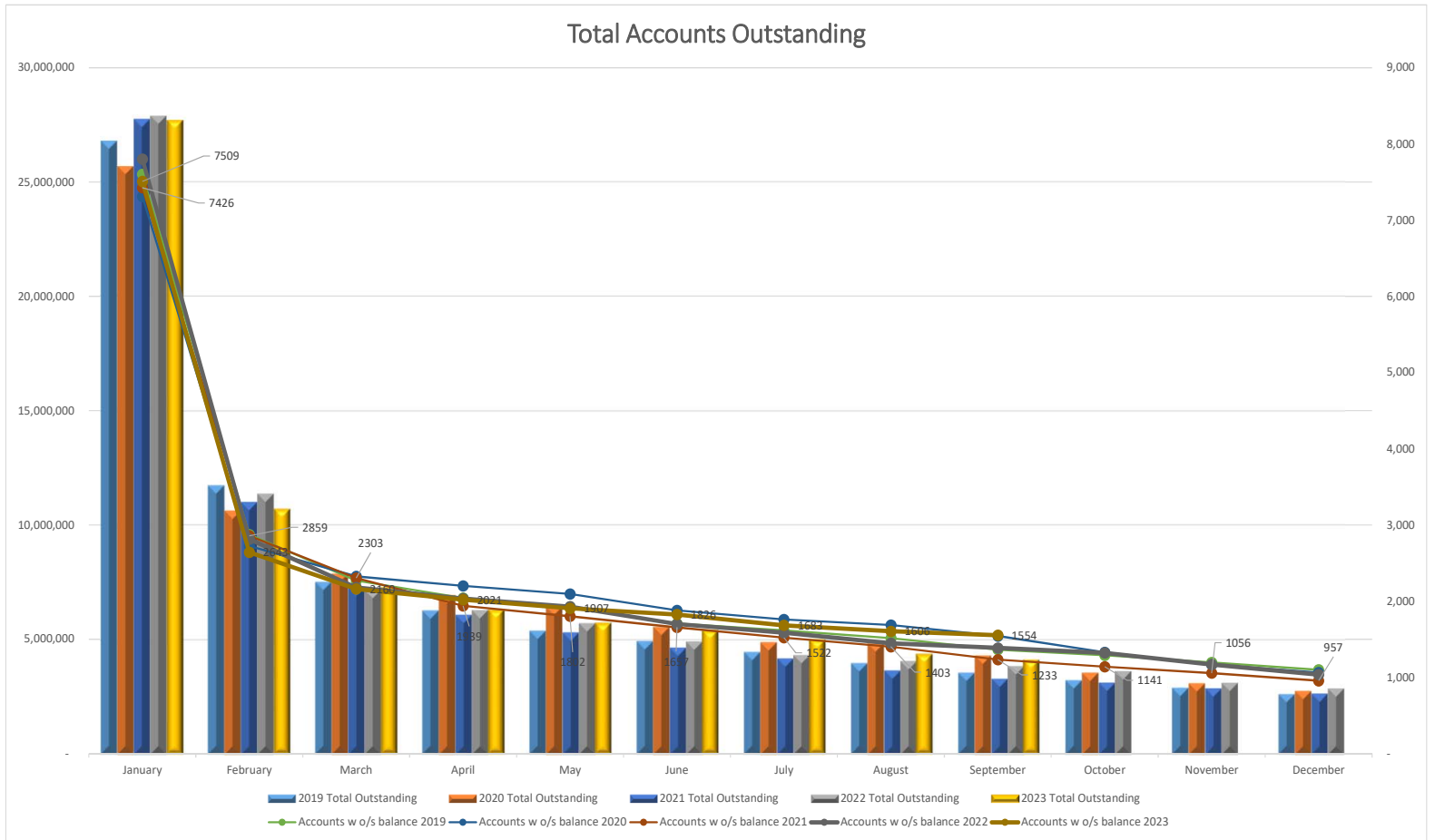
Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - Maint Sewer Laterals, Overtime		0	321	-321	0	1,512	-1,512	0	-1,512
PWWW - Maint Sewer Laterals, Vacation		0	80	-80	0	141	-141	0	-141
PWWW - Maint Sewer Laterals, Group Insurance		0	46	-46	0	402	-402	0	-402
PWWW - Maint Sewer Laterals, Pension		0	76	-76	0	479	-479	0	-479
PWWW - Maint Sewer Laterals, CPP/EI/WCB/HAPSET		0	297	-297	0	1,284	-1,284	0	-1,284
PWWW - Maint Sewer Laterals, City Equip		1,250	0	1,250	11,250	2,414	8,836	15,000	12,586
PWWW - Maint Sewer Laterals, Maint supplies		1,083	546	537	9,747	6,039	3,708	13,000	6,961
PWWW - Maint Sewer Laterals, Inventory		250	0	250	2,250	34	2,216	3,000	2,966
PWWW - Maint Sewer Laterals, Hired equipment		2,500	0	2,500	22,500	6,697	15,803	30,000	23,303
PWWW - Maint Sewer Laterals, Damage claims		833	0	833	7,497	1,328	6,169	10,000	8,672
PWWW - Sewer Treat Plants, Salary		1,917	2,202	-285	17,253	23,342	-6,089	23,000	-342
PWWW - Sewer Treat Plants, Overtime		0	0	0	0	1,175	-1,175	0	-1,175
PWWW - Sewer Treat Plants, Vacation		0	0	0	0	173	-173	0	-173
PWWW - Sewer Treat Plants, Group Insurance		0	172	-172	0	1,327	-1,327	0	-1,327
PWWW - Sewer Treat Plants, Pension		0	193	-193	0	1,590	-1,590	0	-1,590
PWWW - Sewer Treat Plants, CPP/EI/WCB/HAPSET		0	394	-394	0	3,561	-3,561	0	-3,561
PWWW - Sewer Treat Plants, City Equip		500	0	500	4,500	2,837	1,663	6,000	3,163
PWWW - Sewer Treat Plants, Maint supplies		2,083	0	2,083	18,747	17,424	1,323	25,000	7,576
PWWW - Sewer Treat Plants, Hired equipment		167	438	-271	1,503	800	703	2,000	1,200
PWWW - Sewer Pump Stat, Salary		3,917	2,674	1,243	35,253	31,905	3,348	47,000	15,095
PWWW - Sewer Pump Stat, Overtime		0	75	-75	0	3,482	-3,482	0	-3,482
PWWW - Sewer Pump Stat, Vacation		0	27	-27	0	204	-204	0	-204
PWWW - Sewer Pump Stat, Group Insurance		0	147	-147	0	1,823	-1,823	0	-1,823
PWWW - Sewer Pump Stat, Pension		0	165	-165	0	2,056	-2,056	0	-2,056
PWWW - Sewer Pump Stat, CPP/EI/WCB/HAPSET		0	400	-400	0	4,908	-4,908	0	-4,908
PWWW - Sewer Pump Stat, City Equip		1,250	0	1,250	11,250	6,959	4,291	15,000	8,041
PWWW - Sewer Pump Stat, Maint supplies		2,917	916	2,001	26,253	28,719	-2,466	35,000	6,281
PWWW - Sewer Pump Stat, Inventory		0	0	0	0	195	-195	0	-195
PWWW - Sewer Pump Stat, Hired equipment		333	0	333	2,997	2,461	536	4,000	1,539
PWWW - Sewer Pump Stat, Telephone		167	0	167	1,503	0	1,503	2,000	2,000
PWWW - Sewer Pump Stat, Electrical		2,917	2,583	334	26,253	24,714	1,539	35,000	10,286
PWWW - Sewer Flow Test, Salary		1,250	600	650	11,250	11,377	-127	15,000	3,623
PWWW - Sewer Flow Test, Overtime		0	14	-14	0	262	-262	0	-262
PWWW - Sewer Flow Test, Vacation		0	14	-14	0	163	-163	0	-163
PWWW - Sewer Flow Test, Group Insurance		0	18	-18	0	485	-485	0	-485
PWWW - Sewer Flow Test, Pension		0	24	-24	0	619	-619	0	-619
PWWW - Sewer Flow Test, CPP/EI/WCB/HAPSET		0	78	-78	0	1,492	-1,492	0	-1,492
PWWW - Sewer Flow Test, City Equip		333	0	333	2,997	2,191	806	4,000	1,809
PWWW - Sewer Flow Test, Maint supplies		1,667	1,449	218	15,003	24,667	-9,664	20,000	-4,667
Total Saintry Systems		41,167	21,032	20,137	370,503	319,630	50,871	494,000	174,368
PWWW - Maint of Regulators, Salary		3,333	2,493	840	30,000	24,958	5,042	40,000	15,042
PWWW - Maint of Regulators, Overtime		0	0	0	0	737	-737	0	-737
PWWW - Maint of Regulators, Vacation		0	27	-27	0	168	-168	0	-168
PWWW - Maint of Regulators, Group Insurance		0	102	-102	0	1,286	-1,286	0	-1,286
PWWW - Maint of Regulators, Pension		0	163	-163	0	1,668	-1,668	0	-1,668
PWWW - Maint of Regulators, CPP/EI/WCB/HAPSET		0	354	-354	0	3,571	-3,571	0	-3,571
PWWW - Maint of Regulators, City Equip		833	0	833	7,500	3,964	3,536	10,000	6,036
PWWW - Maint of Regulators, Maint supplies		3,750	3,440	310	33,750	29,078	4,672	45,000	15,922
PWWW - Maint of Regulators, Inventory		83	0	83	750	0	750	1,000	1,000
PWWW - Maint of Regulators, Hired equipment		0	0	0	0	2,336	-2,336	0	-2,336
PWWW - Maint of Regulators, Electrical		2,500	971	1,529	22,500	17,691	4,809	30,000	12,309
PWWW - Maint of water meters, Salary		1,667	324	1,342	15,000	324	14,676	20,000	19,676
PWWW - Maint of water meters, Overtime		0	115	-115	0	115	-115	0	-115

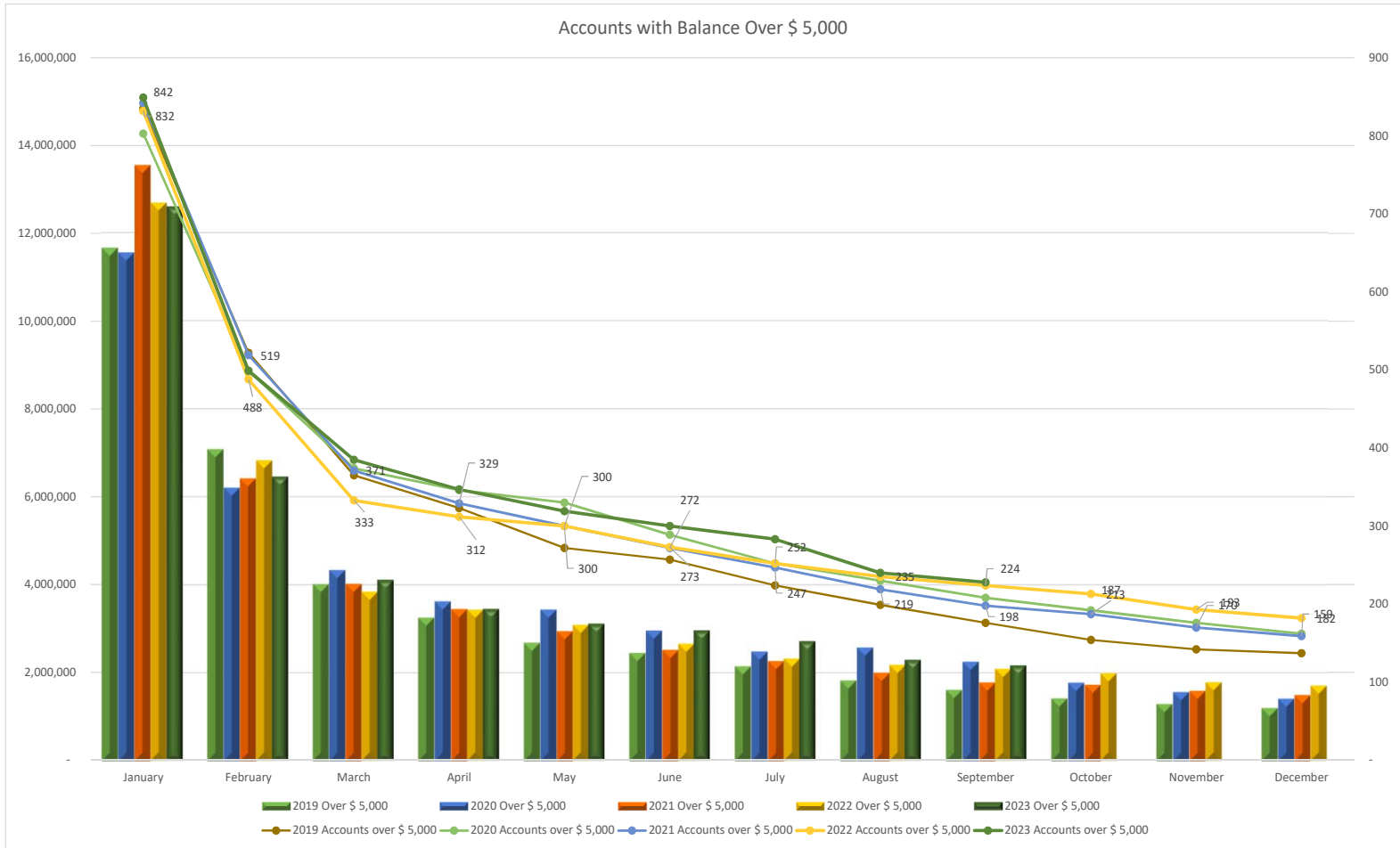
Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - Maint of water meters, Vacation		0	11	-11	0	11	-11	0	-11
PWWW - Maint of water meters, Group Insurance		0	14	-14	0	14	-14	0	-14
PWWW - Maint of water meters, Pension		0	12	-12	0	12	-12	0	-12
PWWW - Maint of water meters, CPP/EI/WCB/HAPSET		0	59	-59	0	59	-59	0	-59
PWWW - Maint of water meters, City Equip	417	0	417	3,750	36	3,714	5,000	4,964	
PWWW - Maint of water meters, Maint supplies	2,083	0	2,083	18,750	21,468	-2,718	25,000	3,532	
PWWW - Massey Drive Water Meters, Telephone	167	0	167	1,500	834	666	2,000	1,166	
PWWW - Massey Drive Water Meters, Electrical	125	55	70	1,125	831	294	1,500	669	
Total Regulations & Meters		14,958	8,140	6,818	134,625	109,161	25,465	179,500	70,340
PWWW - Maint of Reservoirs, Payroll		2,500	2,070	430	22,500	20,351	2,149	30,000	9,649
PWWW - Maint of Reservoirs, City Equip		1,000	0	1,000	3,000	1,487	1,513	4,000	2,513
PWWW - Maint of Reservoirs, Maint supplies		3,750	0	3,750	11,250	5,759	5,491	15,000	9,241
PWWW - Maint of Reservoirs, Hired equipment		833	0	833	7,500	5,270	2,230	10,000	4,730
PWWW - Maint of Reservoirs, Telephone		83	0	83	750	0	750	1,000	1,000
PWWW - Maint of Reservoirs, Electrical		517	281	236	4,650	4,056	594	6,200	2,144
PWWW - Maint of Intakes, Payroll		2,083	1,680	403	18,747	20,351	-1,604	25,000	4,649
PWWW - Maint of Intakes, City Equip		0	0	0	0	1,969	-1,969	0	-1,969
PWWW - Maint of Intakes, Hired equipment		0	217	-217	0	5,164	-5,164	0	-5,164
Total Reservoirs & Intakes		10,766	4,248	6,518	68,397	64,407	3,991	91,200	26,794
PWWW - Pumphouse, Payroll		2,500	1,964	536	22,500	26,803	-4,303	30,000	3,197
PWWW - Pumphouse, City Equip		417	0	417	3,750	2,559	1,191	5,000	2,441
PWWW - Pumphouse, Maint supplies		2,500	44	2,456	22,500	3,781	18,719	30,000	26,219
PWWW - Pumphouse, Inventory		0	0	0	0	369	-369	0	-369
PWWW - Pumphouse, Hired equipment		0	0	0	0	4,682	-4,682	0	-4,682
PWWW - Pumphouse, Telephone		83	0	83	750	0	750	1,000	1,000
PWWW - Pumphouse, Electrical		2,500	1,616	884	22,500	16,705	5,795	30,000	13,295
Total Pumphouse		8,000	3,624	4,375	72,000	54,899	17,102	96,000	41,102
Total W&S		349,694	315,324	34,368	3,118,728	2,911,495	207,236	4,158,300	1,246,808
Transit, Hired contractor		42,965	44,200	-1,235	386,685	339,136	47,549	515,580	176,444
Transit, Electrical		125	53	72	1,125	798	327	1,500	702
Total Corner Brook Transit		43,090	44,253	-1,163	387,810	339,934	47,877	517,080	177,147
PWWW - Jubilee Field, Payroll		1,000	779	221	5,000	14,401	-9,401	5,000	-9,401
PWWW - Jubilee Field, City Equip		100	0	100	500	2,722	-2,222	500	-2,222
PWWW - Jubilee Field, Maint supplies		400	26	374	2,000	3,446	-1,446	2,000	-1,446
PWWW - Jubilee Field, Hired equipment		100	0	100	500	503	-3	500	-3
PWWW - Jubilee Field, Hired contractor		4,000	4,200	-200	20,000	31,200	-11,200	20,000	-11,200
PWWW - Jubilee Field, Electrical		2,000	1,181	819	10,000	6,156	3,844	10,000	3,844
PWWW - MBP, Payroll		2,000	264	1,736	10,000	8,492	1,508	10,000	1,508
PWWW - MBP, City Equip		200	0	200	1,000	27	973	1,000	973
PWWW - MBP, Maint supplies		1,500	500	1,000	7,500	5,748	1,752	7,500	1,752
PWWW - War Memorials, Payroll		50	0	50	250	995	-745	250	-745
PWWW - War Memorials, Hired contractor		0	0	0	0	103	-103	0	-103

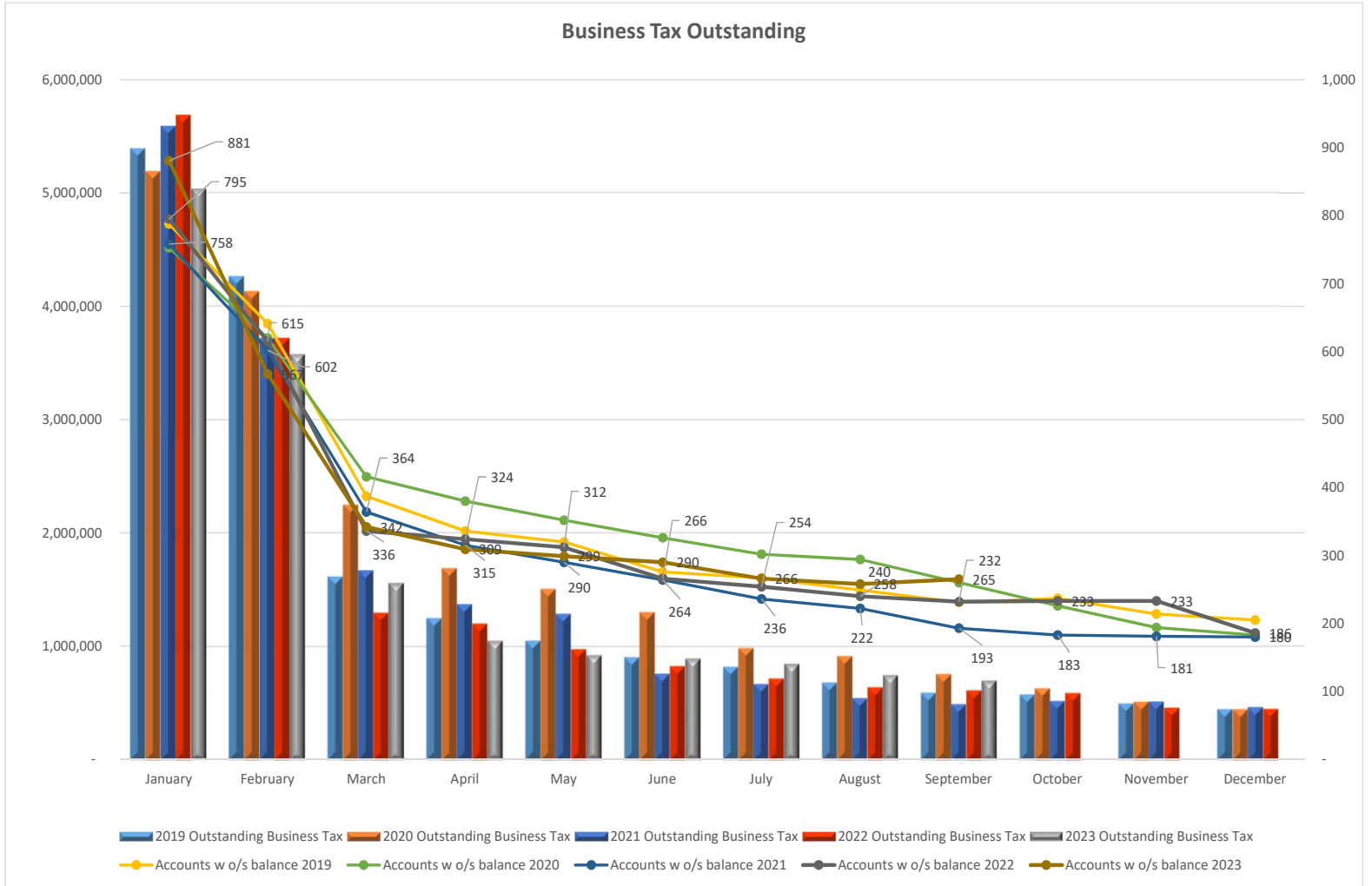
Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
PWWW - War Memorials, Electrical		60	22	38	300	218	82	300	82
PWWW - Skateboard Park Payroll		50	0	50	250	0	250	250	250
PWWW - Skateboard park, Maint supplies		50	0	50	250	30	220	250	220
PWWW - Majestic Lawn - Payroll		100	0	100	500	0	500	500	500
Oper - Majestic Lawn, Hired contractor		0	0	0	0	220	-220	0	-220
PWWW - Majestic Lawn, Electrical		100	27	73	500	320	180	500	180
PWWW - Athletic field maint, Payroll		8,000	11,879	-3,879	40,000	64,880	-24,880	40,000	-24,880
PWWW - Athletic field maint, City Equip		800	0	800	4,000	1,218	2,782	4,000	2,782
PWWW - Athletic field maint, Maint supplies		3,600	137	3,464	18,000	56,065	-38,065	18,000	-38,065
PWWW - Athletic field maint, Inventory		50	0	50	250	10	240	250	240
PWWW - Athletic field maint, Hired equipment		200	0	200	1,000	2,306	-1,306	1,000	-1,306
PWWW - Bash A&B, Electrical		400	410	-10	2,000	1,053	947	2,000	947
PWWW - Ambrose O'Rielly, Electrical		400	61	339	2,000	1,267	733	2,000	733
PWWW - Playground maint, Payroll		1,700	1,470	230	8,500	11,724	-3,224	8,500	-3,224
PWWW - Playground maint, City Equip		300	0	300	1,500	36	1,464	1,500	1,464
PWWW - Playground maint, Maint supplies		1,600	175	1,425	8,000	4,138	3,862	8,000	3,862
PWWW - Playground maint, Inventory		0	0	0	0	96	-96	0	-96
PWWW - Playground maint, Hired equipment		0	0	0	0	1,073	-1,073	0	-1,073
PWWW - Wellington, Payroll		200	0	200	1,000	0	1,000	1,000	1,000
PWWW - Wellington, Maint supplies		200	750	-550	1,000	750	250	1,000	250
PWWW - Wellington, Hired contractor		3,000	14,500	-11,500	15,000	26,000	-11,000	15,000	-11,000
PWWW - Wellington, Electrical		1,600	1,024	576	8,000	7,348	652	8,000	652
PWWW - Tennis courts, Payroll		50	0	50	250	0	250	250	250
PWWW - Tennis courts, Maint supplies		100	0	100	500	0	500	500	500
PWWW - Beautification, Payroll		9,000	7,981	1,019	45,000	58,465	-13,465	45,000	-13,465
PWWW - Beautification, City Equip		1,300	0	1,300	6,500	9,205	-2,705	6,500	-2,705
PWWW - Beautification, Maint supplies		2,400	2,014	386	12,000	19,037	-7,037	12,000	-7,037
PWWW - Beautification, Inventory		200	0	200	1,000	0	1,000	1,000	1,000
PWWW - Beautification, Hired equipment		2,000	0	2,000	10,000	901	9,099	10,000	9,099
PWWW -Dog Park, Payroll		100	0	100	500	0	500	500	500
PWWW - Mowing, Payroll		7,800	6,157	1,643	39,000	35,928	3,072	39,000	3,072
PWWW - Mowing, City Equip		600	0	600	3,000	1,074	1,926	3,000	1,926
PWWW - Mowing, Hired contractor		0	6,500	-6,500	0	11,000	-11,000	0	-11,000
PWWW - Tree Maintenance, Hired contractor		4,000	22,539	-18,539	20,000	22,539	-2,539	20,000	-2,539
PWWW - Turf Maintenance, Salary		700	0	700	3,500	0	3,500	3,500	3,500
PWWW - Turf Maintenance, Maint supplies		800	0	800	4,000	1,856	2,144	4,000	2,144
PWWW - Winter carnival, Salary		500	0	500	2,500	13,763	-11,263	2,500	-11,263
PWWW - Winter carnival, Overtime		0	0	0	0	946	-946	0	-946
PWWW - Winter carnival, Payroll		0	0	0	0	2,790	-2,790	0	-2,790
PWWW - Winter carnival, City Equip		0	0	0	1,500	4,945	-3,445	1,500	-3,445
PWWW - Winter carnival, Maint supplies		0	0	0	1,500	1,615	-115	1,500	-115
PWWW - Watchman, Salary		2,917	4,093	-1,176	26,250	21,283	4,967	35,000	13,717
PWWW - Watchman, Payroll		0	841	-841	0	4,572	-4,572	0	-4,572
PWWW - Parades and Special Events, Salary		1,042	0	1,042	9,375	11,373	-1,998	12,500	1,127
PWWW - Parades & Special Events, Overtime		500	0	500	4,500	14,868	-10,368	6,000	-8,868
PWWW - Parades and Special Events, Payroll		0	0	0	0	4,695	-4,695	0	-4,695
PWWW - Parades and Special Events, City Equip		167	0	167	1,500	977	523	2,000	1,023
IPW - Parades & Special Events, Hired contractor		83	20	63	750	2,878	-2,128	1,000	-1,878
PWWW - Garbage collect - Public Space, Salary		4,333	7,502	-3,168	39,000	48,922	-9,922	52,000	3,078
Garbage collect - Public Space, City Equip		625	0	625	5,625	5,999	-374	7,500	1,501
Garbage collect - Public Space, Inventory		0	265	-265	0	1,448	-1,448	0	-1,448
Splashpad, Salary		1,667	2,336	-669	15,003	12,264	2,739	20,000	7,736
Splashpad, Overtime		0	15	-15	0	313	-313	0	-313
Splashpad, Vacation		0	12	-12	0	183	-183	0	-183
Splashpad, Group Insurance		0	91	-91	0	352	-352	0	-352
Splashpad, Pension		0	134	-134	0	723	-723	0	-723

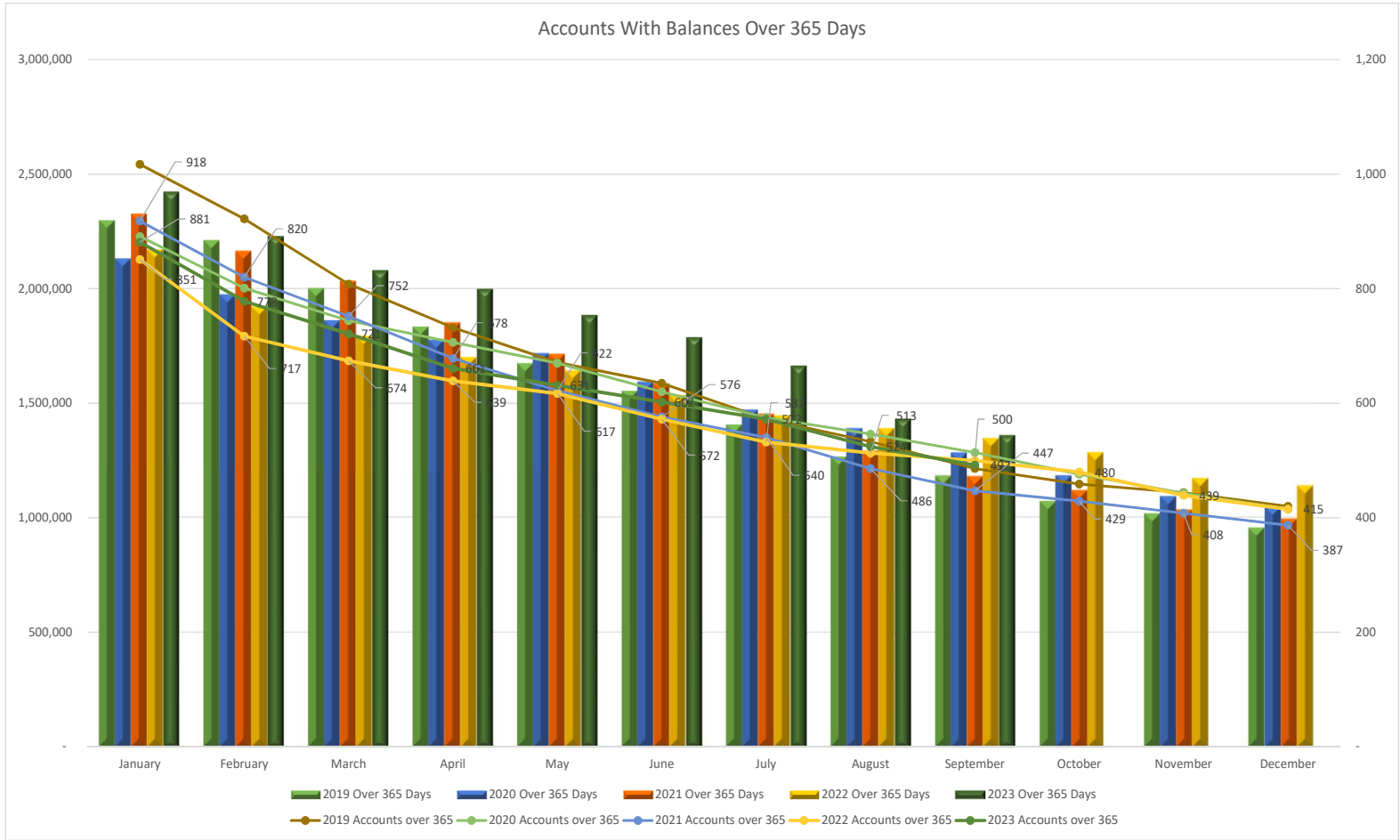
Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Splashpad, CPP/EI/WCB/HAPSET		0	290	-290	0	1,565	-1,565	0	-1,565
Splashpad, City Equip		0	0	0	0	198	-198	0	-198
Splashpad, Maint supplies		0	365	-365	0	874	-874	0	-874
Total Parks & Recreation		74,644	98,560	-23,914	421,553	570,096	-148,544	455,550	-114,547
Recover - Garage exp, Salary		0	34,095	-34,095	0	290,565	-290,565	0	-290,565
Recover - Garage exp, Overtime		0	86	-86	0	20,117	-20,117	0	-20,117
Recover - Garage exp, Vacation		0	4,090	-4,090	0	26,028	-26,028	0	-26,028
Recover - Garage exp, Sick		0	2,664	-2,664	0	29,827	-29,827	0	-29,827
Recover - Garage exp, Group Insurance		0	1,639	-1,639	0	13,707	-13,707	0	-13,707
Recover - Garage exp, Pension		0	2,272	-2,272	0	19,964	-19,964	0	-19,964
Recover - Garage exp, CPP/EI/WCB/HAPSET		0	5,098	-5,098	0	44,544	-44,544	0	-44,544
Recover - Garage exp, Gas/Oil		0	0	0	0	385,963	-385,963	0	-385,963
Recover - Garage exp, Maint supplies		0	40,310	-40,310	0	277,676	-277,676	0	-277,676
Recover - Garage exp, Other supplies		0	2,814	-2,814	0	19,771	-19,771	0	-19,771
Recover - Garage exp, Inventory		0	1,238	-1,238	0	29,866	-29,866	0	-29,866
Recover - Garage exp, Meal Vouchers		0	0	0	0	71	-71	0	-71
Recover - Garage rev, Misc Revenue		0	0	0	0	-813,649	813,649	0	813,649
Total Garage		0	94,306	-94,307	0	344,450	-344,451	0	-344,451
PWWWW-Sinkhole-Repair, Salary		0	409	-409	0	8,430	-8,430	0	-8,430
PWWWW-Sinkhole-Repair, Group Insurance		0	24	-24	0	204	-204	0	-204
PWWWW-Sinkhole-Repair, Pension		0	26	-26	0	265	-265	0	-265
PWWWW-Sinkhole-Repair, CPP/EI/WCB/HAPSET		0	61	-61	0	1,483	-1,483	0	-1,483
PWWWW-Sinkhole-Repair, Maint supplies		0	5,005	-5,005	0	32,324	-32,324	0	-32,324
PWWWW-Sinkhole-Repair, Hired contractor		0	0	0	0	633	-633	0	-633
Total Sinkhole		0	5,525	-5,526	0	43,339	-43,340	0	-43,340
Total Public Works, Water & Waste Water		852,413	878,153	-25,744	9,568,953	9,220,546	348,409	12,334,650	3,114,106
Grants, Corner Brook Stream		0	0	0	82,500	82,500	0	110,000	27,500
Grants, Museum Grant		0	0	0	11,250	11,250	0	15,000	3,750
Grants, Museum -Shared Postion		0	0	0	17,250	18,000	-750	23,000	5,000
Grants, Misc Grants		5,895	6,000	-105	53,051	17,900	35,151	70,735	52,835
Grants, Winter Carnival		0	0	0	15,000	17,884	-2,884	15,000	-2,884
Grants, Tourism Bureau		5,500	0	5,500	22,000	11,000	11,000	22,000	11,000
Grants, CNA Scholarship		0	0	0	1,000	1,000	0	1,000	0
Grants, Hospital Foundation		0	0	0	1,000	0	1,000	1,000	1,000
Grants, MUN Scholarship		0	0	0	1,000	1,000	0	1,000	0
Grants, CBRH Scholarship		0	0	0	1,000	1,000	0	1,000	0
Grants, Corner Brook Running Club		0	0	0	2,000	2,000	0	2,000	0
Grants, Craig Hiscock Memorial		0	0	0	500	500	0	500	0
Grants, Railway Society		0	0	0	2,000	2,000	0	2,000	0
Total Grants		11,395	6,000	5,395	209,551	166,034	43,518	264,235	98,201
COOR, Capital out of revenue		104,350	0	104,350	939,150	333,869	605,281	1,252,200	918,331
COOR, Gas Tax		74,717	0	74,717	672,453	438,746	233,707	896,600	457,854
Total COOR		179,067	0	179,067	1,611,603	772,615	838,988	2,148,800	1,376,185
Debt charges, Allow for uncollect		10,000	10,000	0	90,000	90,000	0	120,000	30,000

Account	Account #	MTD Budget September2023	MTD Actual September2023	MTD Variance	YTD Budget September2023	YTD Actual September2023	YTD Variance	Annual Budget	Remaining Budget
Debt charges, Bank Charges		1,083	0	1,083	9,747	7,898	1,849	13,000	5,102
Debt charges, FCM prin		2,500	0	2,500	22,500	15,000	7,500	30,000	15,000
Debt charges, FCM Int		325	0	325	2,925	1,979	946	3,900	1,921
Debt charges, CMHC prin		135,158	0	135,158	1,216,422	1,621,923	-405,501	1,621,900	-23
Debt charges, CMHC int		10,975	0	10,975	98,775	131,674	-32,899	131,700	26
Debt charges, Principal 2017/18		68,975	69,289	-314	620,775	618,837	1,938	827,700	208,863
Debt charges, Interest 2017/18		1,917	1,597	320	17,253	19,141	-1,888	23,000	3,859
Debt charges, 2020 Borrowing principal		11,075	0	11,075	99,675	0	99,675	132,900	132,900
Debt charges, 2020 Borrowing Interest		3,075	0	3,075	27,675	0	27,675	36,900	36,900
Debt charges, Principal RAC		40,850	0	40,850	367,650	0	367,650	490,200	490,200
Debt charges, Interest RAC		11,675	0	11,675	105,075	0	105,075	140,100	140,100
Total Debt Charges		297,608	80,886	216,722	2,678,472	2,506,452	172,020	3,571,300	1,064,848
Reserves, Reserve Capital		0	0	0	0	0	0	1,500,000	1,500,000
Reserves, Reserve W/S		0	0	0	0	0	0	1,030,700	1,030,700
Total Reserves		0	0	0	0	0	0	2,530,700	2,530,700
Total Expenses		2,702,639	2,266,074	436,551	26,584,733	24,778,876	1,805,860	37,414,835	12,635,962
Recover - Garage exp, Other supplies		0	94,307	-94,307	0	1,161,846	-1,161,846	0	-1,161,846
Recover - Garage revenues		0	0	0	0	-813,649	813,649	0	813,649











Information Report (IR)

Subject: Development, Planning and Community Services

To: Rodney Cumby

Meeting: Committee of the Whole - 30 Oct 2023

Department: Development and Planning

Staff Contact: Darren Charters, Director of Community, Engineering, Development & Planning

Topic Overview: This report is intended to serve as an update to Council and the public regarding the various Development, Planning and Community Services. The current project updates are as follows:

BACKGROUND INFORMATION:

Development and Planning

22 University Drive (New Rec Centre)

- All Permits Issued

167 Country Rd (Crematorium)

- New Permit Issued for Site Development
- New Site Plan approved

101 Healthcare Crescent (CB Acute Care Hospital)

- Conditional Occupancy Issued
- Small Outstanding issues being addressed
- Building is scheduled to be occupied by Spring to Summer of 2024

106 West Street (Western Star Building – Conversion to Apartment Building)

- Construction is well underway
- Permits Issued for Structural Steel ,Building Envelope and Interior fit-up

1 Mount Bernard Avenue (Sobeys)

- Interior Renovation
- Permits Issued
- Work nearing completion

8 Grenfell Drive (Gas Station/Fast Food)

- Foundation Permit Issued
- Site and Foundation work progressing

71 Humber Rd – Partially Vacant Building

- Major Renovation proposed
- 6 Unit Apartment Building and 1 Commercial Space

- All Permits issued

1 Ariceen Place (Murphy Brothers – New Industrial Building)

- Permits Issued
- Work progressing

16 Confederation Drive

- Major renovation and Extension
- Permits Issued

22 Confederation Drive (Western Motorsports)

- Permits Issued
- Occupancy expected soon

40 North Shore Highway (Mt. Patricia Cemetery Extension)

- Permits Issued
- Sitework – new access road being constructed

New IMSP and Development Regulations

- Development Staff will be giving Council a refresher and update on the IMSP and Development Regulations early next month.
- The consultant will be meeting with Council to discuss feedback that was provided on the documents
- Once discussion with council has taken place, the consultant will submit a final draft of the documents.

Business Development

Downtown Business Improvement Association (BIA)

- A short random survey (ongoing) to ascertain the interest of Downtown Businesses in the new BIA reveals that 88% very interested and 12% interested. Most important issues are being identified.
- Research findings are being compiled for a statistical representation of needs and expectations of businesses
- A strategy document is also being prepared highlighting the immediate priority areas for the new BIA
- Staff is working with Downtown Atlantic Canada and Downtown St. John's to utilize their experience and suggestions

New Economic development program

- A new economic development program is being developed exclusively for indigenous youth persons (<35 years) in the City
- The draft will be finalized after a meeting with the Qalipu Chief
- It is proposed that Navigate be involved in the program in some capacity, as it pertains to youth. Details are being worked out.

Assistance for Women Entrepreneurs of Small or Medium Enterprises (AWESOME)

- Eight (8) businesses have been approved so far under this program
- Three (3) more inquiries have been received
- We encourage anyone interested in the program to reach out to our Business Development officer for program details

Sustainable Development

2024 Garbage and Recycling Schedule

- The new schedule has been modified to highlight more important information
- Schedule sent to printer in October 19th and will be circulated to the public during last week of November

2 Billion Trees Project

- Staff is currently collaborating with Grenfell Forestry Department and Ontario Social Sciences division to create a survey for the public regarding thoughts and beliefs on the benefits of forested areas and having trees accessible throughout the City of Corner Brook. This is the third step in the 2BT agenda and will be able to provide information for a better understanding of co-benefits the project provides.
- The information gathered will then be cross examined with the urban tree inventory which is currently being compiled from the ground and above ground data collected through the last several months

Fall Leaf Collection (November 15th to 19th)

- Staff is rolling out informative and easy to access posters about the dates for fall leaf collection and FAQ's (i.e. what type of bags, when to put out bags, etc.)
- Check out [cornerbrook.com/fall-leaf-collection](https://www.cornerbrook.com/fall-leaf-collection) for more information
- Staff are working on a survey for the public to gain information as to how the leaf collection program can be improved.

Transit Digital Payment System (M-Card)

- The new digital payment system uses a reloadable smart card (The M-Card) to pay your fare for transit rides. The M-Cards are now available at the City Hall Customer Service Desk.
- For more information please visit: <https://www.cornerbrook.com/transit-m-card/>

Director of Community, Engineering,
Development & Planning
Administrative Assistant

Approved - 26 Oct 2023

Approved - 26 Oct 2023

City Manager



Information Report (IR)

Subject: Recreation/Tourism Update

To: Rodney Cumby

Meeting: Committee of the Whole - 30 Oct 2023

Department: Recreation

Staff Contact: Sievendra Maistry, Director of Finance and Administration

Topic Overview: The following is an update from the Recreation and Tourism Departments

BACKGROUND INFORMATION:

Recreation

Fall has begun, with indoor recreational activities at the Civic Centre Studio in full steam. School teams along with adult sports groups have resumed, and are in full swing at the gymnasium. This includes pickleball, baseball, volleyball, rugby, basketball, amongst other sports! The Civic Centre recently hosted the Newfoundland and Labrador Volleyball Association's VolleyWest which saw 39 teams playing in Corner Brook October 20-21 with the Studio being the main venue. Baseball NL also hosted training sessions at our facility October 27-29th.

The Recreation Departments daytime programming has also started off strong. Pickleball and Active Tots have seen steady numbers and the Older Adult Fitness Class with Nora Lundrigan has been averaging 40-50 participants every class. Please refer to the Civic Centre's Facebook Page for updates on activities at the Centre.

The National Seniors Day event took place on October 4th and again was a resounding success this year. The event had over 100 seniors come out for a great afternoon of live entertainment and some light refreshments. It's always a great event for socializing and an opportunity for the City to express it's gratitude for their invaluable support and commitment to our community! Stay tuned for information regarding a Seniors Christmas event that will take place in December!

National Childs Day is just around the corner, the Recreation Department will host this event on November 5th, 9am-11am in the Civic Centre Studio Gym. The event is open to children of all ages and will include bouncy castles, gym equipment, and light snacks. Admission is free!

Civic Centre

The Civic Centre was host to a number of activities during the month of October:

1.) The Farmer's Market Agriculture Expo took place Oct 13-15th. This family event included crafts, a petting farm, worm experience, food demonstrations and fresh local food.

2.) A Craft Fair was held on Saturday Oct 21st.

Hockey events at the Civic Centre

- 1.) The Centre hosted the U13, U15 and U18 female AAA kickoff tournament over the weekend, October 27-29th.
- 2.) The Western Kings AAA U18 boys played their first home games of the season vs the Central Impact on October 21 and 22.
- 3.) Corner Brook Minor Hockey Association resumed regular programming in September. House League tournaments begin in November.

Upcoming Hockey Events

- 1.) The Western Warriors U18 Female AAA hockey team (host the U18 AAA Female Atlantics) will also host their first league play home games on December 1-3 weekend.
- 2.) The Kings will host the St. John's Growlers November 3, 4 and 5 and the East Coast Blizzard November 10, 11 and 12.
- 3.) The U15 AAA boys will host a western regional tournament on November 3-5 in conjunction with U18, CBMHA programming and figure skating.
- 4.) Senior hockey is going ahead for the 2023-24 season with the Corner Brook Royals hosting the Deer Lake Red Wings in their home opener on Friday, November 10th, followed by the Stephenville Lightening on November 17th.

Other Upcoming Events

- 1.) The center will host a Christmas Craft Fair in the Studio and meeting rooms Nov 18th, including an attraction of a Santa Claus photo booth.
- 2.) A Western Health Job Fair is scheduled for Nov 25th in the meeting rooms and the return of the Hospital Gala in the Studio for the first-time post pandemic .

Tourism

- Colours of Corner Brook was a great success!
- The Mill Whistler had a successful 2023 season and is now off the road until next year

Director of Finance and Administration	Approved - 25 Oct 2023
Administrative Assistant	Approved - 25 Oct 2023

City Manager



Request for Decision (RFD)

Subject: Request for Proposal - Provision for Insurance Services

To: Rodney Cumby
Meeting: Committee of the Whole - 30 Oct 2023
Department: Finance and Administration
Staff Contact: Sievendra Maistry, Director of Finance and Administration
Topic Overview:

BACKGROUND INFORMATION:

The City released an RFP for Insurance Services on September 11, 2023, with a closing date of October 13, 2023. The RFP required the specified insurance coverage for the City of Corner Book, effective November 15, 2023. There were six groups that had requested a copy of the RFP, however the City only received one submission. Cal Legrow has been the City's broker for the past seven years, and they also service 98% of the municipalities within Newfoundland Labrador. Staff have reviewed the proposal from Cal Legrow and are confident that they can continue to provide the City with the required coverage and services required.

PROPOSED RESOLUTION:

It is **RESOLVED** to award the Request for Proposals for the Provision of Insurance Services to Cal Legrow Insurance and Financial Group.

FINANCIAL IMPACT:

The 2023 budget for insurance was \$270,000. The RFP proposal response from Cal Legrow is \$264,609 plus applicable taxes.

Budget Code: 01-300-1050-65400

Finance Type: Budget

Director of Finance and Administration Approved - 25 Oct 2023

Administrative Assistant Approved - 25 Oct 2023

 City Manager



Request for Decision (RFD)

Subject: Crown Land Application - O'Connell Drive - Office Building

To: Deon Rumbolt

Meeting: Committee of the Whole - 30 Oct 2023

Department: Development and Planning

Staff Contact: James King,

Topic Overview: Crown Land Application - O'Connell Drive

Attachments: [Application - Crown Land - O'Connell Drive](#)
[memo to Deon-Crown Land Application O'Connell Drive](#)
[Figure 1 - Crown Land Application - O'Connell Drive Oct 26](#)

BACKGROUND INFORMATION:

The City of Corner Brook has received an application requesting permission to construct a new 40' x 80' office building/laboratory on O'Connell Drive on vacant land across from the Allen's Road/O'Connell Drive intersection which the front portion of property is located in a Light Industrial Zone and the rear portion located in a Rural Zone. An office classification of use is a "Discretionary Use" of the City of Corner Brook's Development Regulations for this zone while the laboratory portion as a light industry classification of use is a "Permitted Use" of the same regulations. The building is proposed to be constructed on land currently owned by the Crown and as such the City of Corner Brook is in receipt of a Crown Land application.

PROPOSED RESOLUTION:

It is RESOLVED to approve the application to obtain Crown Land on O'Connell Drive across from the Allen's Road/O'Connell Drive Intersection for the purpose of constructing an office/light industry building on the property.

GOVERNANCE IMPLICATIONS:

Bylaw/Regulations

Other

City of Corner Brook Crown Land Acquisition Policy

RECOMMENDATION:

Staff recommends option #1.

ALTERNATIVE IMPLICATIONS:

1. That Council approve the application to obtain Crown Land on O'Connell Drive across from the Allen's Road/O'Connell Drive Intersection for the purpose of constructing an office/light industry building on the property in accordance with the City of Corner Brook Crown Land Acquisition Policy and Regulation 11 of the City of Corner Brook Development Regulations - Discretionary Powers of Authority.

- 2. That Council not approve the application to obtain Crown Land on O'Connell Drive across from the Allen's Road/O'Connell Drive Intersection for the purpose of constructing an office/light industry building on the property in accordance with the City of Corner Brook Crown Land Acquisition Policy and Regulation 11 of the City of Corner Brook Development Regulations - Discretionary Powers of Authority.
- 3. That the Council of the City of Corner Brook provides other direction to staff.

Director of Community, Engineering,
Development & Planning
Administrative Assistant

Approved - 26 Oct 2023

Approved - 26 Oct 2023

City Manager

CITY OF CORNER BROOK

BUILDING INSPECTION OFFICE, COMMUNITY SERVICES, CITY HALL, 637-1500
BUILDING PERMIT / DEVELOPMENT APPLICATION

RESERVED FOR OFFICE USE	
PROPERTY ID _____	PERMIT NUMBER _____

OWNER / APPLICANT: [REDACTED]	DATE: <u>Aug 30 / 23</u>
ADDRESS: [REDACTED]	EMAIL: _____
CITY: [REDACTED]	PROVINCE: <u>NL</u>
POSTAL CODE: [REDACTED]	TELEPHONE: [REDACTED]
PROPERTY LOCATION: <u>O'Connell Dr</u>	
BUILDER: _____	
ADDRESS: _____	
CITY: _____	PROVINCE: _____
POSTAL CODE: _____	TELEPHONE: _____

BUILDING PERMIT APPLICATION (Please check appropriate box)		
<u>BUILDING TYPE</u>	<u>CONSTRUCTION TYPE</u>	
ASSEMBLY <input type="checkbox"/>	ERECT (NEW) <input type="checkbox"/>	PATIO / DECK <input type="checkbox"/>
INSTITUTIONAL <input type="checkbox"/>	REPAIR <input type="checkbox"/>	CARPORT / GARAGE <input type="checkbox"/>
RESIDENTIAL <input type="checkbox"/>	EXTEND <input type="checkbox"/>	ACCESSORY BUILDING <input type="checkbox"/>
BUSINESS / SERVICE <input checked="" type="checkbox"/>	ALTERATION <input type="checkbox"/>	APARTMENT <input type="checkbox"/>
MERCANTILE <input type="checkbox"/>	SIGN <input type="checkbox"/>	RETAINING WALL <input type="checkbox"/>
INDUSTRIAL <input type="checkbox"/>	POOL <input type="checkbox"/>	DRIVEWAY <input type="checkbox"/>
		OTHER <input type="checkbox"/>

DEVELOPMENT APPLICATION (Please check appropriate box)		<input type="checkbox"/> SITE DEVELOPMENT
<u>DEVELOPMENT TYPE</u>		<input type="checkbox"/> HOME BASED BUSINESS
<input type="checkbox"/> RESIDENTIAL DEMOLITION		<input type="checkbox"/> NEW BUSINESS
<input type="checkbox"/> COMMERCIAL DEMOLITION		<input type="checkbox"/> CHANGE OF USE
<input type="checkbox"/> SUBDIVISION / CONSOLIDATION OF PROPERTY		<input type="checkbox"/> RELOCATION OF BUILDING
<input checked="" type="checkbox"/> NEW BUILDING (RESIDENTIAL / COMMERCIAL)		<input type="checkbox"/> OTHER

DESCRIPTION OF WORK:
<u>Move business to Land on O'Connell Dr</u>
ESTIMATED CONSTRUCTION VALUE - (MATERIALS & LABOUR) \$ _____

DECLARATION:	
I hereby apply for permission to carry out the development herein. I declare that all the information given by me in connection with this application is true and correct to the best of my belief and that the development described, if permitted, will be carried out in accordance with all applicable laws and regulations of the Province of Newfoundland and Labrador and the City of Corner Brook.	
NOTE:	
Where the Applicant and Property Owner <u>are not the same</u> , the signature of the Property Owner may be required before the application can be processed.	
SIGNED BY: [REDACTED]	APPLICANT: [REDACTED]
PROPERTY OWNER: [REDACTED]	WITNESS: [REDACTED]

THIS APPLICATION IS NOT VALID UNTIL COMPLETED AND SIGNED
SEE REVERSE FOR FEES AND CONDITIONS

interoffice

MEMORANDUM

To: MANAGER OF DEVELOPMENT & PLANNING
From: DEVELOPMENT INSPECTOR I
Subject: Crown Land Application – O’Connell Drive
Date: October 25, 2023

The City of Corner Brook has received an application to obtain crown land on O’Connell Drive near the Allen’s Road/O’Connell Drive Intersection.

The applicant is requesting to obtain a portion of crown land as outlined on the attached drawing (Figure 1) for the purpose of constructing a laboratory/office building (engineering consulting business). The front portion of property is located in a Light Industrial Zone and the rear portion located in a Rural Zone. An office classification of use is a “Discretionary Use” of the City of Corner Brook’s Development Regulations for this zone while the laboratory portion as a light industry classification of use is a “Permitted Use” of the same regulations.

After referring this application to various City Departments (Planning, Fire, Land Management & Engineering), it is recommended that approval be granted for this proposal to acquire crown land subject to the developer paying for the installation of a new fire hydrant on O’Connell Drive, installing a septic system (as there is no sanitary sewer available in this area) and getting approval from the provincial Dept. of Transportation for access off of O’Connell Drive.

Signed: _____
 James King, CET, CPT



 City of Corner Brook Community Services Department Planning Division	PROJECT: Crown Land Application - O'Connell Drive	NOTES: THIS IMAGE IS A GRAPHICAL REPRESENTATION AND IS NOT INTENDED TO BE USED FOR LEGAL DESCRIPTIONS.	LOCATION: O'Connell Drive	
	TITLE: Commercial Building - Office/Laboratory		PREPARED BY: J.King	
5 Park St, Corner Brook, NL (PO Box 1080) Corner Brook, NL, Canada, A2H 6E1 709-637-1666 city.hall@cornerbrook.com	THIS IMAGE IS A GRAPHICAL REPRESENTATION AND IS NOT INTENDED TO BE USED FOR LEGAL DESCRIPTIONS.		DEPARTMENT: Development & Planning	
			DATE: 2023-10-26	
			PAGE: 1	OF 1



Request for Decision (RFD)

Subject: Land Conservation Partnership with Nature Conservancy of Canada (NCC)

To: Deon Rumbolt

Meeting: Committee of the Whole - 30 Oct 2023

Department: Development and Planning

Staff Contact: Christina Pye,

Topic Overview: Approval for a Memorandum of Understanding between NCC and the City of Corner Brook

Attachments: [MOU for Municipal Partnerships City of Corner Brook](#)
[NCC Letter to City of Corner Brook](#)

BACKGROUND INFORMATION:

The Nature Conservancy of Canada (NCC), the Stewardship Association of Municipalities (SAM), and Government of NL have partnered on a project supported by Environment and Climate Change Canada to recognize the leadership municipalities like the City of Corner Brook have taken towards the conservation, and stewardship of ecologically important land. Per the 2018 Municipal Habitat Stewardship Agreement and the EC zoning, the City of Corner Brook has conserved approximately 610 hectares of important habitat in the Wild Cove municipal protected area and Humber Valley. This includes the rare plant, cutleaf fleabane, which has been found nowhere else in the province except in this area of the Humber Valley.

The NCC has reached out to the City to continue discussions on how to recognize the conservation efforts by the City of Corner Brook, through the Municipal Habitat Stewardship Agreement and EC zoning, that are contributing to national and international conservation targets. See Schedule A attached. The goal of this project is to contribute to Canada's target to protect 30% of its lands and oceans by 2030 through a number of traditional and innovative conservation techniques. Collaboration between NCC and the City of Corner Brook, by the passing of the attached Memorandum of Understanding, would be mutually beneficial and contribute positively to the City. This non-binding agreement is intended to acknowledge work the City of Corner Brook has already done to protect its environmentally vulnerable areas, and does not require conserving any additional lands within the City.

PROPOSED RESOLUTION:

Be it resolved that the Council of the City of Corner Brook

1. Enter into a non-binding Memorandum of Understanding with Nature Conservancy of Canada to acknowledge the work for the City of Corner Brook has done in conservation and stewardship of ecologically important land.
2. Allow staff to continue to work with the NCC to include Corner Brooks conserved lands, as shown in Schedule A of the agreement, into Canada's target to protect 30% of its lands and oceans by 2030.

RECOMMENDATION:

It is recommended to enter into the Memorandum of Understanding with Nature Conservancy of Canada as proposed.

ALTERNATIVE IMPLICATIONS:

1. That Council approve the proposed motions as recommended within this RFD.
2. That Council not approve the proposed motions as recommended within this RFD.
3. That the Council of the City of Corner Brook provides other direction to staff.

	Approved - 23 Oct 2023
Director of Community, Engineering, Development & Planning	Approved - 25 Oct 2023
Administrative Assistant	Approved - 25 Oct 2023

City Manager

MEMORANDUM OF UNDERSTANDING (“MOU”)

THIS AGREEMENT made the ____ day of _____, Two Thousand and Twenty-Three (2023)

BETWEEN:

CITY OF CORNER BROOK, a municipal government duly incorporated under the laws of Newfoundland and Labrador;

AND:

THE NATURE CONSERVANCY OF CANADA, a non-profit corporation duly incorporated under the laws of Canada, (hereinafter referred to as “NCC”);

(Collectively, the “Parties”)

WHEREAS NCC’s ambition is to mobilize Canadians to accelerate conservation and unlock solutions to support national and international biodiversity goals, including through Other Effective area-based Conservation Measures (hereinafter referred to as “OECMs”).

WHEREAS the City of Corner Brook is committed to conservation and enhancement of important habitat within the City’s planning boundaries.

WHEREAS the City of Corner Brook has development authority over the Environmental Conservation zoning, including the Wild Cove municipal protected area, described in Schedule “A” (hereinafter referred to as the “Lands”) for the purpose of improved protection of the wetland and upland habitat for flora and fauna that may use those habitats.

WHEREAS the City of Corner Brook is interested in pursuing recognition of the in-situ biodiversity conservation contribution made by the Lands.

WHEREAS A pan-Canadian Decision Support Tool (hereinafter referred to as “DST”) was developed through the Pathway to Canada Target 1 initiative to help evaluate whether areas meet the definition of a Protected Area or an OECM based on nine criteria.

AND WHEREAS NCC has an interest in facilitating cross-sector collaboration for the recognition and support of OECMs.

NOW THEREFORE the parties confirm, in the form of this MOU, their agreement to work together to assess the Lands against the DST, identify any gaps in meeting the criteria and, where possible, work together to satisfy the criteria.

WITNESSETH that in consideration of the mutual promises and covenants hereinafter set out, the Parties agree as follows:

1. **ROLE OF CITY OF CORNER BROOK**

- 1.1 It is understood and agreed to by the Parties that the City of Corner Brook will provide all necessary data and information to inform the assessment, including at a minimum data on location, area, management, and natural values of the Lands.
- 1.2 It is understood and agreed to by the Parties that the City of Corner Brook will seek all necessary approvals on their part to facilitate the activities conducted under this MOU.
- 1.3 It is understood and agreed to by the Parties that the City of Corner Brook will review and confirm the completeness of NCC's assessment.
- 1.4 It is understood and agreed to by the Parties that the City of Corner Brook will work with NCC, where possible, to identify and implement measures to enable the criteria for recognition to be met.

2. **ROLE OF NCC**

- 2.1 It is understood and agreed to by the Parties that NCC will assess the Lands as potential OECMs using the DST to identify any gaps or barriers to recognition.
- 2.2 It is understood and agreed to by the Parties that NCC will work with the City of Corner Brook, where possible, to address any gaps or barriers to recognition found in the assessment.
- 2.3 It is understood and agreed to by the Parties that NCC can provide communication and support to the City of Corner Brook in the form of webinars, briefing notes, or in-person meetings, to discuss information related to this partnership.
- 2.4 It is understood and agreed to by the Parties that NCC will assume responsibility for reporting the Lands to the relevant jurisdiction for inclusion in the public Canadian Protected and Conserved Areas Database (CPCAD), if, and when, it is determined appropriate by NCC.

3. **MUTUAL ACCOUNTABILITY**

The Parties take responsibility to participate and advance decision-making in a timely fashion. The Parties will respect and seek to make decisions and timelines that account for each Party's distinct responsibilities and decision-making processes relating to this partnership.

4. **COMMUNICATIONS**

NCC intends to make this project known both internally and to the public to celebrate this innovative partnership in conservation. NCC will collaborate with the City of Corner

Brook on all materials related specifically to the City of Corner Brook OECM project and NCC's partnership with the City of Corner Brook. Parties will consider a range of information in project materials.

5. CORE PRINCIPLES

- 5.1 The Parties will show respect towards each other and will work together.
- 5.2 The overarching goal is to acknowledge the ongoing stewardship provided by the City of Corner Brook by exploring recognition of the Lands as OECMs under the pan-Canadian criteria.

6. TERMINATION

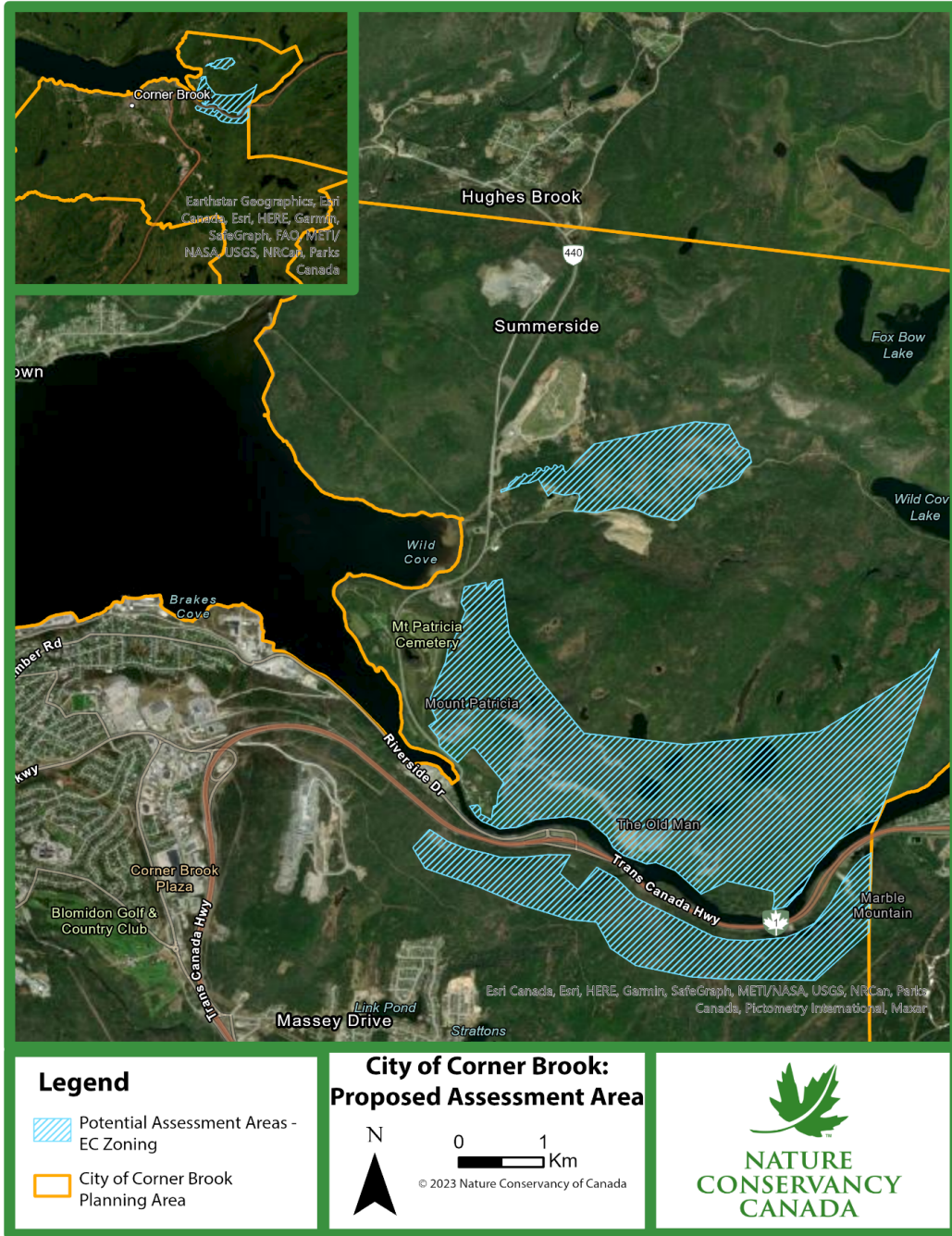
- 6.1 This agreement will remain in force until the Lands are recognized as OECMs in the Canadian Protected and Conserved Areas Database or until it is determined by the Parties that the criteria for recognition cannot reasonably be met.
- 6.2 A Party may withdraw from this MOU upon providing 60 days written notices to other Parties.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands on the day and year first above written.

SIGNED & DELIVERED)	Nature Conservancy of Canada,
in the presence of:)	as represented by Conservation
)	Coordinator
)	
)	
)	
_____)	_____
Witness)	Heather Baehre

SIGNED, SEALED & DELIVERED)	CITY OF CORNER BROOK, as
in the presence of:)	represented by
)	
)	
_____)	_____
Witness)	Insert name

SCHEDULE A





City of Corner Brook
5 Park Street P. O. Box 1080
Corner Brook, NL Canada A2H 6E1

October 6, 2023

Nature Conservancy of Canada
136 Crosbie Rd, Suite 103, St. John's, NL, A1B 3K3

Dear Mayor Parsons and Council of the City of Corner Brook,

We would like to extend our appreciation to your community for your continued interest in strengthening land conservation. Through your Environmental Conservation (EC) zoning and your signing of the Municipal Habitat Stewardship Agreement in 2018 with the Government of Newfoundland and Labrador (GNL), your city has been conserving important habitat for many different species of flora and fauna so that future generations will experience the natural world as we have experienced it.

The Nature Conservancy of Canada (NCC), the Stewardship Association of Municipalities (SAM), and GNL have partnered on a project supported by Environment and Climate Change Canada to recognize the leadership municipalities like yours have taken towards the conservation, and stewardship of ecologically important land. Per the 2018 Municipal Habitat Stewardship Agreement and the EC zoning, the City of Corner Brook has conserved approximately 610 hectares of important habitat in the Wild Cove municipal protected area and Humber Valley. This includes the rare plant, cutleaf fleabane, which has been found nowhere else in the province except in this area of the Humber Valley.

We are reaching out today to continue discussions on how to recognize the conservation efforts by the City of Corner Brook, through the Municipal Habitat Stewardship Agreement and EC zoning, that are contributing to national and international conservation targets. NCC is providing support for this project by assessing lands using a pan-Canadian Decision Support Tool (DST) to determine if they meet the criteria of a Protected Area (PA) or Other-Effective Conservation Measures (OECM) area and making recommendations to GNL for these lands to be formally considered conserved based on these assessments. Should the City wish to participate in this project, NCC will provide necessary support for the City to do so, including communications support to announce our successful collaboration, as is outlined in the attached non-binding MOU.

If the areas in your community meet the criteria as a PA or OECM, there would be **no change to the Municipal Habitat Stewardship Agreement** and in most cases no additional action required by the City. These lands would be recorded by the GNL, and they would then be formally counted toward our provincial and federal conservation targets. Our request to the City of Corner Brook is the engagement of appropriate City staff for the duration of the assessment (est. 1 staff days) to ensure accuracy and completeness. **For simplicity during your next Council meeting, we have included a short list of action items below this letter, should you wish to continue with the project.** Should this initiative be of no further interest to the City, we appreciate the initial engagement and invite the City to re-engage with NCC at any time in the future.

Sincerely,

Heather Baehre
Newfoundland and Labrador Conservation Coordinator, Heather.Baehre@natureconservancy.ca

Nature Conservancy of Canada
136 Crosbie Road, Suite 103, St. John's, NL A1B 3K3
Tel: 709-753-5540 • Toll Free: 1-877-231-4400
www.natureconservancy.ca

La Société canadienne pour la conservation de la nature
136 chemin Crosbie, bureau 103, St. John's, T.-N. A1B 3K3
Tél : 709-753-5540 • Sans frais: 1-877-231-4400
www.conservationdelanature.ca



Action Items:

1. Motion to approve the non-binding MOU from NCC.
2. Allow City staff to work with NCC (up to 1 day of staff time) to confirm accuracy and inquire about additional details.

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