
Position Title:	Supervisor of Recreation Services, Programs & Parks
Competition Number:	2024 - 05
Salary:	Management/Non-Union Group 5 \$55,040.22 - \$73,386.96

The City of Corner Brook is currently accepting applications for the Full-Time position of **Supervisor of Recreation Services, Programs & Parks**. The Supervisor is responsible for overseeing the planning, implementation, and evaluation of a comprehensive recreation program, including administration of the summer parks program. The Supervisor will provide day to day leadership and overall direction to various recreation staff while also assisting and filling in for the Supervisor of Recreation Services, Facilities and/or Aquatics when and if needed.

Responsibilities will include the development, implementation, and evaluation of recreation programs and services within various indoor and outdoor recreation facilities owned and/or operated by the City of Corner Brook. The Supervisor will plan, develop, implement, and evaluate recreational opportunities and special events for people of all ages, abilities, and backgrounds. This position will have oversight of the program calendar and work closely with the administrative staff to schedule program activities and resolve any scheduling conflicts or issues. The Supervisor of Recreation, Programs & Parks will work closely with the recreation and tourism teams to plan special events to provide a variety of recreation experiences on a community-wide basis.

The successful applicant must possess a Bachelor's Degree in Recreation, Sports/Leisure Administration, or other related field as well as a minimum of three years in a supervisory role, preferably in programming or an aquatics environment. The successful candidate should possess strong computer skills including efficiency with Microsoft Word, Excel, etc. The successful candidate will possess, or be willing to obtain, the Certified Pool Operator's Certification. A current Royal Newfoundland Constabulary (RNC) Certificate of Conduct and Vulnerable Sector Check, and Valid Class 5 driver's license for the province of Newfoundland and Labrador will be required.

The above responsibilities reflect the duties necessary to describe the principal functions of the job and shall not be considered as a detailed description of all duties of the job.

The City of Corner Brook will provide support throughout the recruitment process to applicants with disabilities, including accommodation that considers an applicant's accessibility needs. Candidates are encouraged to discuss specific needs with the City's Human Resources division, by emailing hr@cornerbrook.com

The City of Corner Brook thanks all applicants for their interest; however, only those selected for an interview will be contacted.

Please submit résumés, **giving complete details of qualifications**, and stating competition number to the Human Resources Office via e-mail careers@cornerbrook.com