

**MINUTES OF A REGULAR MEETING OF  
THE COUNCIL OF THE CITY OF CORNER BROOK  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, 17 FEBRUARY, 2025 AT 7:00 PM**

**PRESENT:**

Mayor	J. Parsons	D. Charters, City Manager
Deputy Mayor	L. Chaisson	T. Flynn, Director of Protective Services
		S. Maistry, Director of Finance and Administration
Councillors:	P. Gill	D. Burden, Director of Engineering, Development and Operations
	V. Granter	
	B. Griffin	P. Robinson, Director of Recreation Services
	P. Keeping	<i>J. Smith, City Clerk</i>
	C. Pender	<i>J. Baines, Sergeant-At-Arms</i>

**25-011 Land Acknowledgement**

Councillor P. Gill read the land acknowledgment.

**25-012 Approval of Agenda**

On motion by Councillor V. Granter, seconded by C. Pender, it is **RESOLVED** to approve the agenda as circulated.

**25-013 Approval of Minutes- Committee of the Whole January 27, 2025**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** to approve the Minutes of the Committee of the Whole Meeting of January 27, 2025. **MOTION CARRIED.**

**25-014 Business Arising From Minutes**

Councillor P. Gill requested an update on snow clearing operations and clean up for snow that is built up at intersection. The Director of Engineering, Development and Operations advised that staff are working on additional cleanup, however as the same equipment used for clean up is the same as we used for clearing roads, the roads take priority.

**25-015 Proclamations and Events**

The Mayor declared the following proclamations were made:

- February 1-7 was declared Eating Disorders Awareness Week;
- February 13 was declared Wear Red Canada Day;
- The Canada Summer Games Torch Relay is coming to Corner Brook this Summer;
- Corner Brook Winter Carnival is kicking off this Friday, February 20, 2025.
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**25-016 Owner's Advisor - Regional Recreation Centre PCA Amendment No. 13**

On motion by Councillor P. Keeping, seconded by Councillor P. Gill, it is **RESOLVED** that the City of Corner Brook Council approve PCA Amendment No.

13 in the amount of \$28,750.00 (HST Included) for the Owner's Advisor - Regional Recreation Centre for Atkins Realis. **MOTION CARRIED.**

**25-017 Wellington Soccer Turf Replacement**

On motion by Councillor P. Keeping, seconded by Councillor C. Pender, it is **RESOLVED** that the council of the City of Corner Brook approve the replacement of the artificial turf at the Wellington Soccer Complex for the amount of \$1,092,779.52. to be completed by FieldTurf. **MOTION CARRIED.**

**25-018 Corner Brook Regional recreation Centre - Overnight Cleaning**

On motion by Councillor C. Pender, seconded by Councillor P. Gill, it is **RESOLVED** that the council of the City of Corner Brook award the contract for the overnight cleaning at the Corner Brook Regional Recreation Centre for the amount of \$162,826.20 (HST Included) to Blair Holdings Limited for the period of 12 months. **MOTION CARRIED.**

**25-019 Country Road Sidewalk Construction - Active Transportation Fund Application**

On motion by Councillor C. Pender, seconded by Councillor V. Granter, it is **RESOLVED** that the City of Corner Brook Council support the application for funding to complete the Country Road Sidewalk Construction under the Canada Active Transportation Fund. **MOTION CARRIED.**

**25-020 Confederation Drive Multi-Use Trail - Active Transportation Fund Application**

On motion by Councillor P. Gill, seconded by Councillor C. Pender, it is **RESOLVED** that the City of Corner Brook Council support the application for funding to complete the Confederation Drive Multi-Use Trail under the Active Transportation Fund. **MOTION CARRIED.**

**25-021 Discretionary Use - 91 Reid Street - Home Based Business Office**

**Deputy Mayor L. Chaisson declared a conflict of interest as the application was for her address. There was unanimous consent that the Deputy Mayor was in a conflict regarding this item. Deputy Mayor L. Chaisson entered the gallery and abstained from debate and voting on this item.**

On motion by Councillor B. Griffin, seconded by Councillor P. Gill, it is **RESOLVED** that the Council of the City of Corner Brook approve the application to operate a home-based business office from the dwelling located at 91 Reid Street in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**25-022 Discretionary Use - Personal Service Use in General Industrial Zone - 12 Maple Valley Road**

On motion by Councillor B. Griffin, seconded by Councillor V. Granter, it is **RESOLVED** that the Council of the City of Corner Brook approve the discretionary office use at the property located at 12 Maple Valley Road in accordance with Regulation 11 - Discretionary Powers of Authority. **MOTION CARRIED.**

**25-023 Delegation of Authority - Records Management**

On motion by Deputy Mayor L. Chaisson, seconded by Councillor C. Pender, it is **RESOLVED** to provide a delegation of authority to the City Clerk to approve amendments to the Records Retention Schedule providing the amendments are made in keeping with the standard of practice for records management and that Council is provided with regular updates regarding amendments. **MOTION CARRIED.**

**25-024 Speed Limit Policy**

On motion by Councillor V. Granter, seconded by Deputy Mayor L. Chaisson, it is **RESOLVED** that the City of Corner Brook Council adopt the attached policy on the Process for Setting Speed Limits. **MOTION CARRIED.**

**25-025 Jigs & Wheels Opening – Noise Regulation Exemption for West Street - Street Party**

**Councillor C. Pender asked if he would be in a conflict of interest regarding this item as he lives near the downtown. There was unanimous consent that he was not in a conflict of interest as the event is in the downtown and not in the residential area.**

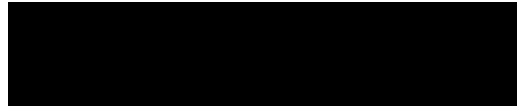
On motion by Councillor P. Keeping, seconded by Councillor B. Griffin, it is **RESOLVED** that the Council of the City of Corner Brook Grant the exemption to the City of Corner Brook Noise Regulations in support of the 2025 Jigs and Wheels Festival to carry out a street party on a portion of West Street. The bylaw exemption will be in effect from 2200, Friday, July 25th – 0100, Saturday, July 26th, 2025 for the West Street area. **MOTION CARRIED.**

**ADJOURNMENT**

The meeting adjourned at 7:48 p.m.



City Clerk



Mayor

