

## Vendor Application for Festivals/Events & Cruise Season

The City of Corner Brook is delighted to announce a series of vibrant outdoor markets throughout the summer and fall seasons. These markets will coincide with exciting festivals and events, including the **Jigs & Wheels festival** and **Colours of Corner Brook**. Additionally, these markets will be held regularly during the cruise season.

**Mobile vendors and craftspeople** residing in or connected to Corner Brook are invited to apply for market opportunities.

Kindly Note:

- Each market space costs **\$20 (including HST)** and accommodates **one vendor**.
- Vendors are responsible for providing their own **10'x10' tent, table(s), and/or chair(s)**
- To secure a space, confirmation, and payment must be made at least **one week before each event**
- Payment options include **cash, debit or cheque**, and can be made in person at the **Customer Service desk**, located at **City Hall (5 Park St)**. The desk is open from **Monday to Friday, between 8:30 a.m. and 4:30 p.m.**
- Failure to make timely payment will result in the release of the space to waitlisted vendors

The 2024 cruise schedule for the port of Corner Brook can be viewed on their website:  
<https://www.cornerbrookport.com/cruise-tourism/cruise-schedule/>

For more information, please contact:

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Kindly fill out the vendor application form. After reviewing the applications, we will notify approved vendors. Subsequently, we'll provide details about upcoming vendor markets for festivals, events, and the Civic Square cruise day markets hosted by the City of Corner Brook.

## Vendor Application

### Contact Information

Vendor/Business Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

### Social Media Links

Facebook: \_\_\_\_\_

X (formerly Twitter): \_\_\_\_\_

Instagram: \_\_\_\_\_

Website: \_\_\_\_\_

### Dates

#### Select the Requested Market Dates:

- Jigs & Wheels festival
- Colours of Corner Brook
- Cruise outdoor markets

Please indicate the cruise market dates you would like to book, if applicable:

\_\_\_\_\_  
\_\_\_\_\_

**Product Description**

What categories best describes your product/service?

- |   |                                      |  |
|---|--------------------------------------|--|
| <input type="checkbox"/> Baked Goods                  | <input type="checkbox"/> Crafts      | <input type="checkbox"/> Plants          |
| <input type="checkbox"/> Baked Goods (specialty)      | <input type="checkbox"/> Farmer      | <input type="checkbox"/> Prepared Foods  |
| <input type="checkbox"/> Books                        | <input type="checkbox"/> Jewelry     | <input type="checkbox"/> Preserves       |
| <input type="checkbox"/> Carnival                     | <input type="checkbox"/> Meats       | <input type="checkbox"/> Specialty Foods |
| <input type="checkbox"/> Rides/Games & Bouncy Castles | <input type="checkbox"/> Music       | <input type="checkbox"/> Specialty Item  |
| <input type="checkbox"/> Clothing                     | <input type="checkbox"/> Non-Profit  | <input type="checkbox"/> Other: _____    |
|   | <input type="checkbox"/> Paintings   |  |
|   | <input type="checkbox"/> Photography |  |

Please include a detailed list of ALL products you wish to sell:

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Have you been a vendor at a City event/cruise market before?

- Yes  
 No

Do you currently hold a registered Mobile Vendor Permit?

- Yes  
 No

If so, please provide the permit number: \_\_\_\_\_

Note: Vendors who sell food products at any markets in Newfoundland and Labrador are required by the Province to hold a **Seasonal Food Establishment License**.

If you will be selling food products, do you currently hold a Seasonal Food Establishment License?

- Yes
- No
- I don't sell food products

Food License Application:

[https://www.servicenl.gov.nl.ca/forms/pdf/app\\_food\\_tobacco\\_lic.pdf](https://www.servicenl.gov.nl.ca/forms/pdf/app_food_tobacco_lic.pdf)

#### Consent

- I agree to abide by any policies and regulations outlined by the City of Corner Brook in accordance with provincial and municipal regulations.
- Please include me in promotions or social media posts.

#### Consent

- I agree to the privacy policy stated below.

The City of Corner Brook uses this form to collect your information in order to better administer programs and services that citizens use and rely on. The City of Corner Brook committed to protecting the privacy of individuals who chose to utilize these services.

This information is collected in compliance with the Access to Information and Protection of Privacy Act, 2015 (ATIPPA, 2015) and will only be used by authorized staff to fulfill the purpose for which it was originally collected, or for a use consistent with that purpose unless you expressly consent otherwise. This information is not disclosed to other public bodies or individuals except as authorized by ATIPPA, 2015.

Signature of Vendor:

Date:

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