

**MINUTES OF A COMMITTEE OF THE WHOLE OF
THE COUNCIL OF THE CITY OF CORNER BROOK
COUNCIL CHAMBERS, CITY HALL
MONDAY, 23 SEPTEMBER, 2024 AT 7:00 PM**

PRESENT:

Mayor	J. Parsons	T. Flynn, Director of Protective Services
Deputy Mayor	L. Chaisson	S. Maistry, Director of Finance and Administration
		P. Robinson, Director of Recreation Services
Councillors:	P. Gill	D. Burden, Director of Engineering, Development and Operations
	V. Granter	J. Smith, City Clerk
	B. Griffin	R. Teliz, Sergeant-At-Arms
	P. Keeping	
	C. Pender	

Absent with regrets: D. Charters, City Manager

COW24-79 Land Acknowledgement

Deputy Mayor L. Chaisson read the Land Acknowledgement

COW24-80 Approval of Agenda

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** to approve the agenda as circulated. **MOTION CARRIED.**

Councillor P. Gill entered at 7:01 p.m.

COW24-81 Approval of Minutes - Regular Meeting September 9, 2024

On motion by Deputy Mayor L. Chaisson, seconded by Councillor P. Gill, it is **RESOLVED** to approve the minutes of the Regular Meeting of September 9, 2024 as presented. **MOTION CARRIED.**

COW24-82 Business Arising From Minutes

No business arising.

COW24-83 Protective Services Statistics - August 2024

Councillor V. Granter presented the statistics for August 2024 from the Protective Services Department as follows:

- Municipal Enforcement received 132 calls for services;
- Animal Control received 29 calls for services;
- There were 49 Parking related violations issued;
- Corner Brook Fire Department received 55 calls for service;
- PSAP received a total of 8984 calls of which 6138 were transferable.

Councillor C. Pender requested a point of order as he declared that Councillor P. Gill may be in a conflict of interest as she serves on the Western Regional Services Board.

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** that Deputy Mayor L. Chaisson and Councillor P. Gill are in a conflict of interest with regards to discussion regarding regional fire services request from the Western Regional Service Board as they are both members of the Board. **MOTION CARRIED. [Mayor J. Parsons and Councillor B. Griffin voted against the motion].**

Mayor J. Parsons declared a point of order.

COW24-84 2024 Public Works Summary From June 19th to September 6th, 2024

Deputy Mayor L. Chaisson presented an update on the Public Works operation for the period of June 19 to September 6th, 2024 as follows:

- lawn repairs were completed;
- Line painting was completed;
- Curb and Manhole repairs are ongoing and will continue into late fall;
- Crews have been cleaning catch basins of excessive debris and storm sewers in potential flood areas will be flushed in the coming weeks;
- Crews rechanneled existing ditches on Windsor Street, Ariceen Place, and Confederation Drive. Other areas that require work will be done in October;
- 6 Needle disposal bins were installed onto existing garbage cans on Church Street, West Street, Main Street, Wellington Street, Leggo's Avenue, and Broadway;
- 334 calls for service with the top 3 being Road Maintenance/Potholes, Curb, and Lawn Repairs.

COW24-85 Water and Wastewater Work Summary June 17th to September 6th, 2024

Deputy Mayor L. Chaisson presented an update from the Water & Wastewater Division from June 17 to September 6, 2024 as follows:

- 218 Water and Wastewater Complaints were received with the top two requests being for Water shut-off requests (33) and Water Leaks (21);
- issued a total of 44 Water and Wastewater Media Releases;
- Water and Wastewater Recoverable Works totaled \$6251.54;
- completed a total of 18 Water and Wastewater Repairs;
- additional maintenance includes City and privately owned hydrant maintenance, Trout Pond intake screens cleaning, water main flushing, Bio-Green wastewater treatment cell upgrade, 5 of 10 sanitary sewer lift stations complete, sanitary sewer flushing complete, root cutting on hold until combination cleaner truck is repaired;
- splash pad closed on Aug 30th (early due to failure of water pump);
- provided support for various Capital Works projects;

- Upcoming maintenance includes the repair of 5 watermain valves, complete remaining annual maintenance, winterize splash pad;
- Water Treatment plant maintenance includes work on DAF, Soda Ash System, Chlorine Room Exhaust Fan, Polymer Day Tank, Turbidity Analyzer, Corrosion Control, and various inspections. Upcoming maintenance includes work on filters and DAF Common Channel, Flash Mix Chamber, Media Filter #2, Flow Control Calve and Actuator, and back up generator service.

COW24-86 Community Market Feasibility Study

Councillor B. Griffin presented a report about the City, in partnership with local funding agencies, embarking on a Feasibility Study to evaluate the establishment of a community market space. The initiative aims to provide a vibrant venue that supports local commerce, community engagement, and cultural events.

COW24-87 Development, Planning, and Community Services

Councillor B. Griffin presented an update from Community Services, Development and Planning as follows:

Development and Planning

- **8 Grenfell Drive** - Dairy Queen occupancy proposed for early November;
- **29 Lundrigan Drive** - new building work ongoing;
- **40 North Shore Highway (Mt. Patricia Cemetery extension)** - permits issued, work ongoing;
- **336 Curling Street - 4 unit apartment building** - permits issued, work ongoing;
- **4 St. Mark's Avenue - Fillatre's Funeral Home (extensions)** - permits issued and construction is progressing;
- **1 Mt. Bernard Avenue - Counter Balance Gym Extension** - permit issue, work progressing;
- **4 Herald Avenue - Annex converted to apartment building** - architectural drawing received;
- **Industrial Park Study** - a request for proposals have been released for consulting services to determine where and how industrial park land can be developed and at what cost;
- **44 Confederation Drive** - new car dealership permit complete for phase 1;
- **55 Lundrigan Drive** - warehouse expansion, permits issued for foundation and structural steel;
- **21 Mt. Bernard Avenue** - 33-unit apartment building partial permit issued for site works & foundation;
- **86 West Street** - new eatery occupancy permit issued;

Business Development

- **Downtown Business Improvement Association (BIA)** - all groundwork is completed and they are awaiting approval of the name and to incorporate. Staff will call a meeting of downtown businesses to start the formal process to set up the organization;
- **FACE, Blade Sign, AWESOME** - more applications are being reviewed.

COW24-88 Financial Update - August

Councillor P. Gill presented an update from the Finance and Administration Department for the year to date ending August 2024 as follows:

- total revenues was \$37,303,446 against a budget of \$36,042,573;
- total expenses was \$21,444,500 against a budget of \$25,441,222.

COW24-89 Capital Project and Engineering Committee Updates

Councillor C. Pender presented an update from Capital Works and Engineering as follows:

- Recreation Centre is 95% complete with substantial completion anticipated late November;
- Mount Bernard Avenue - road opened to through traffic August 25, remainder of asphalt to be completed Spring 2025;
- Deep Gulch Brook Culvert Replacement - Rip Rap at outfall placed, footing pour scheduled;
- Curling Street Retaining Wall Replacement - project commenced June 3rd, new water line has been installed, slope stabilization to be completed, Bell underground duct bank removed, anticipated completion end of October;
- Transportation Study - Final report expected by the end of September;
- Transit Accessibility Study and Implementation Plan - the study continues and the final report is expected Mid-October;
- Intersection Improvements (Elizabeth Street/O'Connell Drive) - design is underway. Fall tender planned with Spring 2025 installation;
- Curling Street Storm Sewer - Project is approximately 50% complete;
- Main Street Pedestrian Bridge - construction started September 16th and Old bridge has been removed;
- Old Humber Road Retaining Wall - project approximately 50% complete;
- 2024 Paving Program - asphalt portion is 95% complete with one street remaining;
- Great Trail Phase II - Curb work continues with anticipated completion November 2024;
- City Hall Atrium Lighting - trials are being conducted in Atrium to determine the optimal product for desired effect.

COW24-90 Civic Centre Summer Update

Councillor P. Keeping provided a Civic Centre Summer update as follows:

- There were a number of events held at the Civic Centre over the summer including Michelle Russell – Canada’s Top Psychic, Michelle Russell – Canada’s Top Psychic, Gerroid McCarthy - Irish concert, Autocross, Thomas Amusements, and Hockey Newfoundland and Labrador’s High Performance Program (HPP) - male and female provincial team selections U14, U15 & U16;
- Activities and Programing include Hall Hockey, summer camps, graduations and ceremonies;
- meeting spaces were busy with banquets and training sessions;
- The ice is busy with Silver Blades, Corner Brook Minor Hocky, AAA tournaments, and Senior hockey (Royals) expected to begin in November;
- Fall is busy with craft fairs, meetings, training seminars, Seniors Day on October 1, Agrifoods show, and Tom Green comedy show;
- Studio programing starting up Active Tots, Pickleball, Volleyball West, and Grenfell recreation.

Councillor V. Granter acknowledged two Corner Brook residents, Jamie Schwartz and Bill Butt, who recently competed and won gold in 4.0 Men’s Doubles in the National Pickleball Championships in Bedford, Nova Scotia.

COW24-91 Recreation Services Update

Councillor P. Keeping provided a Recreation Services update as follows:

- June was Recreation Month - residents were challenged to spend time outside, try new fitness activities and focus on their well-being. Many residents participated and three winners received a prize for their efforts;
- Sounds of Summer kicked off in June with The Griffin’s playing at Bartlett’s Point Park, followed by performances within Jigs N Wheels and ending with an Orientation concert for returning Students in Margaret Bowater Park;
- Canada Day was a great day overall as we celebrated our country, Memorial Day in Newfoundland and opened Margaret Bowater Park pool. Thank you to the Government of Canada for their support on this event and the YMCA for hosting the Community Breakfast;
- Corner Brook Day took place in collaboration with Jigs N Wheels and brought a number of participants to Margaret Bowater Park, Majestic Lawn and West Street. There was live entertainment, vendors and children’s activities all over the City;
- The 5th Annual Ribfest event took place August 9-11th in Margaret Bowater Park. The combination of food, music and fireworks brought out record crowds;
- Margaret Bowater Park Pool opened July 1st and closed on August 27th. It was a successful summer with an active, professional

lifeguarding staff paired with canteen services by Humber Valley Employment Corporation;

- Some sport tourism highlights for summer 2024 include the Corner Brook Baseball Association's Mary Tavenor tournament hosting 40 teams at Jubilee field and Corner Brook United Soccer Club's U13 boys and girls Mega Tournament which brought 27 teams and their families to Corner Brook. Outdoor pickleball is also on the rise and the club hosted the 2nd annual Marina Redmond Memorial Pickleball tournament this summer at the Corner Brook Tennis Club Courts.

COW24-92 Retaining Wall - Curling Street - Change Order No. 4

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** that the City of Corner Brook Council approve Change Order no. 4 for the Retaining Wall, Curling Street in the amount of \$169,756.10 (HST Included) for West Coast Excavating & Equipment Co. Ltd. **MOTION CARRIED.**

COW24-93 City Hall Cleaning Service 2024-22

On motion by Councillor V. Granter, seconded by Councillor P. Gill, it is **RESOLVED** that the City of Corner Brook Council award the Tender to Blair Holdings Limited in the amount of \$483,808.26 (HST Included) for the 36-month term, for the City Hall Cleaning Services (2024-22). **MOTION CARRIED.**

COW24-94 Supply of Water Treatment Chemicals - Soda Ash 2024-20

On motion by Deputy Mayor L. Chaisson, seconded by Councillor P. Gill, it is **RESOLVED** that the Corner Brook City Council award the Contract for the Supply of Water Treatment Chemicals - Soda Ash (2024-20) at the Tender price of \$158,700.00 (HST Included) per year for a 2-year standing offer to Quadra Chemicals Ltd. **MOTION CARRIED.**

COW24-95 Supply of Water Treatment Chemicals - Polyaluminium Chloride Coagulant 2024-21

On motion by Deputy Mayor L. Chaisson, seconded by Councillor P. Gill, it is **RESOLVED** that the Corner Brook City Council award the Supply of Water Treatment Chemicals - Polyaluminium Chloride Coagulant (2024-21) at the Tender price of \$773,547.50 (HST Included) per year for a 2-year standing offer to Kemira Water Solutions Canada Inc. **MOTION CARRIED.**

COW24-96 RouteSmart Technologies 1 Year Subscription for ArcGIS Pro - Street Service Routing

On motion by Councillor V. Granter, seconded by Councillor P. Gill, it is **RESOLVED** that the council approve the 1-year subscription of ArcGIS Pro-Street Service Routing for the price of 11,880 USD (HST excluded) from RouteSmart Technologies. **MOTION CARRIED.**

COW24-97 Green & Inclusive Community Buildings Program

On motion by Councillor P. Gill, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the council of the City of Corner Brook authorize staff to submit an application for funding through the Green and Inclusive Community Buildings Grant for the purpose of retrofitting the Corner Brook Civic Centre.

MOTION CARRIED.

COW24-98 The Ultimate Recipient Canada Community-Building Fund (CCBF) Agreement

On motion by Councillor P. Gill, seconded by Councillor B. Griffin, it is **RESOLVED** to execute the 2024-2034 Ultimate Canada Community Building Fund Agreement as presented. **MOTION CARRIED.**

ADJOURNMENT

The meeting adjourned at 8:51 p.m.



City Clerk



Mayor